

DATE: JULY 16, 2012

MEMORANDUM FOR: DENISE PEPE
*Special Surveys Branch
Demographic Surveys Division
Census Bureau*

MEMORANDUM FROM: ANYA STOCKBURGER
*Branch of Revision Planning and Special Projects
Division of Consumer Prices and Price Indexes
Bureau of Labor Statistics*

SUBJECT: TPOPS Requirement for Q124, Part I

This requirement specifies changes to the TPOPSHLP parameter file, the advance letters, and the wording on the screen Intro_1st.

I. Advance letter updates

Updated advance letters will be delivered to Census early August, the changes to the letters will include the following:

- Updating from title 15 to title 13
- Directing respondents to new content on the respondent website.

II. Instrument screen Intro_1ST update

The last sentence on this screen should change to reflect the update from title 15 to title 13

From: "Title 29, Section 2 and Title **15** of the United States Code authorize us to conduct this survey"

To: "Title 29, section 2 and Title **13** of the United States Code authorize us to conduct this survey"

cc Stockburger, Anya (BLS)
Hagemeier, Kirk (BLS)
SMS Oversight Group (BLS)
SMS Team (BLS)
Ash, Stephen (Census)
Pepe, Denise (Census)
Okon, Aniekan (Census)
Arthur, James (Census)