

# **APPENDIX H**

## **RESPONDENT MATERIALS**

**Early Childhood Longitudinal Study, Kindergarten Class of 2010-11  
(ECLS-K:2011)**

**Spring Third-Grade National Data Collection, Fourth-Grade Recruitment, and  
Fifth-Grade Tracking**

**OMB Clearance Package  
#1850-0750 v.15**

NOTE: The letters for respondents that are included in this appendix have headers indicating to whom the letter will be sent. These headers will be removed before the letters are printed and sent to respondents. Additionally, the OMB expiration date that currently appears as XX/XX/201X will be replaced once a new expiration date is received.

## Description of the Materials Included in this Package

This package includes many letters to be sent to different school personnel in the spring of third grade and the fall of fourth grade. Below is a list of all the letters included in this package, along with an indication of the recipient and the time at which the letters are mailed. There are some formatting issues in the letters (e.g., signature size, pagination) that result from multiple letters being included in one document. These issues will be corrected in the final letters distributed to the respondents.

### Spring Third-Grade Data Collection Round

- Materials mailed at the start of the round, before data collection begins:
  - SPRING 3<sup>RD</sup> GRADE PARENT LETTER- Mailed to parents/guardians of study children.
  - SPRING 3<sup>RD</sup> GRADE PARENT LETTER FOR HEARING SUBSAMPLE- Mailed to parents/guardians of study children participating in the hearing evaluation component.
  - SPRING 3<sup>RD</sup> GRADE TEACHER LETTER- Teachers will be identified during advance school contacts in the fall of 2013. This letter will be to them in mailed in spring 2014. If, during data collection in the spring of 2014, children are identified as having switched teachers (for example, because the child changed schools), the new teacher will be given this letter during spring 2014 data collection.
  - SPRING 3<sup>RD</sup> GRADE LETTER FOR SCHOOL COORDINATORS AT A CONTINUING (ORIGINAL OR DESTINATION) SCHOOL- Mailed to school coordinators in schools that have participated in the study since the base year or in schools that are identified as “destination schools,” that is, schools into which four or more study children from the same original school have transferred.
  - SPRING 3<sup>RD</sup> GRADE LETTER FOR SCHOOL COORDINATORS AT A TRANSFER SCHOOL THAT HAS PARTICIPATED IN A PREVIOUS DATA COLLECTION ROUND- Mailed to school coordinators in schools that were added after the base year because a child transferred into the school and that have participated in at least one prior round of data collection but are not destination schools. A separate letter is needed for these school coordinators because they do not receive an incentive.
  - SPRING 3<sup>RD</sup> GRADE LETTER FOR SCHOOL COORDINATORS AT A TRANSFER SCHOOL IDENTIFIED DURING RECRUITMENT- Mailed to school coordinators in schools that were added during the fall 3<sup>rd</sup> grade recruitment and tracking because a child transferred into the school. These schools have not participated in at least one prior round of data collection and are not destination schools. A separate letter is needed for these school coordinators because they have not participated before and they do not receive an incentive.
  - SPRING 3<sup>RD</sup> GRADE LETTER FOR SCHOOL COORDINATORS AT A HEARING EVALUATION SCHOOL- Mailed to school coordinators in schools participating in the hearing evaluation component. These schools are all continuing schools.
  - HEARING EVALUATION FLYER – Mailed to school coordinators and parents for schools and children participating in the hearing evaluation component.
- Letters mailed during data collection to districts, school administrators, and school coordinators in schools that are identified as having study children who transfer into them during the spring third-grade data collection:

- SPRING 3<sup>RD</sup> GRADE LETTER FOR NEW TRANSFER DISTRICTS WITH PREVIOUSLY NON-PARTICIPATING SCHOOLS INTO WHICH STUDY CHILDREN HAVE TRANSFERRED - Mailed to school districts that did not have schools participating in the study in a prior round that are now being recruited into the study because a participating study child transferred into one of the district's schools.
- SPRING 3<sup>RD</sup> GRADE LETTER FOR CONTINUING DISTRICTS WITH PREVIOUSLY NON-PARTICIPATING SCHOOLS INTO WHICH STUDY CHILDREN HAVE TRANSFERRED- Mailed to school districts that have schools that participated in the study in a prior round but in which at least one new school (i.e., one that has not participated in a prior round) is being recruited because a study child transferred into the new school.
- SPRING 3<sup>RD</sup> GRADE SCHOOL ADMINISTRATOR LETTER FOR TRANSFER SCHOOLS IDENTIFIED IN SPRING 2014- Mailed to administrators in schools that did not participate in a prior round of the study but are now being recruited into the study because a participating study child transferred into the administrator's school.
- SPRING 3<sup>RD</sup> GRADE LETTER FOR SCHOOL COORDINATORS AT A CONTINUING SCHOOL WITH NEW TRANSFER STUDENTS IDENTIFIED IN SPRING 2014- Mailed to school coordinators in schools that have participated in prior rounds of the study but that have new study children who have transferred into them. The school coordinator is mailed this new letter to make it clear that there are additional children who will be assessed during the school visit.
- Letters mailed at the end of the data collection round:
  - SCHOOL ADMINISTRATOR THANK YOU LETTER (HONORARIA)- Mailed to administrators of participating original and destination schools at the end of the third-grade school year along with the \$200 honorarium.
  - SCHOOL ADMINISTRATOR THANK YOU LETTER (NO HONORARIA)- Mailed to administrators of participating transfer schools at the end of the third-grade school year.
  - ECLS-K:2011 HEARING EVALUATION REPORT- Mailed to parents of children participating in the hearing evaluations approximately 1 to 2 months after the child's evaluation containing results of the evaluation. The programming instructions are also included here.

