

# IFLE IRIS SHARED AND INDIVIDUAL SCREENS BY PROGRAM AND REPORT TYPE

The following spreadsheet shows the proposed program screens in the IFLE system, and indicates for which program and report they are entered. For a description of the chart below, please refer to the Key to Chart.

SCREEN NAME	TYPE	REPORT																															
			AORC	B/E	CIBE	DDRA FELLOW	DDRA DIRECTOR	DDRA LANG INSTRUCTOR	FLAS FELLOW	FLAS DIRECTOR	FLAS LANG INSTRUCTOR	FRA FELLOW	FRA DIRECTOR	FRA LANG INSTRUCTOR	GPA PART ANNUAL	GPA DIR ANNUAL	GPA PART LANG	GPA DIR LANG	GPA LANG INSTRUCTOR	I/PP	IRS	LRC	NRC	NRC CONS PARTNERS	SA PART	SA ADMIN AGENCY	SA DOM INST	TIC/IA	UIS/FL				
ADJUSTMENTS TO PROJECT	N	NCC	R	R	R	R														R	R	R	R							R	R		
		INT	UPD	UPD	UPD	UPD															UPD	UPD	UPD	UPD						UPD	UPD		
		FIN	R	R	R	R						R									R	R	R	R						R	R		
FEEDBACK	N	NCC																															
		INT																															
		FIN				R					R																						
COLLABORATION ACTIVITIES	N	NCC	R																														
		INT	UPD																														
		FIN	R																														
DISSEMINATION	N	NCC																															
		INT																															
		FIN				R					R																						
DISSEMINATION AND RESOURCES	N	NCC																															
		INT																															
		FIN														R																	
DISSERTATION RESEARCH (* only for FLAS fellows who receive funding for dissertation research)	N	NCC																															
		INT																															
		FIN								R*																							

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SCREEN NAME	TYPE	REPORT	AORC	B/E	CIBE	DDRA FELLOW	DDRA DIRECTOR	DDRA LANG INSTRUCTOR	FLAS FELLOW	FLAS DIRECTOR	FLAS LANG INSTRUCTOR	FRA FELLOW	FRA DIRECTOR	FRA LANG INSTRUCTOR	GPA PART ANNUAL	GPA DIR ANNUAL	GPA PART LANG	GPA DIR LANG	GPA LANG INSTRUCTOR	IIPP	IRS	LRC	NRC	NRC CONS PARTNERS	SA PART	SA ADMIN AGENCY	SA DOM INST	TICFIA	UISFL	
EXEMPLARY ACTIVITIES	N	NCC	R	R	R															R	R	R	R					R	R	
		INT	UPD	UPD	UPD																UPD	UPD	UPD	UPD					UPD	UPD
		FIN	R	R	R																R	R	R	R					R	R
EVALUATION	N	NCC	R	R	R												R			R	R	R	R					R	R	
		INT	UPD	UPD	UPD													UPD		UPD	UPD	UPD	UPD					UPD	UPD	
		FIN	R	R	R													R		R	R	R	R					R	R	
FELLOWSHIP EVALUATION (* only for FLAS fellows not receiving dissertation research funding)	N	NCC																												
		INT																												
		FIN								R*																				
GRANT RESULTS	N	NCC																												
		INT																												
		FIN	R	R	R													R		R	R	R	R	R				R	R	
IN-COUNTRY EXPERIENCE EVALUATION	N	NCC																												
		INT																												
		FIN														R										R				
PRIORITIES	N	NCC	R	R	R														R		R	R	R	R				R	R	
		INT	UPD	UPD	UPD														UPD		UPD	UPD	UPD	UPD	UPD			UPD	UPD	
		FIN	R	R	R					R						R			R		R	R	R	R				R	R	
OBJECTIVES AND ACCOMPLISHMENTS	N	NCC	R	R	R															R	R	R						R	R	
		INT	UPD	UPD	UPD															UPD	UPD	UPD						UPD	UPD	
		FIN	R	R	R															R	R	R						R	R	
OBJECTIVES AND ASSESSMENTS	N	NCC																						R						
		INT																						UPD						
		FIN																						R						
PRE-DEPARTURE PREPARATION AND ORIENTATION EVALUATION	N	NCC																										R		
		INT																												
		FIN																												
PROJECT SUPPORT	N	NCC																												
		INT																												
		FIN				R							R																	

