Gainful Employment Program Disclosure Input Template
OMB Control Number 1845-0107

This input template is to be used to meet the gainful employment disclosure requirements as required by the regulations at 34 CFR 668.6(b)(2)(iv).

Enter the information requested for each program at your institution subject to the gainful employment regulations. Generally, gainful employment programs include:
- **At public and private not-for-profit institutions:**
  Title IV-eligible non-degree programs (e.g., certificate and diploma programs).
- **At for-profit institutions:**
  All Title IV-eligible instructional programs, degree and non-degree.

Enter the institution's 6-digit Department of Education assigned OPE ID:

	[Institution name will display based on the OPEID entered]

PROGRAM INFORMATION:

Enter the U.S. Department of Education 6-digit Classification of Instructional Program (CIP) code for the gainful employment program (e.g., 11.0101); or enter a partial CIP Code (two or more digits) and click "Search CIP" to browse a list of potential 6 digit matches:

Search CIP

CIP Program Name:
[The CIP name displays here once the user has selected/entered a CIP and clicked on "Search CIP."]

Enter the institution's name for this program (if different from the CIP Program Name shown above):

	[The box will expand to allow for XX characters.]

Select the credential level for this program:

01 – Undergraduate certificate	05 – Master's degree
02 – Associate's degree	06 – Doctoral degree
03 – Bachelor's degree	07 – First professional degree
04 – Post baccalaureate certificate	
[These are the selections from a pull down menu.]	

OCCUPATIONS FOR WHICH THIS PROGRAM PREPARES STUDENTS:

Click on the link above to choose from a list of Standard Occupation Classification (SOC) codes commonly associated with this program's CIP code. If this program prepares students for an occupation not listed, click HERE to enter the name and SOC code of the occupation for which this program prepares students.

COST:

Include costs for completion of the entire program, assuming normal time to completion. not just for one award year. Enter amounts in whole dollars.

Enter the total tuition and required fees for the entire program, assuming normal time to completion:

$

Enter the total estimated costs for books and supplies for the entire program:

$

Enter the total costs to the student for on-campus room and board for the entire program, assuming normal time to completion:

$

☐   **Check here if your institution does not provide on-campus housing for students enrolled in this program.**

Enter any fees or expenses that students have in addition to those already entered for tuition and required fees, books and supplies, and room and board (for example: optional equipment, parking permits, etc.):

> *[This information will appear in the Cost section of the output document by clicking on the "What other costs are there?" link.]*

Enter the URL for other program cost information available on your institution's website pursuant to Sec. 668.43(a):

DEBT AT PROGRAM COMPLETION:

Enter the number of students who completed the program between July 1, 20xx and June 30, 20xx:

Of the XXX *[pre-populated from the response above]* **completers reported above, enter the number completing with any student loan debt as a result of attendance in this program:**
[This is the only data field on this template that you are not required to populate. The percentage of students completing the program with debt will be calculated using this field and the field above for display on the Financing section of the output document.]

For all students (both borrowers and non-borrowers) completing the program between July 1, 20xx and June 30, 20xx, enter the <u>median cumulative debt</u> for each of the following, in whole dollars:

Title IV student loan debt:

$

Private loan debt:

$

Institutional financing plan debt:

$

<u>PROGRAM COMPLETION IN NORMAL TIME:</u>

Enter the normal time to complete the program as published in your institutional catalog or other publications. Please enter the amount in whole numbers (e.g., no fractions):

☑ **weeks**   ☐ **months**   ☐ **years**

Of the XXX *[pre-populated from response to the first question in the debt at program completion section]* **students who completed the program between July 1, 20xx and June 30, 20xx, enter the number who completed the program within the normal time, as reported above:**

<u>JOB PLACEMENT:</u>

Select the option that applies. Are you required to calculate a job placement rate for the program completers by:

☐ Your accrediting agency

☐ Your state

☐ Both (accrediting agency and state)

☐ We are not currently required to calculate a job placement rate for program completers

Accreditor Rate

Enter the job placement rate calculated for program completers:

%

For the above job placement rate, enter the following information to be included in the template as context for the job placement rate: *[This information will appear in the Success*

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section of the output document by clicking on the "What type of jobs? How long did it take?" link.]

Accrediting agency name: *Enter the name of the accrediting agency for which your institution calculates this job placement rate.*	Enter response to question at left here.
Who is included? *Enter information about the program completers included in the calculation of this rate. (For example: All students who completed between July 1, 20xx and June 30, 20xx are included in this calculation.)*	Enter response to question at left here.
What types of jobs were these students placed in? *The job placement rate includes:* ☐ Any job? ☐ Only jobs within the field of study **Positions that recent completers were hired for include:**	Enter response to question at left here.
When were the former students employed? *Enter information about how long after the program completion date the job placement rate is based. (For example: This rate is based on program completers who were employed within 180 days of completion and were employed for at least 13 weeks.)*	Enter response to question at left here.
How were completers tracked? *Please provide information about how this information is obtained:* ☐ Completer/alumni survey Response rate: ☐ State data system ☐ Other Please specify:	Enter response to question at left here.

State Rate

☐   **The calculated job placement rate (and related methodology) calculated for the state is the same as the information entered for the Accreditor Rate above. [If checked, the information below will be partially auto-populated based on information already entered.]**

Enter the job placement rate calculated for program completers:

☐ %

For the above job placement rate, enter the following information to be included in the template as context for the job placement rate: *[This information will appear in the Success section of the output document by clicking on the "What type of jobs? How long did it take?" link.]*

State name: *Enter the name of the state for which your institution calculates this job placement rate.*	Enter response to question at left here.
Who is included? *Enter information about the program completers included in the calculation of this rate. (For example: All students who completed between July 1, 20xx and June 30, 20xx are included in this calculation.)*	Enter response to question at left here.
What types of jobs were these students placed in? *The job placement rate includes:* ☐ Any job? ☐ Only jobs within the field of study **Positions that recent completers were hired for include:**	Enter response to question at left here.
When were the former students employed? *Enter information about how long after the program completion date the job placement rate is based. (For example: This rate is based on program completers who were employed within 180 days of completion and were employed for at least 13 weeks.)*	Enter response to question at left here.
How were completers tracked? *Please provide information about how this information is obtained:* ☐ Completer/alumni survey Response rate: ☐ State data system	Enter response to question at left here.

☐ Other Please specify:	

CONTEXT:

Please enter here any additional information that should be included on the disclosure template to provide information/context to students related to this program and the information provided on this disclosure input template .

[This information will appear on the output document by clicking on the "For additional information about this program or the information provided above" link.]