



Dear

The U.S. Department of State is conducting an evaluation of the Benjamin A. Gilman Scholarship Program. An important part of this evaluation is a survey of past Gilman Scholars, which will help assess the outcomes of studying abroad on recipients of the Gilman Scholarship.

Our research firm, Westat, in partnership with Research Solutions International (RSI), is administering this online survey on behalf of the U.S. Department of State. To complete the survey, please click on the following link:

[\[insert Vovici link\]](#)

"You will be asked to enter the following "Entry Code" to access the survey.  
Entry Code: [Insert Entry Code]"

The survey takes approximately 25 minutes to complete. All responses will be kept private to the extent provided by law. **Westat project staff members who have access to the data are sworn to a pledge of confidentiality.** Individual responses and comments will not be reported in identifiable form

Once you begin the survey, responses will be saved each time you advance to a new page. If you exit the survey you may return to complete the remaining survey questions at a later time. The survey will be accessible until [\[insert closing date\]](#), so we encourage you to respond as soon as possible.

**While you are under no obligation to respond to the survey, we certainly hope that you will agree to take part in this important study.** The information you provide is vital to our ability to evaluate the outcomes of the Gilman awards. Please do not hesitate to contact me with any additional questions or concerns you may have about the survey. If you have technical difficulties accessing or responding to the survey, please email your questions to [ ] or call [1-800-xxx-xxxx.] We look forward to hearing your thoughts and insights on the Benjamin A. Gilman Scholarship Program.

Sincerely,

Kim Standing

Gilman Evaluation Survey Manager