### **Spring Fourth-Grade Recruitment Letters**

- Advance recruitment letter mailed in August 2014:
  - SPRING 4<sup>TH</sup> GRADE SCHOOL COORDINATOR LETTER FOR CONTINUING SCHOOLS, SENT IN ADVANCE OF FALL RECRUITMENT - Mailed to school coordinators in advance of fall recruitment in schools that have participated in prior rounds of the study.
- Advance letters mailed in fall 2014 to districts, school administrators, and school coordinators in schools that are identified during recruitment as having study children who transfer into them after the spring third-grade round of data collection:
  - SPRING 4<sup>TH</sup> GRADE LETTER FOR NEW DISTRICTS WITH PREVIOUSLY NON-PARTICIPATING SCHOOLS INTO WHICH STUDY CHILDREN HAVE TRANSFERRED DURING RECRUITMENT - Mailed to school districts that did not have schools participating in the study in a prior round that are now being recruited into the study because a participating study child transferred into one of the district's schools.

- SPRING 4<sup>TH</sup> GRADE LETTER FOR CONTINUING DISTRICTS WITH PREVIOUSLY NON-PARTICIPATING SCHOOLS INTO WHICH STUDY CHILDREN HAVE TRANSFERRED DURING RECRUITMENT- Mailed to school districts that have schools that participated in the study in a prior round but in which at least one new school (i.e., one that has not participated in a prior round) is being recruited because a study child transferred into the new school.
- SPRING 4<sup>TH</sup> GRADE SCHOOL ADMINISTRATOR LETTER FOR TRANSFER SCHOOLS IDENTIFIED DURING RECRUITMENT- Mailed to administrators in schools that did not participate in a prior round of the study but are now being recruited into the study because a participating study child transferred into the administrator's school.
- SPRING 4<sup>TH</sup> GRADE LETTER FOR SCHOOL COORDINATORS AT A CONTINUING SCHOOL WITH NEW TRANSFER STUDENTS IDENTIFIED DURING RECRUITMENT- Mailed to school coordinators in schools that have participated in prior rounds of the study but that have new study children who have transferred into them. The school coordinator is mailed this new letter to make it clear that there are additional children who will be assessed during the school visit.

#### **Tracking Materials**

- BIRTHDAY CARD – Mailed each month to children who have a birthday that month.
- POST-IT NOTES FOR PARENTS – Included with spring 2014 parent letter.
- HOLIDAY CARD – Mailed to school administrators in December 2014.

#### **Questions for School Coordinators, Spring 2014**

- PAPER QUESTIONNAIRE FOR THE SCHOOL COORDINATOR – Mailed with the spring 2014 school coordinator packet.
- TELEPHONE INTERVIEW WITH THE SCHOOL COORDINATOR – Included with team leader supplies for use during the preassessment call.

## **Spring Third-Grade Materials**



Dear Parent,

After three years of data collection, we have reached the mid-point of the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011)! Thanks to the continued participation of families and schools across the country, we have collected a wealth of information that is already being used to gain a better understanding of today's students and their experiences. Collecting information as your child moves into the upper elementary grades is very important for understanding how his or her experiences in the early years of elementary school have prepared him or her for the later grades. We are excited to talk with you and your child again this spring, to learn about your experiences during the 2013-14 school year.

As in the past, our field staff will be visiting your child's school in the upcoming months to assess his or her knowledge and skills in reading, mathematics, and science. They also will be assessing your child's memory and ability to follow directions, as well as measuring his/her height and weight. The assessment format and the kinds of questions that will be asked are similar to those of the assessments used in previous years, so the process should feel familiar to your child. Something new this round is that we are asking children to complete a questionnaire about themselves and their experiences in school. Children will hear questions read to them through headphones and be able to enter their answers directly into a tablet computer, thereby giving them privacy to respond. As always, children may decline to answer any of the questions asked in the study. Also, participants' responses will not be associated with their names or provided to school staff. In total, the assessment activities will take approximately 80 minutes to complete.

We are also asking parents to complete a telephone interview with a member of our data collection staff who will be calling your home to conduct the interview. The interview this round should take only about 35 minutes to complete. It includes questions about your child's school, your household, activities you do with your child at home, any before- or after-school care your child may receive, your child's behavior and health, and contact with any parents who may not live with your child. As always, our field staff will be happy to conduct the interview at a time that is most convenient for you.

If you have questions about the study, please feel free to call Westat toll free at 1-888-204-4864 or send an email to [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com). Also, more information about the ECLS-K:2011, including samples of the questions to be asked of children, is available at the NCES website at <http://nces.ed.gov/ecls/myECLSK2011>.

Thank you again for your participation!

Sincerely,

Jack Buckley, Ph.D.  
Commissioner  
National Center for Education Statistics, Institute of Education Sciences

The collection of information in this survey is authorized by 20 U.S. Code, Section 9543. Participation is voluntary. Your responses are protected from disclosure by federal statute (20 U.S. Code, Section 9573). All responses that relate to or describe identifiable characteristics of individuals may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law. Information from multiple individuals will be combined to produce statistical reports; no information that identifies you or your child (e.g., name or address) will be included in any reports. Your child's school will not receive any information about you or your child as a part of this study. The valid OMB control number for this information collection is 1850-0750. Approval expires **XX/XX/201X**.

