

**PAPERWORK REDUCTION ACT
CHANGE WORKSHEET**

Agency/subagency U.S. Department of Hsg. and Urban Development - Office of Housing Counseling	OMB Control Number _____ 2502 _____ 0574 _____
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Enter only items that change

Current record	New record
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Agency form number (s) HUD 9910	Format, manual completion by HUD staff, every 2 years during the recertification process. Current form was updated in 2011 after Handbook 7610.1 REV 5, 2010	Format, self-cert. of Parts B & C, by hsg. counseling agency & Part A to be completed by HUD reviewer. Current format will allow for a 1 time completion with updates
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Annual reporting and recordkeeping hour burden		
Number of respondents	N/A	N/A
Total annual responses	N/A	N/A
Percent of these responses collected electronically	N/A %	N/A %
Total annual hours	9 1/2 hours	9 1/2 hours
Difference		0
Explanation of difference		N/A
Program change Adjustment		N/A

Annual reporting and recordkeeping cost burden (in thousands of dollars)		
Total annualized Capital/Startup costs	N/A	N/A
Total annual costs (O&M)	N/A	N/A
Total annualized cost requested	N/A	N/A
Difference		N/A
Explanation of difference		N/A
Program change Adjustment		N/A

Other changes**
 Current format rearranged compliance questions into Parts A, B, and C, therefore, no additional time burden. The HUD 9910 document will be maintained with the HUD reviewer and the housing counseling agency. Attached is the current version of the form.

Signature of Senior Official or designee: Cheryl Appline, Director, Oversight and Accountability	Date: 	For OIRA Use _____ _____
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** This form cannot be used to extend an expiration date.
 OMB 83-C