**Justification for Non-Substantive Change to**

**The Ticket to Work and Self-Sufficiency Program**

**OMB No. 0960-0644**

**Background**

The Ticket to Work and Self-Sufficiency Program provides Social Security Disability Insurance (SSDI) and Supplemental Security Income (SSI) recipients with expanded options for access to employment services, vocational rehabilitation services, and other employment-related support as they work to decrease dependence on Federal cash benefits. SSA’s Ticket to Work Program transitions SSDI and SSI recipients toward independence by allowing them to receive Social Security payments while maintaining employment under the auspices of the program. SSA uses service providers, called employment networks (ENs), to supervise participant progress through the stages of Ticket to Work Program participation, such as job searches and interviews, progress reviews, and changes in ticket status. The Ticket Program allows SSDI and SSI recipients to choose an EN service provider, who will guide and assist them in reaching their goals to obtain and retain self-supporting employment. These ENs are the primary respondents to the collection instruments, while SSDI and SSI disability recipients are secondary respondents.

**Summary of the Non-Substantive Changes**

A major component of Ticket to Work's marketing and outreach strategy is hosting Work Incentives Seminar Event (WISE) webinars. Webinars are internet-based seminars in which Social Security staff members and contractors present information on the Ticket to Work Program and work incentives to interested parties, which may include beneficiaries, their family members, employment service providers, and community partners. Without WISE webinars, a majority of Social Security disability and SSI recipients would not have ready access to information about the Ticket to Work program and Social Security's work incentives. This information is vital to SSDI beneficiaries and SSI recipients who are dependent solely on cash benefits to live.

To participate in a scheduled webinar, respondents register via the electronic form at <https://www.chooseworkttw.net/wise/jsp/wise.jsp> . This is a new information collection instrument that increases the public reporting burden.

**Increase in Burden**

Incorporating this collection instrument into the information collection will increase the number of respondents by 24,000 and the public burden by 1,200 hours.

**Estimates of Public Reporting Burden**

c. Tracking Progress

Request for Certification of Work and Educational Progress: Individuals – Respondents fill out the WISE Webinar Registration Page.

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| --- | --- | --- | --- | --- |
| **Modality of Completion** | **Number of Respondents** | **Frequency of Response** | **Average Burden Per Response (minutes)** | **Estimated Total Annual Burden (hours)** |
| 20 CFR 411.200(b); Wise Webinar Registration Page | 24,000 | 1 | 3 | 1,200 |

ICR Summary of Burden

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Number of Respondents** | **Frequency of Response** | **Average Burden Per Response (minutes)** | **Estimated Total Annual Burden (hours)** |
| **Totals** | **357,732** |  |  | 66,821 |