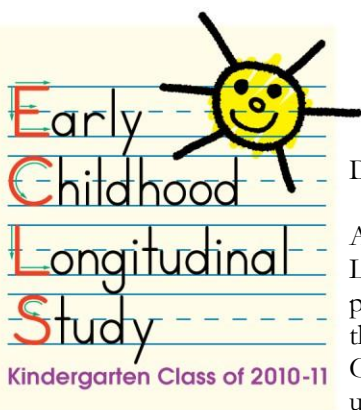
**Endorsed by:**

- American Association of School Administrators
- American Federation of Teachers
- American Montessori Society
- Council for American Private Education
- Council for Exceptional Children
- Council of Chief State School Officers
- International Reading Association
- Lutheran Church-Missouri Synod
- National Association for the Education of Young Children
- National Association of Elementary School Principals
- National Catholic Educational Association
- National Council of Teachers of Mathematics
- National Education Association
- National Parent-Teacher Association (PTA)
- National School Boards Association
- National Science Teachers Association
- U.S. Conference of Catholic Bishops

**Sponsored by:**



U.S. Department  
of Education



Dear Parent,

After three years of data collection, we have reached the mid-point of the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011)! Thanks to the continued participation of families and schools across the country, we have collected a wealth of information that is already being used to gain a better understanding of today's students and their experiences. Collecting information as your child moves into the upper elementary grades is very important for understanding how his or her experiences in the early years of elementary school have prepared him or her for the later grades. We are excited to talk with you and your child again this spring, to learn about your experiences during the 2013-14 school year.

As in the past, our field staff will be visiting your child's school in the upcoming months to assess his or her knowledge and skills in reading, mathematics, and science. They also will be assessing your child's memory and ability to follow directions, as well as measuring his/her height and weight. The assessment format and the kinds of questions that will be asked are similar to those of the assessments used in previous years, so the process should feel familiar to your child. Something new this round is that we are asking children to complete a questionnaire about themselves and their experiences in school. Children will hear questions read to them through headphones and be able to enter their answers directly into a tablet computer using a stylus pen, thereby giving them privacy to respond. As always, children may decline to answer any of the questions asked in the study. Also, participants' responses will not be associated with their names or provided to school staff. In total, these assessment activities will take approximately 80 minutes to complete. In addition to participating in the assessment, some children will have their hearing evaluated. These evaluations occur at multiple points throughout the study so that researchers can study how hearing may change during the elementary school years. The hearing evaluation will take approximately 15 minutes.

We are also asking parents to complete a telephone interview with a member of our data collection staff who will be calling your home to conduct the interview. The interview this round should take only about 35 minutes to complete. It includes questions about your child's school, your household, activities you do with your child at home, any before- or after-school care your child may receive, your child's behavior and health, and contact with any parents who may not live with your child. As always, our field staff will be happy to conduct the interview at a time that is most convenient for you.

If you have questions about the study, or if you decide to not allow your child to participate in this year's hearing evaluations, please call Westat toll free at 1-888-204-4864 or send an email to [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com). Also, more information about the ECLS-K:2011, including samples of the questions to be asked of children, is available at the NCES website at <http://nces.ed.gov/ecls/myECLSK2011>.

Thank you again for your participation!

Sincerely,

Jack Buckley, Ph.D.  
Commissioner  
National Center for Education Statistics, Institute of Education Sciences

The collection of information in this survey is authorized by 20 U.S. Code, Section 9543. Participation is voluntary. Your responses are protected from disclosure by federal statute (20 U.S. Code, Section 9573). All responses that relate to or describe identifiable characteristics of individuals may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law. Information from multiple individuals will be combined to produce statistical reports; no information that identifies you or your child (e.g., name or address) will be included in any reports. Your child's school will not receive any information about you or your child as a part of this study. The valid OMB control number for this information collection is 1850-0750. Approval expires **XX/XX/201X**.

**Endorsed by:**

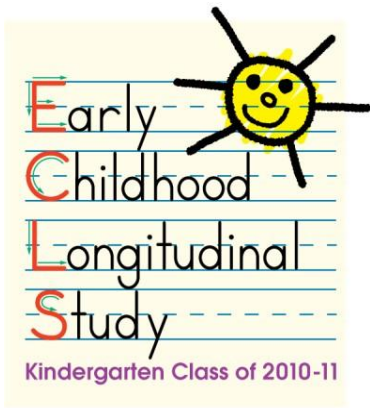
- American Association of School Administrators
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Dear Teacher,

Welcome to the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011), the third in a series of longitudinal studies of young children conducted by the National Center for Education Statistics (NCES). Like the earlier studies, the ECLS-K:2011 will be an important source of data for researchers and policy makers to address key issues related to children's development and learning. The ECLS-K:2011 is described in more detail in the brochure included in your study package. For more information on this and the prior longitudinal studies, you can also visit the NCES website at <http://nces.ed.gov/ecls/myECLSK2011>.

The study began in the 2010-11 school year with students who were in kindergarten. Now that the ECLS-K:2011 is well underway, we have identified one or more students in the study who have transferred into your school. For the study data to accurately represent the early schooling experiences of all children in America, it is vital that the sampled students take part in each phase of the study. Therefore, this spring we would like to conduct a child assessment with the sampled children who are now attending your school. A component of the data collection involves collecting data about the sampled students from their teachers using self-administered questionnaires. We also will collect information from the school administrator, as well as the students' parents.

Teachers are essential contributors to the ECLS-K:2011. You provide valuable insights into the classroom experiences of the children participating in the study. We will ask you to help us in several ways. As the regular classroom teacher of at least one of our sampled children, we will ask you to answer some questions about your classroom and background, and we will ask you to complete a child-level questionnaire for each ECLS-K:2011 sampled student you teach. You will receive an honorarium of \$20 for completing the teacher background and subject-level questionnaires plus \$7 for each of the child-level questionnaires. We also will need your cooperation as we complete one-on-one child assessments in your school. We will make arrangements with your school's ECLS-K:2011 school coordinator regarding the times that we can have access to the children and where the assessments will take place. It is possible that we will be taking children out of your classroom so that they can participate in the assessment. The assessments are designed to measure children's reading, mathematics, and science skills and knowledge, as well as obtain indicators of children's memory and ability to follow rules in a structured task. Children also will have their height and weight measured and will complete a questionnaire about themselves and their experiences in school. These assessment activities will take approximately 80 minutes per child to complete. In some schools, children will have their hearing evaluated in addition to the assessment activities.

