

Instructions For Completing The State 4-H Enrollment Report (2012)

This workbook consists of 5 spreadsheets and will be filled out at the state level. Along the bottom of this screen you will notice 6 tabs, including this "Instruction" tab. As you click on the tabs, you will see different spreadsheets where the state compiled data will be entered in the blank cells. You will also notice that there are comment fields that provide help or definitions should something be not clear. Just "mouse-over" the field in question, and a box will pop-up with the necessary information. An example is provided below:

Example Comment

These spreadsheets are to be populated with state level 2012 4-H enrollment data. Please do not leave any cells blank, and populate with a zero (0) if applicable. Also, please notice that on the "4-H Participants" worksheet, all four totals should match. If they do not, please readjust as necessary.

Please do not change the name of the file that you download when you submit your completed workbook back to USDA.

Example - alabama_ES237.xls

Also, please provide the name and contact information below of the person filling out this spreadsheet in the event there are any questions after the fact

Name:	
State:	
Email:	
Phone:	

If there are any business related questions concerning this report, please contact:

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Your completed workbook should be returned as an attachment to an email sent to Bill Bristow. Please include the following information in the subject line:

ES237 2012 Your State

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According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is OMB-0524-0045. The time required to complete this information collection is estimated to average 61 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

4-H Participation (with duplications included)

How Do Young People Participate in 4-H?	(a)	(b)	(c)	(d)	(e)	
	Youth members of Organized 4-H Community Clubs	Youth members of Organized 4-H In-School Clubs	Youth members of Organized 4-H After School Clubs	Youth members of Military 4-H Clubs	Total 4-H Club Membership	
	0	0	0	0	0	
	(f)		(g)	(h)	(i)	
	Youth participating in 4-H Special Interest / Short-Term Programs		Youth participating in 4-H Overnight Camping Programs	Youth participating in 4-H Day Camping Programs	Total youth participating in 4-H Camping Programs	
	0		0	0	0	
	(j)	(k)	(l)	(m)		Total (with duplications included)
	Youth participating in School Enrichment Programs	Youth participating in Individual Study / Mentoring / Family Learning Programs	Youth participating in After-School Programs Using 4-H Curricula / Staff Training	Youth participating in Instructional TV/Video/ Web Programs		
	0	0	0	0		0

4-H Youth Participant: Any youth taking part in programs provided as a result of action by extension personnel (professional, paraprofessional, and volunteer). This includes youth participating in programs conducted through 1862, 1890, and 1994 land-grant universities, EFNEP, urban gardening, and other programs that may not actually use the 4-H name and

emblem with participants.

4-H Activities

What Types of 4-H Activities Are Young People Engaged In?

Science, Engineering, and Technology

Consumer and Family Science	0
Biological Sciences	0
Technology and Engineering	0
Physical Sciences	0
Environmental Education / Earth Sciences	0
Ag in the Classroom	0
Animals	0
Plant Science	0
Total Science, Engineering, & Technology	0

Citizenship

Civic Engagement	0
Community / Volunteer Service	0
Leadership and Personal Development	0
Communications and Expressive Arts	0
Total Citizenship	0

Healthy Lifestyles

Foods and Nutrition	0
Health	0
Personal Safety	0
Total Healthy Lifestyles	0

4-H Youth Participants

What Do We Know About 4-H Youth Participants?

School Grade (As of January 1, 2012) (duplications eliminated)

Kinder-garten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade	7th Grade	8th Grade	9th Grade	10th Grade	11th Grade	12th Grade	Post H.S. Ed.	Not in School	Special	Total
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Gender of 4-H Youth Participants (duplications eliminated)

Male	Female	Total
0	0	0

Note: The four totals on this page should all match.

Place of Residence of 4-H Youth Participants (duplications eliminated)

Farm	Towns of under 10,000 and rural non-farm	Towns and cities (10,000-50,000), and their suburbs	Suburbs of cities of over 50,000	Central cities of over 50,000	Total
0	0	0	0	0	0

Total 4-H Youth Participants (duplications eliminated)

Total
0

4-H Volunteers

Who Works With 4-H Participants / 4-H Activities?

Total Number of Adult Volunteers	Total Number of Youth Volunteers
0	0

Adult Volunteer: Unpaid support for the 4-H program by an individual beyond high school age.

Youth Volunteer: Unpaid support for the 4-H program by a person who has not yet graduated from high school.

Race and Ethnicity of Youth 4-H Participants

ETHNICITY	Total Youth
Hispanic or Latino	0
Not Hispanic or Latino	0

Directions: Type in the appropriate numbers for your project. Ethnicity is separate from race. You should indicate an ethnicity category for each participant and all racial categories that apply to each participant (i.e. a participant of more than one race would be recorded in each applicable racial category). Ideally, your total participants should equal the total of numbers in your ethnicity section. Totals of racial categories will be equal to or greater than your total participants if they all report racial information.

RACE	Total Youth
American Indian or Alaskan Native	0
Asian	0
Black or African American	0
Native Hawaiian or other Pacific Islander	0
White	0
Youth Indicating More Than One Race	0
Undetermined	0

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