

OMB SUPPORTING STATEMENT

SF 2802 Application for Refund of Retirement Deductions (CSRS)
SF 2802A Current/Former Spouse's Notification of Application for
 Refund of Retirement Deductions

A. Justification

1. Title 5, U. S. Code, Chapter 83, Section 8342 provides for the payment from the Civil Service Retirement and Disability Fund of lump-sum refunds of retirement deductions and any other monies to the credit of the eligible individual plus any interest provided by law. Standard Form 2802, Application for Refund of Retirement Deductions, is designed to collect sufficient information to permit the Office of Personnel Management (OPM) to comply with the law. The applicant uses Standard Form 2802A to inform eligible spouses or former spouses of the application for refund.
2. Public Law 98-615, as amended by Public Law 99-251, provides protection for current and former spouses by requiring the applicant for a refund to notify said persons of the intention to take a refund. Without proof of the notification, OPM cannot pay the refund. Court orders in favor of the financial interests of spouses or former spouses can bar refund payments. If this information is not collected, OPM cannot adjudicate the refund application. Standard Form 2802 was revised to enable OPM to comply with Public Law 104-134. The law requires most Federal payments are paid by direct deposit through Electronic Funds Transfer (EFT) into a savings or checking account at a financial institution. The Public Burden Statement meets the requirements of 5 CFR 1320.8(b)(3).
3. Improved information technology will do little to reduce the burden. The information needed cannot be obtained from other sources. However, this form is available in a PDF fillable format on our website and meets the GPEA requirements.
4. Applications are filed individually. There is no duplication because the respondents initiate the collection.
5. Information is not collected from small businesses.
6. Information is collected as needed to determine eligibility. Less frequent collection would delay or deny benefits provided by law.
7. The collection is consistent with the guidelines in 5 CFR 1320.6.
8. A notice of proposed information collection was published in the *Federal Register* on March 1, 2013, as required by 5 CFR 1320, giving persons outside the agency an opportunity to comment on the forms. No comments were received.

9. No payment or gift is provided to these respondents, except the refund of monies to their credit from the Civil Service Retirement and Disability Fund.
10. This information collection is protected by the Privacy Act of 1974 and OPM regulations (5 CFR 831.106). The routine uses for disclosure appear in the *Federal Register* for OPM/Central-1 (73 FR 15013, *et seq.*, March 20, 2008).
11. This information collection does not include questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private.
12. Approximately 3,741 SF 2802s and 3,389 SF 2802As are processed annually. SF 2802 requires approximately one hour to complete for a burden of 3,741 hours. SF 2802A requires approximately 15 minutes to complete for a burden of 847 hours. The total burden for these forms is 4,588 hours.
13. There is no cost to the respondents.
14. The annualized cost to the Federal government is \$20,360. This cost was determined by employee salary hours devoted to the program, forms cost, and overhead.
15. There is no change to the respondent burden.
16. The results of this information collection are not published.
17. It is not cost effective to reprint the whole supply of forms to change the OMB clearance expiration date. Therefore, we seek approval not to display the date on the form.
18. There are no exceptions to the certification statement.