Your participation in this study is voluntary; however, I encourage you to participate in the ECLS-K:2011. Please read the enclosed materials for more information about the study and your important role in it. These materials provide instructions for you on how to complete the questionnaires and return them to your school's ECLS-K:2011 school coordinator. They also provide information about the one-on-one child assessments.

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- American Association of School Administrators
- American Federation of Teachers
- American Montessori Society
- Council for American Private Education
- Council for Exceptional Children
- Council of Chief State School Officers
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- National Council of Teachers of Mathematics
- National Education Association
- National Parent-Teacher Association (PTA)
- National School Boards Association
- National Science Teachers Association
- U.S. Conference of Catholic Bishops

#### Sponsored by:



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Westat ● 1600 Research Boulevard ● Rockville, MD 20850



The National Center for Education Statistics of the U.S. Department of Education's Institute of Education Sciences is the primary sponsor of the ECLS-K:2011, which is being conducted on behalf of NCES by Westat. The ECLS-K:2011 has been endorsed by the national education organizations listed on this letter. NCES is authorized to conduct this study under 20 U.S. Code, Section 9543. Under that law, the data you provide may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S. Code, Section 9573). The U.S. Office of Management and Budget has approved the data collection under OMB # 1850-0750 (expires **XX/XX/201X**). Information collected from multiple individuals will be combined to produce reports of findings from the ECLS-K:2011. The reports will not identify participating districts, schools, children and their parents, or individual staff.

Thank you for your support of the ECLS-K:2011. If you have questions about the study, please feel free to call Westat toll free at 1-888-204-4864 or send an email to [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com). Also, more information about the ECLS-K:2011 is available at <http://nces.ed.gov/ecls/myECLSK2011>.

Thank you for your time and consideration of the study.

A handwritten signature in purple ink, appearing to read "J. Buckley", with a long horizontal flourish extending to the right.

Jack Buckley, Ph.D.  
Commissioner  
National Center for Education Statistics, Institute of Education Sciences



SPRING 3<sup>RD</sup> GRADE LETTER FOR SCHOOL COORDINATORS  
AT A CONTINUING (ORIGINAL OR DESTINATION) SCHOOL

Spring 2014

[NAME]  
[SCHOOL NAME]  
[ADDRESS 1]  
[ADDRESS 2]  
[CITY, STATE ZIP]

Dear School Coordinator:

We are very happy that your school is participating in the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011). As you know, this spring we are planning to collect information from the children sampled at your school, their parents, their teachers, and their school's administrator. Enclosed is a check for \$25 in appreciation for your helping us with this important study.

As in our previous visits to your school, the participating children will complete one-on-one assessments with trained ECLS-K:2011 assessors. These assessments are designed to measure children's reading, mathematics, and science skills and knowledge, as well as obtain indicators of children's memory and ability to follow rules in a structured task. Children also will have their height and weight measured and will complete a questionnaire about themselves and their experiences in school. These assessment activities will take approximately 80 minutes for each child to complete.

A component of the data collection involves collecting information about the sampled students from their teachers using self-administered questionnaires. We also will collect information from the school administrator. As a token of our appreciation for its participation, your school will receive a check for \$200.

We appreciate your help with four tasks, which are detailed in the enclosed materials. These are: (1) confirm that the children participating in the ECLS-K:2011 are attending your school (the list of participating children will be sent separately); (2) confirm the date and time for the spring activities; (3) identify an appropriate space for the assessments; and (4) identify the primary teachers of the participating children. Please read the enclosed materials for more information about the study and your important role in it.

The National Center for Education Statistics (NCES) of the U.S. Department of Education's Institute of Education Sciences is the primary sponsor of the ECLS-K:2011, which is being conducted on behalf of NCES by Westat. The ECLS-K:2011 has been endorsed by the national education organizations listed on this letter. NCES is authorized to conduct this study under 20 U.S. Code, Section 9543. Under that law, the data you provide may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S. Code, Section 9573). The U.S. Office of Management and Budget has approved the data collection under OMB # 1850-0750 (expires **XX/XX/201X**).

Thank you for your support of the ECLS-K:2011. We look forward to working with you and your school again. An ECLS-K:2011 representative will call you in the coming weeks to further explain the study and your responsibilities. If you have any questions or concerns in advance of the phone call, please call Westat toll free at 1-888-204-4864 or send an email to [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com).

Sincerely,

Jack Buckley, Ph.D.  
Commissioner

National Center for Education Statistics, Institute of Education Sciences

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- National Association of Elementary School Principals
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- National Council of Teachers of Mathematics
- National Education Association
- National Parent-Teacher Association (PTA)
- National School Boards Association
- National Science Teachers Association
- U.S. Conference of Catholic Bishops

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SPRING 3<sup>RD</sup> GRADE LETTER FOR SCHOOL COORDINATORS  
AT A TRANSFER SCHOOL THAT HAS PARTICIPATED IN A  
PREVIOUS DATA COLLECTION ROUND

Spring 2014



[NAME]  
[SCHOOL NAME]  
[ADDRESS 1]  
[ADDRESS 2]  
[CITY, STATE ZIP]

Dear School Coordinator:

We are very happy that your school is participating in the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011). As you know, this spring we are planning to collect information from the children sampled at your school, their parents, their teachers, and their school's administrator.