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SCREEN NAME	TYPE	REPORT	PROGRAMS																												
			AORC	B/E	CIBE	DDRA FELLOW	DDRA DIRECTOR	DDR LANG INSTRUCTOR	FLAS FELLOW	FLAS DIRECTOR	FLAS LANG INSTRUCTOR	FRA FELLOW	FRA DIRECTOR	FRA LANG INSTRUCTOR	GPA PART ANNUAL	GPA DIR ANNUAL	GPA PART LANG	GPA DIR LANG	GPA LANG INSTRUCTOR	IPP	IRS	LFC	NRC	NRC CONS PARTNERS	SA PART	SA ADMIN AGENCY	SA DOM INST	TIC/IA	UISFL		
RESEARCH RESULTS	N	NCC																													
		INT																													
		FIN				R						R																			
SELECTION PROCESSES / COMPETITION DESCRIPTION	N	NCC																													
		INT								R																					
		FIN									UPD																				
USE OF TECHNOLOGY	N	NCC																											R		
		INT																											UPD		
		FIN																											R		
BUDGET (* SA Admin Agency and Dom Inst Awarded Budget submitted prior to seminar; Expended Budget submitted in final report)		NCC Upload	R	R	R												R		R	R	R	R							R	R	
		INT Grid	R	R	R	R				R		R					R		R	R	R	R							R	R	
		INT Upload	R	R	R	N/A				R		N/A					R		R	R	R	R							R	R	
		FIN Grid	R	R	R	R				R		R			R		R		R	R	R	R					R*	R*	R	R	
		FIN Upload	R	R	R	N/A				R		N/A				R		R		R	R	R	R					R*	R*	R	R
ADD A FELLOW (entered when fellowships are awarded)	D	NCC																													
		INT								R																					
		FIN																													
ADD A PARTICIPANT	D	NCC																													
		INT													R		R														
		FIN													UPD		UPD														
ADOPTION OF OUTCOMES	D	NCC																													
		INT																				R	R								
		FIN																				R	R								
BUSINESS LANGUAGE COURSES	D	NCC																													
		INT				R																									
		FIN				R																									
CENTER ACTIVITIES AND FACILITATIVE SERVICES	D	NCC																													
		INT	R																												
		FIN	R																												

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SCREEN NAME	TYPE	REPORT																													
			AORC	BIE	CIBE	DDRA FELLOW	DDRA DIRECTOR	DDRA LANG INSTRUCTOR	FLAS FELLOW	FLAS DIRECTOR	FLAS LANG INSTRUCTOR	FRA FELLOW	FRA DIRECTOR	FRA LANG INSTRUCTOR	GPA PART ANNUAL	GPA DIR ANNUAL	GPA PART LANG	GPA DIR LANG	GPA LANG INSTRUCTOR	IIPP	IRS	LRC	NRC	NRC CONS PARTNERS	SA PART	SA ADMIN AGENCY	SA DOM INST	TICFIA	UISFL		
CENTER CONTACT INFORMATION	D	NCC																													
		INT	R																												
		FIN	R																												
CENTER INFORMATION	D	NCC																													
		INT	R																												
		FIN	R																												
CURRICULUM PROJECT	D	NCC																													
		INT																													
		FIN																								R					
DEGREE, etc DESCRIPTIONS	D	NCC																													
		INT																						R							
		FIN																					R								
DEVELOPMENT OF INSTRUCTIONAL RESOURCES	D	NCC																													
		INT																		R				R	R						
		FIN																		R				R	R						
ADD AN INSTRUCTIONAL RESOURCE	D	NCC																													
		INT																		R				R	R						
		FIN																		R				R	R						
PROFESSIONAL DEVELOPMENT PROGRAM	D	NCC																													
		INT																						R							
		FIN																						R							
ADD A PROFESSIONAL DEVELOPMENT PROGRAM	D	NCC																													
		INT																							R						
		FIN																							R						
EDUCATION	D	NCC																													
		INT																													
		FIN																													
EDUCATION, COURSES, AND POST-FELLOWSHIP ACTIVITIES	D	NCC																													
		INT																													
		FIN																													
FACULTY ENHANCEMENT	D	NCC																													
		INT																													
		FIN																													
ENHANCEMENT OF FACULTY EXPERTISE	D	NCC																													
		INT																													
		FIN																													



