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Attachment E: Key Informant Interview Guide_ PH/MH Agency Staff

Public reporting burden of this collection of information is estimated to average 25 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Information Collection Review Office; 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; ATTN: PRA (0920-xxxx)

Thank you for agreeing to participate in this study funded by Centers for Disease Control and

Prevention (CDC) to examine how organizations in your community have responded to disasters. Today I am going to ask you to share your thoughts about the 2011 tornado super outbreak. Our goal for this project is to better understand how communities prepare for and recover from disasters, especially in terms of public health and mental health. Our intention is not to judge what has been done or to provide courses of action for the future. We are simply here to learn from your experiences.

First I would like to take a moment to read over the consent form. *[Hand the consent form to respondent. Give them ample time to read the consent form.]*

As noted in the consent form, your participation in this interview is voluntary. You may skip any question you do not wish to answer and your participation and responses to the questions are confidential. Before we begin, do you have any questions about the consent form or the interview?

[Answer respondent's questions. If respondent

All probes are suggestions to help you flesh out participants' responses. Not all probes will be relevant to all participants however please touch on each probe as all responses are collected across all respondents.

What is the relationship between public health (PH) and mental health (MH) before the

tornado? Do they work together in any capacity? If so, how? If not, why? What is the formal (or informal) relationship? What did this entail? Describe the communication between PH and MH (good, bad, frequent, infrequent,

etc.) and how has this relationship between PH and MH change during and after the April 2011

tornado? What role did you play in the development of the jurisdictional Emergency Operations Plan [on the "official" terminology within each jurisdiction and how it was used in the local plan]?

What role did you play in the development of the response that happened during and after the tornado? How did you coordinate the jurisdictional Emergency Operations Plan?

What mental health services were provided to the community during and after the

tornado? What services were provided by your agency/organization?

What services were provided by other agencies/organizations?

What services do you wish had been offered?

How were these services addressed: Were any specific MH services provided after the tornado? If so, what?

Describe the availability of resources to address mental health needs during and after the 2011 tornadoes. Who were key players/providers?

How can your agency better address the mental health concerns in your community in the future?

Who are the key partners in the community to provide critical PH/MH services during and after 2011 tornadoes?

What do these partners do?

- *Which partnerships were established prior to the tornado? Which ones evolved during response or recovery?*
- *What was particularly successful about these partnerships? What challenges arose?*
- *How were partnerships solidified? (MOU, handshake, letter of agreement, contract, etc.)*
- *Describe communication with partners during response/recovery (good, bad, frequent, infrequent, etc.).*

Q6. Did you partner with faith-based, volunteer and/or community-based organizations to provide PH/MH services? If so, which organizations did you partner with?

- *What do those partners do?*
- *Which partnerships were established prior to the tornado? Which ones evolved during response or recovery?*
- *What was particularly successful about these partnerships? What challenges arose?*
- *How were partnerships solidified? (MOU, handshake, letter of agreement, contract, etc.)*
- *Describe communication with partners during response/recovery (good, bad, frequent, infrequent, etc.).*

Great. Thank you. I would like to end the interview by asking you to reflect on the last few years.

Q7. In your opinion, to what extent do you think that the community has recovered from the tornado outbreak of April 2011?

- *What does “good” recovery look like?*
- *What are the markers/indicators of recovery?*
- *What populations, if any, are still recovering now?*

Q8. Knowing what you know now, what would you have done differently?

Q9. What advice would you give other communities that are coping with disasters?

Thank you for your time and insights into these important issues. To wrap up the interview, we would like to collect some demographic information from you.

Participant ID #: _____

1. How many years have you lived in {insert name of county/city of interest}? _____

2. Do you consider {insert name of county/city of interest} to be your home town?

- YES
- NO

3. How many years have you been in your current position? _____

4. [For PH/MH respondents only] How many years have you been in the field of public health and/or mental health? _____

5. [For community respondents only] Which community sector do you represent?

- Business
- Community leadership
- Cultural and faith-based groups
- Emergency management
- Healthcare
- Social services
- Housing and sheltering
- Media
- Mental/behavioral health
- Public Health
- Senior Services
- Education and childcare settings
- Other – please specify _____

6. What is your age?

__ Age in years

Don't know / Not sure

Refused

7. What is your gender?

Male

Female

8. Which one of these groups would you say represents your race? (Select all that apply)

American Indian or Alaska Native

Asian

Black or African American

Native Hawaiian or Other Pacific Islander

White

Respondent provides category of race not listed above

Don't know / Not sure

Refused

9. Are you Hispanic or Latino?

Yes

No

Don't know / Not sure

Refused

10. What is the highest level of education you've completed? _____