As in our previous visits to your school, the participating children will complete one-on-one assessments with trained ECLS-K:2011 assessors. These assessments are designed to measure children's reading, mathematics, and science skills and knowledge, as well as obtain indicators of children's memory and ability to follow rules in a structured task. Children also will have their height and weight measured and will complete a questionnaire about themselves and their experiences in school. These assessment activities will take approximately 80 minutes for each child to complete.

A component of the data collection involves collecting information about the sampled students from their teachers using self-administered questionnaires. We also will collect information from the school administrator.

We appreciate your help with four tasks, which are detailed in the enclosed materials. These are (1) confirm that the children participating in the ECLS-K:2011 are attending your school (the list of participating children will be sent separately); (2) confirm the date and time for the spring activities; (3) identify an appropriate space for the assessments; and (4) identify the primary teachers of the participating children. Please read the enclosed materials for more information about the study and your important role in it.

The National Center for Education Statistics (NCES) of the U.S. Department of Education's Institute of Education Sciences is the primary sponsor of the ECLS-K:2011, which is being conducted on behalf of NCES by Westat. The ECLS-K:2011 has been endorsed by the national education organizations listed on this letter. NCES is authorized to conduct this study under 20 U.S. Code, Section 9543. Under that law, the data you provide may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S. Code, Section 9573). The U.S. Office of Management and Budget has approved the data collection under OMB # 1850-0750 (expires **XX/XX/201X**).

Thank you for your support of the ECLS-K:2011. We look forward to working with you and your school again. An ECLS-K:2011 representative will call you in the coming weeks to further explain the study and your responsibilities. If you have any questions or concerns in advance of the phone call, please call Westat toll free at 1-888-204-4864 or send an email to [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com).

Sincerely,

Jack Buckley, Ph.D.  
Commissioner  
National Center for Education Statistics, Institute of Education Sciences

Westat • 1600 Research Boulevard • Rockville, MD 20850

Endorsed by:

- American Association of School Administrators
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Sponsored by:



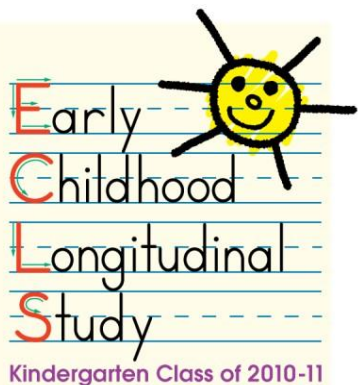
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SPRING 3<sup>RD</sup> GRADE LETTER FOR SCHOOL COORDINATORS AT  
A TRANSFER SCHOOL IDENTIFIED DURING RECRUITMENT

Spring 2014



[NAME]  
[SCHOOL NAME]  
[ADDRESS 1]  
[ADDRESS 2]  
[CITY, STATE ZIP]

Dear School Coordinator:

We are very happy that your school is participating in the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011). **One or more students who have been participating in the study at a different school have transferred to your school.** This spring we are planning to collect information from these students, their parents, their teachers, and their school's administrator.

Participating children will complete one-on-one assessments with trained ECLS-K:2011 assessors. These assessments are designed to measure children's reading, mathematics, and science skills and knowledge, as well as obtain indicators of children's memory and ability to follow rules in a structured task. Children also will have their height and weight measured and will complete a questionnaire about themselves and their experiences in school. These assessment activities will take approximately 80 minutes for each child to complete.

A component of the data collection involves collecting information about the sampled students from their teachers using self-administered questionnaires. We also will collect information from the school administrator.

We appreciate your help with four tasks, which are detailed in the enclosed materials. These are (1) confirm that the children participating in the ECLS-K:2011 are attending your school (the list of participating children will be sent separately); (2) confirm the date and time for the spring activities; (3) identify an appropriate space for the assessments; and (4) identify the primary teachers of the participating children. Please read the enclosed materials for more information about the study and your important role in it.

The National Center for Education Statistics (NCES) of the U.S. Department of Education's Institute of Education Sciences is the primary sponsor of the ECLS-K:2011, which is being conducted on behalf of NCES by Westat. The ECLS-K:2011 has been endorsed by the national education organizations listed on this letter. NCES is authorized to conduct this study under 20 U.S. Code, Section 9543. Under that law, the data you provide may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S. Code, Section 9573). The U.S. Office of Management and Budget has approved the data collection under OMB # 1850-0750 (expires **XX/XX/201X**).

Thank you for your support of the ECLS-K:2011. We look forward to working with you and your school. An ECLS-K:2011 representative will call you in the coming weeks to further explain the study and your responsibilities. If you have any questions or concerns in advance of the phone call, please call Westat toll free at 1-888-204-4864 or send an email to [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com).

Sincerely,

Jack Buckley, Ph.D.  
Commissioner  
National Center for Education Statistics, Institute of Education Sciences

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Endorsed by:

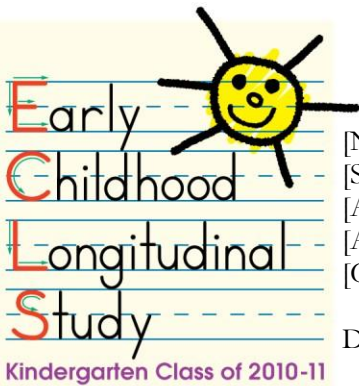
- American Association of School Administrators
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- National School Boards Association
- National Science Teachers Association
- U.S. Conference of Catholic Bishops

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of Education





SPRING 3<sup>RD</sup> GRADE LETTER FOR SCHOOL COORDINATORS AT A HEARING EVALUATION SCHOOL

Spring 2014

[NAME]  
[SCHOOL NAME]  
[ADDRESS 1]  
[ADDRESS 2]  
[CITY, STATE ZIP]

Dear School Coordinator:

We are very happy that your school is participating in the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011). As you know, this spring we are planning to collect information from the children sampled at your school, their parents, their teachers, and their school's administrator. Enclosed is a check for \$25 in appreciation for your helping us with this important study.

