

**SUPPORTING STATEMENT FOR FORM SSA-4290-F4  
DEVELOPMENT OF PARTICIPATION IN A  
VOCATIONAL REHABILITATION  
OR SIMILAR PROGRAM**

**20 CFR 404.316(c), 404.337(c), 404.352(d), 404.1586(g), 404.1596, 404.1597(a), 404.327,  
404.328, 416.1321(d), 416.1331(a)-(b), and 416.1338, 416.1402**

**OMB No. 0960-0282**

**A. Justification**

**1. Introduction/Authoring Laws and Regulations**

The Ticket to Work and Self-Sufficiency Program allows recipients of Title II benefits and Title XVI Social Security Administration (SSA) disability payments to continue receiving payments while enrolled in a vocational rehabilitation or other job-training program. Regulations in sections 404.316(c), 404.327, 404.328, 404.337(c), 404.352(d), 404.1586(g), 404.1596, 404.1597(a), 416.1321(d), 416.1331(a)-(b), and 416.1338 of the *Code of Federal Regulations* implement the provision that, provided they are still enrolled in a vocational rehabilitation or other job-training program, disability recipients may continue to receive benefits even if their disability ceases. These sections require proof of the disability recipient's enrollment in a vocational rehabilitation or job-training program. We use Form SSA-4290, the Development of Participation in a Vocational Rehabilitation or Similar Program, for that purpose.

Sections 225(b)(2) and 1631(a)(6)(b) of the *Social Security Act* provide the statutory authority for use of this form. Regulatory authority for use of this form stems from 20 CFR 404.316, 404.337, and 404.352; 404.1586, 404.1596, and 404.1597; 416.1321, 416.1331, and 416.1338; and 416.1402 of the *Code of Federal Regulations*. The respondents are providers and coordinators of vocational rehabilitation services, employer services, other support services, or educational institutions under the *Individuals with Disabilities Education Act*.

**2. Description of Collection**

As mandated by the regulations cited above, SSA State Disability Determination Services (DDS) determine whether Social Security disability recipients who no longer are disabled but who are enrollees in vocational rehabilitation programs can continue to receive disability payments. To determine this, the DDS needs information about the recipients, their enrollment status in these programs, and the types of services they are receiving under the auspices of such programs. The form is completed by State employment networks (EN), vocational rehabilitation (VR) agencies, educational institutions, or other providers of education and job-training services. Form SSA-4290-F4 is a paper form; however, we may collect the information from respondents via telephone. The DDSs use this form, in conjunction with evidence from the disability recipient's file, to determine their continued eligibility for benefits.

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**3. Use of Information Technology to Collect the Information**

SSA did not create an electronic version of Form SSA-4290-F4 under the agency's Government Paperwork Reduction Elimination Act (GPEA) plan due to the low number of respondents (3,000), which is less than the GPEA cut-off of 50,000.

**4. Why We Cannot Use duplicate Information**

The nature of the information we are collecting and the manner in which we are collecting it preclude duplication. SSA does not use another collection instrument to obtain similar data.

**5. Minimizing Burden on Small Respondents**

This collection does not affect small businesses or other small entities.

**6. Consequence of Not Collecting Information or Collecting it Less Frequently**

If we did not collect the information on Form SSA-4290, State DDSs would be unable to determine if disability recipients whose disability had ceased but who wanted to continue participating in an EN or VR program should still receive Title II benefits or Title XVI payments. There would be no way of collecting the information mandated by the *Code of Federal Regulations*; moreover, this would be a violation of the provisions of the Ticket to Work and Rehabilitation Services programs. Since we only collect the information when a DDS is trying to determine if we should continue payments, we cannot collect it less frequently.

There are no technical or legal obstacles to burden reduction.

**7. Special Circumstances**

There are no special circumstances that would cause SSA to conduct this information collection in a manner inconsistent with 5 *CFR* 1320.5.

**8. Solicitation of Public Comment and Other Consultations with the Public**

SSA published the 60-day advance Federal Register Notice on September 26, 2013 at 78 FR 50411, and we received no public comments. We published the 30-day Notice on December 2, 2013 at 78 FR 72744. If we receive any comments in response to the 30-day Notice, we will forward them to OMB. There have been no outside consultations with members of the public.

**9. Payment or Gifts to Respondents.**

SSA does not provide payment or gifts to the respondents.

**10. Assurance of Confidentiality**

SSA protects and holds confidential the information it collects in accordance with 42 *U.S.C.* 1306, 20 *CFR* 401 and 402, 5 *U.S.C.* 552 (Freedom of Information Act), 5 *U.S.C.* 552a (Privacy Act of 1974), and OMB Circular No. A-130.

**11. Justification for Sensitive Questions**

The information collection does not contain any questions of a sensitive nature.

**12. Estimates of Public Reporting Burden**

Approximately 3,000 respondents take 15 minutes each to complete Form SSA-4290-F4 each year. Accordingly, the burden is 750 hours. This figure represents burden hours, and we did not calculate a separate cost burden.

**13. Annual Cost to the Respondents**

This collection does not impose a known cost burden to the respondents.

**14. Annual Cost to Federal Government**

The total annual cost to the Federal Government is approximately \$18,480. This estimate is a projection of the costs for printing and distributing the collection instrument and collecting the information.

**15. Program changes or Adjustments to the Information Collection Request**

There are no changes to the public reporting burden.

**16. Plans for Publication Information Collection Results**

SSA will not publish results of the information collection.

**17. Displaying the OMB Approval Expiration Date**

OMB granted SSA an exemption from the requirement to print the OMB expiration date on its program forms. SSA produces millions of public-use forms, with life cycles exceeding those of an OMB approval. Since SSA does not periodically revise and reprint its public-use forms (e.g., on an annual basis), OMB granted this exemption so SSA would not have to destroy stocks of otherwise useable forms with expired OMB approval dates avoiding Government waste.

**18. Exceptions to Certification Statement**

SSA is not requesting an exception to the certification requirements at 5 *CFR* 1320.9 and related provisions at 5 *CFR* 1320.8(b)(3).

**B. Collections of Information Employing Statistical Methods**

SSA does not use statistical methods for this information collection.