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SCREEN NAME	TYPE	REPORT	AORC	BIE	CIBE	DDRA FELLOW	DDRA DIRECTOR	DDRA LANG INSTRUCTOR	FLAS FELLOW	FLAS DIRECTOR	FLAS LANG INSTRUCTOR	FRA FELLOW	FRA DIRECTOR	FRA LANG INSTRUCTOR	GPA PART ANNUAL	GPA DIR ANNUAL	GPA PART LANG	GPA DIR LANG	GPA LANG INSTRUCTOR	IIPP	IRS	LRC	NRC	NRC CONS PARTNERS	SA PART	SA ADMIN AGENCY	SA DOM INST	TICFIA	UISFL		
CREATE GRANT ACTIVATION REQUEST (GAR entered prior to fellow travel)	D	NCC																													
		INT																													
		FIN					R							R																	
HIATUS REQUEST	D	NCC																													
		INT																													
		FIN																													
		As needed					✓							✓																	
IN-COUNTRY ACTIVITIES	D	NCC																													
		INT																													
		FIN															R			R											
IN-COUNTRY EXPERIENCE EVALUATION	D	NCC																													
		INT																													
		FIN														R	R	R		R							R				
ENTER IN-COUNTRY EXPERIENCE EVALUATION	D	NCC																													
		INT																													
		FIN																											R		
INSTITUTIONAL PARTNERSHIP ACTIVITIES	D	NCC																													
		INT																													
		FIN																													
ADD AN INSTITUTIONAL PARTNERSHIP	D	NCC																													
		INT																													
		FIN																													
INSTRUCTOR ADMINISTRATION	D	NCC																													
		INT																													
		FIN																													
		As needed					✓				✓			✓						✓											
ADD AN INSTRUCTOR	D	NCC																													
		INT																													
		FIN																													
		As needed					✓				✓			✓						✓											
INTERNATIONAL AND AREA STUDIES COURSES	D	NCC																													
		INT																													
		FIN																													

## IFLE IRIS SHARED AND INDIVIDUAL SCREENS BY PROGRAM AND REPORT TYPE

SCREEN NAME	TYPE	REPORT	AORC	BIE	CIBE	DDRA FELLOW	DDRA DIRECTOR	DDRA LANG INSTRUCTOR	FLAS FELLOW	FLAS DIRECTOR	FLAS LANG INSTRUCTOR	FRA FELLOW	FRA DIRECTOR	FRA LANG INSTRUCTOR	GPA PART ANNUAL	GPA DJR ANNUAL	GPA PART LANG	GPA DJR LANG	GPA LANG INSTRUCTOR	IIPP	IRS	LRC	NRC	NRC CONS PARTNERS	SA PART	SA ADMIN AGENCY	SA DOM INST	TICFIA	UISFL	
ADD AN IAS COURSE	D	NCC																												
		INT																						R	R					
		FIN																						R	R					
INTERNATIONAL AND AREA STUDIES COURSES CREATED OR ENHANCED	D	NCC																												
		INT																												R
		FIN																												R
ADD AN IAS COURSE	D	NCC																												
		INT																												R
		FIN																												R
INTERNATIONAL AND AREA STUDIES FACULTY / INSTRUCTOR POSITIONS	D	NCC																												
		INT																												R
		FIN																												R
ADD AN IAS FACULTY / INSTRUCTOR POSITION	D	NCC																												
		INT																												R
		FIN																												R
INTERNATIONAL AND AREA STUDIES PROGRAMS CREATED OR ENHANCED	D	NCC																												
		INT																												R
		FIN																												R
ADD AN IAS PROGRAM	D	NCC																												
		INT																												R
		FIN																												R







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SCREEN NAME	TYPE	REPORT	AORC	BIE	CIBE	DDRA FELLOW	DDRA DIRECTOR	DDRA LANG INSTRUCTOR	FLAS FELLOW	FLAS DIRECTOR	FLAS LANG INSTRUCTOR	FRA FELLOW	FRA DIRECTOR	FRA LANG INSTRUCTOR	GPA PART ANNUAL	GPA DIR ANNUAL	GPA PART LANG	GPA DIR LANG	GPA LANG INSTRUCTOR	IIPP	IRS	LRC	NRC	MRC CONS PARTNERS	SA PART	SA ADMIN AGENCY	SA DOM INST	TICFIA	UISFL		
ADD A LANGUAGE PROGRAM	D	NCC																													
		INT																													R
		FIN																													R
LANGUAGE REQUESTS	D	NCC																													
		INT									R																				
		FIN																													
ADD A LANGUAGE REQUEST	D	NCC																													
		INT									R																				
		FIN																													
PARTICIPANT ADMINISTRATION (MAINTAIN PARTICIPANTS)	D	NCC																													
		INT																													
		FIN																													
		As needed															✓		✓												
ADD / UPDATE PARTICIPANT INFORMATION	D	NCC																													
		INT																													
		FIN																													
		As needed															✓		✓												
ORIENTATION EVALUATION	D	NCC																													
		INT																													
		FIN														R		R									R				
OUTREACH ACTIVITY	D	NCC																													
		INT		R	R																		R	R	R	R					R
		FIN		R	R											R	R						R	R	R	R	R				R
ADD AN OUTREACH ACTIVITY	D	NCC																													
		INT		R	R																		R	R	R	R					R
		FIN		R	R											R	R						R	R	R	R	R				R
OVERSEAS PROGRAM REQUESTS	D	NCC																													
		INT									R																				
		FIN																													
ADD AN OVERSEAS REQUEST	D	NCC																													
		INT									R																				
		FIN																													
PARTICIPATION IN INTERNATIONAL TRAVEL FROM THE U.S.	D	NCC																													
		INT																													
		FIN																													
PARTNERS / COLLABORATORS	D	NCC																													
		INT																													R
		FIN																													R
		NCC																													