As in our previous visits to your school, the participating children will complete one-on-one assessments with trained ECLS-K:2011 assessors. These assessments are designed to measure children's reading, mathematics, and science skills and knowledge, as well as obtain indicators of children's memory and ability to follow rules in a structured task. Children also will have their height and weight measured and will complete a questionnaire about themselves and their experiences in school. These assessment activities will take approximately 80 minutes for each child to complete. In addition to participating in the assessment, some children will have their hearing evaluated. These evaluations occur with the same subsample of children at multiple points throughout the study so that researchers can study how hearing may change during the elementary school years. The hearing evaluation will take approximately 15 minutes and will be conducted only with children whose parents have previously given their consent for the screening.

A component of the data collection involves collecting information about the sampled students from their teachers using self-administered questionnaires. We also will collect information from the school administrator. As a token of our appreciation for its participation, your school will receive a check for \$200.

We appreciate your help with four tasks, which are detailed in the enclosed materials. These are: (1) confirm that the children participating in the ECLS-K:2011 are attending your school (the list of participating children will be sent separately); (2) confirm the date and time for the spring activities; (3) identify an appropriate space for the assessments; and (4) identify the primary teachers of the participating children. Please read the enclosed materials for more information about the study and your important role in it.

The National Center for Education Statistics (NCES) of the U.S. Department of Education's Institute of Education Sciences is the primary sponsor of the ECLS-K:2011, which is being conducted on behalf of NCES by Westat. The ECLS-K:2011 has been endorsed by the national education organizations listed on this letter. NCES is authorized to conduct this study under 20 U.S. Code, Section 9543. Under that law, the data you provide may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S. Code, Section 9573). The U.S. Office of Management and Budget has approved the data collection under OMB # 1850-0750 (expires **XX/XX/201X**).

Thank you for your support of the ECLS-K:2011. We look forward to working with you and your school again. An ECLS-K:2011 representative will call you in the coming weeks to further explain the study and your responsibilities. If you have any questions or concerns in advance of the phone call, please call Westat toll free at 1-888-204-4864 or send an email to [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com).

Sincerely,

Jack Buckley, Ph.D.  
Commissioner  
National Center for Education Statistics, Institute of Education Sciences

Endorsed by:

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- American Federation of Teachers
- American Montessori Society
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- U.S. Conference of Catholic Bishops

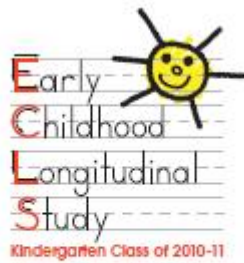
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# Evaluating Children's Hearing in the ECLS-K:2011

As part of the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011), trained health technicians will again conduct hearing evaluations with participating children in the spring of 2014.

## Why measure my child's hearing again?

In order to learn well, your child must be able to understand and communicate with teachers and classmates. Hearing ability can affect how children understand and communicate. Some children may be born with a hearing loss that is not noticed. Children may also develop hearing loss due to ear infections, accidents, loud noise, or medications. Even mild hearing loss, left untreated, might lead to problems in school such as speech or vocabulary delays, difficulty with language, difficulty in reading comprehension, and lower standardized test scores.

The hearing evaluations are an important part of the ECLS-K:2011 that provide needed information on hearing ability and hearing problems in a national sample of children. The results of the first round of hearing evaluations, conducted in the fall of 2012, help to explain how hearing is related to school experiences and performance. The results of two rounds of hearing evaluations from the same children (in fall 2012 and spring 2014) will provide



important information on how hearing may change during the elementary school years. In addition, you will again receive a letter with your child's results.

Many children have had their hearing tested at school or by a health care provider. However, it is important for this major national study to have results from the same type of hearing test conducted during the same time period for all participating children. Also, it is important to be able to link this hearing information to other ECLS-K:2011 information about children's experiences and progress in school.





## Evaluating Children's Hearing in the ECLS-K:2011

### Will this hearing evaluation be the same as the one done in fall 2012?

Yes. Just as before, testing your child's hearing will take about 10 to 15 minutes and will be conducted by a trained health technician. The evaluation process includes the same four steps.

1. First, the health technician will ask your child a few questions about his or her hearing. For example, the technician will ask if your child has an earache.
2. Next, the technician will look into your child's ear canals with an otoscope (a light such as the one your doctor uses) to see if anything is blocking them, such as ear wax. The technician will not attempt to remove blockages, but will record this information to help us better understand the results of your child's evaluation.
3. The technician will then measure how well your child can hear certain sounds. To do this, the technician will place headphones over your child's ears and play a series of short tones through them. The technician will ask your child to raise his or her hand whenever he or she hears a tone. The tones will have various pitches from low to high and will gradually become softer until your child cannot hear them.
4. Finally, the technician will check to see how well your child's eardrums move. Eardrums vibrate in response to sound, but sometimes ear infections or fluid in the ears can prevent them from moving properly and affect a child's ability to hear. During this test, the technician will cover your child's ear with a soft-tipped wand that may make a noise and will send a puff of air into your child's ear in order to measure the eardrum's response.



Otoscope (top) and wand (below)

For each child, the technician will either use a new set of disposable items or will disinfect nondisposable equipment that touches the child's ears. As with the other components of the child assessment, the hearing evaluation will not be conducted with any child who indicates he or she does not want to participate.



