**attachment 11**

**Non-Disclosure Agreement for Data Collection Contractors**

**Data Collector Agreement**

*Impact Evaluation of the Centers for Disease Control and Prevention’s*

*Colorectal Cancer Control Program*

Because of concerns about securing participant information and fostering an atmosphere of respect for the participants, it is important that all persons who intend to collect data for the *Impact Evaluation of the Centers for Disease Control and Prevention’s Colorectal Cancer Control Program* project accept the following to ensure the security of participant data:

* Data collectors should not discuss the identity of participants or what was said by individual participants with others, with the exception of the ICF Macro project team.
* During data collection in the field, data collectors will maintain all data collection materials (handwritten notes, survey forms, etc.) in their possession or in a secured storage unit at all times until the data are sent to the ICF Macro office in Atlanta.
* Data collectors will ensure the computers used to enter and store data are protected with current virus protection software.
* Data collectors will report immediately to the ICF Macro project team of any loss of data or the corruption of computer files containing data.
* Data collectors will not include individual identifying information in any reports or subsequent publications.
* Data collectors are not to use the collected data for any purpose other than the work associated with this research project.

**Your signature below indicates that you understand and accept these conditions.**

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