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ADDITIONAL USERS	0	As needed	✓	✓	✓		✓			✓			✓		✓		✓		✓	✓	✓	✓	✓		✓		✓	✓	
ADD A USER	0	As needed	✓	✓	✓		✓			✓			✓		✓		✓		✓	✓	✓	✓	✓		✓		✓	✓	
INSTRUCTOR EVALUATION	0	As needed						✓			✓			✓					✓										
REPORT SCHEDULE	0	As needed	✓	✓	✓					✓					✓		✓		✓	✓	✓	✓	✓				✓	✓	
TIME EXTENSION NOTIFICATION	0	As needed	✓	✓	✓		✓			✓			✓		✓		✓		✓	✓	✓	✓	✓				✓	✓	
TRAVEL APPROVAL REQUEST (TAR)	0	As needed	✓	✓	✓					✓					✓		✓		✓	✓	✓	✓	✓				✓	✓	
ADD A TAR	0	As needed	✓	✓	✓					✓					✓		✓		✓	✓	✓	✓	✓				✓	✓	
UPDATE PASSWORD	0	As needed	✓	✓	✓	✓	✓		✓	✓		✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
PROJECT INFORMATION (*entered when grant is set up in IRIS)	0	NCC	R*	R*	R*												R*		R*	R*	R*	R*	R*				R*	R*	
	0	INT	UPD	UPD	UPD					R*					R*		UPD		UPD	UPD	UPD	UPD	UPD	UPD				UPD	UPD
	0	FIN	UPD	UPD	UPD		R*			UPD			R*		UPD		UPD		UPD	UPD	UPD	UPD	UPD	UPD		R*		UPD	UPD
VIEW DOMESTIC INSTITUTION REPORT	0	As needed																								✓			
VIEW PARTICIPANT REPORT	0	As needed																								✓			
VIEW / SUBMIT REPORT	0	NCC	R	R	R										R	R	R	R		R	R	R	R	R				R	R
	0	INT	R	R	R	R	R		R	R		R	R		R	R	R	R		R	R	R	R	R				R	R
	0	FIN	R	R	R	R	R		R	R		R	R		R	R	R	R		R	R	R	R	R	R	R	R	R	R
WELCOME	0	As needed													✓	✓	✓	✓							✓	✓	✓		

## KEY TO CHART: IFLE IRIS SYSTEM SHARED AND INDIVIDUAL SCREENS BY PROGRAM AND REPORT TYPE

### SCREEN NAME

In general, screen names are listed on this spreadsheet how they appear in IRIS. One exception is the budget screens. For DDRA and FRA Fellows, the Awarded Budget and the Final Budget screens are considered as "Budget." Where there is a significant difference, each version of the screen name appears separately.

### TYPE OF SCREEN

The type of screen is identified. Narrative screens are identified with an "N" in the **Type** column; data screens are identified with a "D," and budget screens with a "B." Screens such as "Update Password" and "Additional Contacts" are listed as "O" for "other."

### REPORT TYPE

In the **Report Type** column, three reports are listed (please see below for definitions of each report type). If a particular screen is required for a report, it is listed as "R" and is displayed in bold text with pink highlighting. If the screen is used on one report, but is displayed and updateable on other reports, "UPD" appears in the cell, which is highlighted in blue. If the screen is not used for any reports for a program, or if the program does not use that particular report (NCC or Interim), the cell is shown crossed out with diagonal lines. If a cell is blank, the screen is not used for that report, but does appear on the other reports completed for the program.

**NCC:** For the purposes of this spreadsheet, NCC refers to the spring report. This is the report used by Program Officers to decide whether or not the project is meeting goals and objectives, and whether or not funding should be approved for the next project year (if a multi-year grant).

**INT:** For the purposes of this spreadsheet, for all programs other than DDRA, FRA, GPA, and SA, Interim refers to the fall report. For DDRA Fellow, FRA Fellow, GPA Director (annual only) and SA, the pre-fellowship or pre-seminar portion of the report is considered as the Interim.

**FIN:** The final report is due 90 days after the grant ends. All programs have this report.

**AS NEEDED:** Screens such as "Additional Contacts" and "Update Password" are not tied to a particular report. As such, these are listed under "As Needed" because the grantee uses them only as necessary.

In general, narrative screens are submitted on the NCC (spring) report, and are updatable on the interim (fall) report, with the original narrative entered displayed on the screen. In general, data screens are submitted on the interim and final reports. For most programs, budgets are submitted on all reports (both the grid and a spreadsheet upload).