### Will I receive the results again?

Yes, you will receive a letter with the results of your child's hearing test. As before, if the technician finds that your child's test suggests possible hearing problems, the letter will recommend that you talk with your child's doctor or a health care provider who specializes in hearing, such as an audiologist or an ENT (ear, nose, and throat) doctor.

### Sponsorship

The National Center for Education Statistics (NCES) is the primary sponsor of the ECLS-K:2011. The hearing evaluation is being done in collaboration with the National Institute on Deafness and Other Communication Disorders (NIDCD), National Institutes of Health ([www.nidcd.nih.gov](http://www.nidcd.nih.gov)), which is a co-sponsor of the ECLS-K:2011.

**Questions? Call Westat toll free at 1-888-204-4864 or send an email to [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com).**



SPRING 3<sup>RD</sup> GRADE LETTER FOR NEW TRANSFER DISTRICTS  
WITH PREVIOUSLY NON-PARTICIPATING SCHOOLS INTO  
WHICH STUDY CHILDREN HAVE TRANSFERRED

Spring 2014

[SUPERINTENDENT NAME]  
[DISTRICT NAME/DIOCESE]  
[ADDRESS]  
[ADDRESS2]  
[CITY, STATE ZIP]

Dear Superintendent:

**I am writing to inform you that one or more students who are participating in the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011) have transferred to a school in your district.**

The ECLS-K:2011 is the third in a series of longitudinal studies of young children conducted by the National Center for Education Statistics (NCES). The earlier studies have been important sources of data for researchers and policy makers to address key issues related to children's development and learning, including literacy in the home, the teaching of reading and mathematics, and the associations between physical exercise, childhood obesity, and well-being. Researchers using the data have published their findings widely in scientific journals and the popular press. NCES also presents results from these studies for practitioners and the general public on our website, <http://nces.ed.gov/ecls>.

Like its predecessor studies, the ECLS-K:2011 will provide important information on children's early learning and development, transition into kindergarten, and progress through elementary school. The new cohort of students' school experiences will be compared to those of over a decade earlier to study the extent to which the demographic profile of children and their environment for learning have changed, and how these changes relate to developmental and academic differences across the cohorts.

The participating children will complete individual assessments with trained ECLS-K:2011 assessors. These assessments are designed to measure children's reading, mathematics, and science skills and knowledge, as well as obtain indicators of children's memory and ability to follow rules in a structured task, both of which are associated with learning. Children also will have their height and weight measured and will complete a questionnaire about themselves and their experiences in school. These assessment activities will take approximately 80 minutes per child to complete. Parents of the study children will be asked to participate by providing background information about their children and their families during a telephone interview. The children's teachers will be asked to provide information about themselves and the sampled children. We also will ask the school's administrator to complete a self-administered questionnaire about the school and his or her background.

Participation in this study is voluntary; however, we ask your agency to support the participation of schools in your district in the ECLS-K:2011. Because the ECLS-K:2011 is designed to be a representative sample of U.S. students, its accuracy depends on the full participation of the sampled schools and students.

The National Center for Education Statistics of the U.S. Department of Education's Institute of Education Sciences is the primary sponsor of the ECLS-K:2011, which is being conducted on behalf of NCES by Westat. The ECLS-K:2011 has been endorsed by the national education organizations listed on this letter. NCES is authorized to conduct this study under 20 U.S. Code, Section 9543. Under that law, the data provided by your schools, staff, students, and their parents may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S. Code, Section 9573). The U.S. Office of Management and Budget has approved the data collection under OMB # 1850-0750 (expires **XX/XX/201X**).

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Endorsed by:

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- American Federation of Teachers
- American Montessori Society
- Council for American Private Education
- Council for Exceptional Children
- Council of Chief State School Officers
- International Reading Association
- Lutheran Church-Missouri Synod
- National Association for the Education of Young Children
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- National Parent-Teacher Association (PTA)
- National School Boards Association
- National Science Teachers Association
- U.S. Conference of Catholic Bishops

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In preparation for spring activities in the schools, in the next few days a representative from Westat will contact the schools in your district that the study's students attend. We are required by law to protect the names of schools in the study from disclosure; we ask that each district respect this requirement and protect the identity of participating schools as well. Information collected from multiple individuals will be combined to produce reports of findings from the ECLS-K:2011. The reports will not identify participating districts, schools, children and their parents, or individual staff.

Detailed information about the ECLS-K:2011 can be found in the brochure enclosed with this letter. If you have questions about the study, please feel free to call Westat toll-free at 1-888-204-4864 or send an email to [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com). Also, more information about the ECLS-K:2011 is available at: <http://nces.ed.gov/ecls/MyECLSK2011>.

Thank you for your support of the ECLS-K:2011.

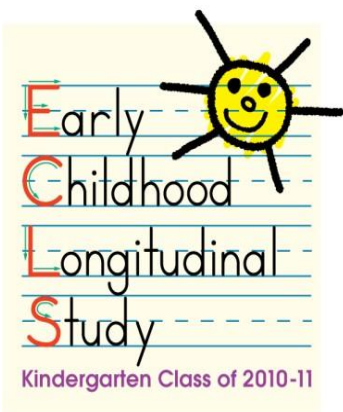
Sincerely,



Jack Buckley, Ph.D.  
Commissioner  
National Center for Education Statistics, Institute of Education Sciences

Enclosures: ECLS-K:2011 Brochure  
ECLS-K:2011 Schools in this District





SPRING 3<sup>RD</sup> GRADE LETTER FOR CONTINUING DISTRICTS  
WITH PREVIOUSLY NON-PARTICIPATING SCHOOLS INTO  
WHICH STUDY CHILDREN HAVE TRANSFERRED

