



Renewable Fuel Standard (RFS) Report Instructions  
**RFS Obligated Party Annual Compliance Report**  
 Report Form ID: RFS0300

OMB Control No. 2060-0640  
 Expires [PENDING]

Any obligated party as described in Sec. 80.1106 that produces or imports motor vehicle gasoline for use in the contiguous 48 states during a given compliance period must submit an Obligated Party Annual Compliance Report under Sec. 80.1152(a).

In addition, any exporter of renewable fuel described in Sec. 80.1130 that exports a volume of renewable fuel from the region described in §80.1126(a) must submit an Obligated Party Annual Compliance Report under Sec. 80.1152(a).

Obligated parties with more than one registered facility may submit individual reports for each of their facilities or may submit a single report for their aggregated facilities. Obligated parties that are gasoline importers with multiple import facilities must aggregate their facilities. Obligated parties who are both gasoline refiners and importers must report refiner and importer information separately.

Under Sec. 80.1152(a)(1)(x), obligated parties and renewable fuel exporters must use their Q4 RIN Transaction Reports (RFS0200) to list the RINs used for compliance in the reporting year.

This report is due February 28 of the year following the compliance period.

Please check the RFS reporting web site for updated instructions and report form templates:  
<http://epa.gov/otaq/regs/fuels/rfsforms.htm>

For information on submitting this report using EPA's Central Data Exchange (CDX) visit:  
<http://epa.gov/otaq/regs/fuels/cdxinfo.htm>

Field No.	Field Name	Units	Field Formats, Codes, & Special Instructions
1.	Report form ID		<b>AAAAAAA</b> ; <i>Character</i> .  <b>RFS0300</b> : Form ID for the RFS Obligated Party Annual Compliance Report
2.	Report type		<b>A</b> ; <i>Character</i> . Indicate whether this is the original report or a resubmission. Submit only one original report. Submit any corrections or updates as resubmission(s):  <b>O</b> : Original <b>R</b> : Resubmission
3.	CBI		<b>A</b> ; <i>Character</i> . Specify if the data contained within the report is being claimed as Confidential Business Information (CBI) under 40 CFR Part 2, subpart B:  <b>Y</b> : Confidential Business Information <b>N</b> : Non-Confidential Business Information



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4.	Report date		<b>MM/DD/YYYY</b> ; <i>Character</i> . Enter the date the original or resubmitted report is being submitted.
5.	Report year		<b>YYYY</b> ; <i>Character</i> . Indicate the compliance period (year) of the report.
6.	Company/entity ID		<b>AAAA</b> ; <i>Character</i> . Enter your four-digit, EPA-assigned company/entity ID.
7.	Company name		<b>AAAAAAA...</b> ; <i>Character (125 Max)</i> . Enter the reporting party's name (your company name).
8.	Compliance basis/ facility ID		<b>AAAAA</b> ; <i>Character</i> . <b>Obligated parties</b> : Indicate the compliance basis if aggregating facilities in a single report, or submit separate facility reports referencing individual facility ID numbers. Please include all zeros in the five-digit facility ID numbers. <b>Non-obligated parties, including producers of renewable fuels and other RIN owners</b> : Enter "NOTOP".  <b>AGIMP</b> : Aggregated Importer Compliance <b>AGREF</b> : Aggregated Refiner Compliance <b>#####</b> : Five-digit EPA-assigned facility ID <b>EXPR</b> T: Exporter Compliance <b>NOTOP</b> : Non-Obligated Party (RIN Generator or Owner)
9.	Gasoline production / renewable fuel export volume	gallons	<b>999999999999</b> ; <i>Number</i> . Enter the total volume of all gasoline produced or imported for the compliance year as defined in §80.1107(c). If a renewable fuel exporter, enter the volume of renewable fuel exported as defined in 80.1130(b)(1).
10.	Renewable fuel standard	Percentage	<b>99.99</b> ; <i>Number</i> . <b>Obligated parties only</b> : Enter the renewable fuel standard set by EPA as defined in §80.1105(a), §80.1105(b) and §80.1105(c). If this is an export (EXPR) report, enter "NA".
11.	RVO	gallons	<b>999999999999</b> ; <i>Number</i> . Enter the renewable volume obligation (RVO) for the compliance period as defined in §80.1127(a) for obligated parties and §80.1130(b) for exporters of renewable fuel.
12.	Prior-year deficit RVO	gallons	<b>999999999999</b> ; <i>Number</i> . Enter the prior-year deficit RVO. If not applicable, enter "0".
13.	Current-year gallon-RINs used		<b>999999999999</b> ; <i>Number</i> . Enter the total number of current-year gallon-RINs used for compliance.



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14.	Prior-year gallon-RINs used		<b>9999999999</b> ; <i>Number</i> . Enter the total number of prior-year gallon-RINs used for compliance. If not applicable, enter "0".
15.	Deficit RVO	gallons	<b>9999999999</b> ; <i>Number</i> . Enter the deficit RVO carried over into the next year. If not applicable, enter "0".

**Sample report line:**  
 RFS0300,O,Y,11/21/2007,2007,1234,"Sample Company Inc",98765,100000,4.02,4020,0,4020,0,0

Paperwork Reduction Act Statement

The public reporting and recordkeeping burden for this collection of information is disclosed in the estimates of the individual report form instructions. Burden means the total time, effort, or financial resources expended by persons to generate, maintain, retain, or disclose or provide information to or for a Federal agency. This includes the time needed to review instructions; develop, acquire, install, and utilize technology and systems for the purposes of collecting, validating, and verifying information, processing and maintaining information, and disclosing and providing information; adjust the existing ways to comply with any previously applicable instructions and requirements; train personnel to be able to respond to a collection of information; search data sources; complete and review the collection of information; and transmit or otherwise disclose the information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.