Spring 2014

[SUPERINTENDENT NAME]  
[DISTRICT NAME/DIOCESE]  
[ADDRESS]  
[CITY, STATE ZIP]

Dear Superintendent:

We are very happy that schools in your district are participating in the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011). Thank you for helping make their participation possible. **I am writing to inform you that one or more students who are participating in the ECLS-K:2011 have transferred to a school in your district that was not previously part of the study.**

The participating children will complete individual assessments with trained ECLS-K:2011 assessors. These assessments are designed to measure children's reading, mathematics, and science skills and knowledge, as well as obtain indicators of children's memory and ability to follow rules in a structured task, both of which are associated with learning. Children also will have their height and weight measured and will complete a questionnaire about themselves and their experiences in school. These assessment activities will take approximately 80 minutes per child to complete. Parents of the study children will be asked to participate by providing background information about their children and their families during a telephone interview. The children's teachers will be asked to provide information about themselves and the sampled children. We also will ask the school's administrator to complete a self-administered questionnaire about the school and his or her background.

Participation in this study is voluntary; however, we ask your agency to support the participation of schools in your district in the ECLS-K:2011. Because the ECLS-K:2011 is designed to be a representative sample of U.S. students, its accuracy depends on the full participation of the sampled schools and students.

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In preparation for spring activities in the schools, in the next few days a representative from Westat will contact the schools in your district that the study's students attend. We are required by law to protect the names of schools in the study from disclosure; we ask that each district respect this requirement and protect the identity of participating schools as well. Information collected from multiple individuals will be combined to produce reports of findings from the ECLS-K:2011. The reports will not identify participating districts, schools, children and their parents, or individual staff.

Endorsed by:

- American Association of School Administrators
- American Federation of Teachers
- American Montessori Society
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- Council for Exceptional Children
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- National Education Association
- National Parent-Teacher Association (PTA)
- National School Boards Association
- National Science Teachers Association
- U.S. Conference of Catholic Bishops

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If you have questions about the study, please feel free to call Westat toll-free at 1-888-204-4864 or send an email to [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com). Also, more information about the ECLS-K:2011 is available at: <http://nces.ed.gov/ecls/MyECLSK2011>.

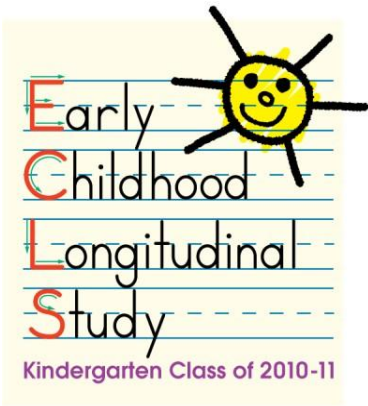
Thank you for your support of the ECLS-K:2011.

Sincerely,

A handwritten signature in purple ink, appearing to read "J. Buckley", written over a light blue horizontal line.

Jack Buckley, Ph.D.  
Commissioner  
National Center for Education Statistics, Institute of Education Sciences

Enclosure: List of ECLS-K:2011 Schools Added from your District



SPRING 3<sup>RD</sup> GRADE SCHOOL ADMINISTRATOR LETTER FOR  
TRANSFER SCHOOLS IDENTIFIED IN SPRING 2014

Spring 2014

[PRINCIPAL NAME]  
[SCHOOL NAME]  
[ADDRESS 1]  
[ADDRESS 2]  
[CITY, STATE ZIP]

Dear School Administrator:

I am writing to invite you to participate in an insightful study, the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011). The ECLS-K:2011 began in the 2010-11 school year with approximately 18,200 children in about 950 schools across the country. **We are inviting you to participate because one or more students who are participating in the study have transferred to your school.**

The ECLS-K:2011 is the third in a series of longitudinal studies of young children conducted by the National Center for Education Statistics (NCES). The earlier studies have been important sources of data for researchers and policy makers to address key issues related to children's development and learning including literacy in the home, the teaching of reading and mathematics, and the associations between physical exercise, childhood obesity, and well-being. Researchers using the data have published their findings widely in scientific journals and the popular press. NCES also presents results from these studies for practitioners and the general public on our website, <http://nces.ed.gov/ecls>.

Like its predecessor studies, the ECLS-K:2011 will provide important information on children's early learning and development, transition into kindergarten, and progress through elementary school. The new cohort of students' school experiences will be compared to those of over a decade earlier to study the extent to which the demographic profile of children and their environments for learning have changed, and how these changes relate to developmental and academic differences across the cohorts. The study is described in more detail in the enclosed brochure.

The participation of each of the selected schools is crucial to the success of this important study. For the study data to accurately represent the early schooling experiences of all children in America, it is vital that the sampled students take part in each phase of the study. Therefore, this spring we would like to conduct a child assessment with the sampled children who are now attending your school.

The participating children will complete individual assessments with trained ECLS-K:2011 assessors. These assessments are designed to measure children's reading, mathematics, and science skills and knowledge, as well as obtain indicators of children's memory and ability to follow rules in a structured task, both of which are associated with learning. Children also will have their height and weight measured and will complete a questionnaire about themselves and their experiences in school. These assessment activities will take approximately 80 minutes per child to complete. Parents of the study children will be asked to participate by providing background information about their children and their families during a telephone interview. The children's teachers will be asked to provide information about themselves and the sampled children. We also will ask you to complete a self-administered questionnaire about your school and background.

Endorsed by:

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Participation in this study is voluntary; however, I encourage your school's participation in the ECLS-K:2011. Because the ECLS-K:2011 is designed to be a representative sample of U.S. students, its accuracy depends on the full participation of your school, teachers, and students. We are asking you to identify a staff member at your school to act as a liaison with the ECLS-K:2011 and facilitate the activities in the school that are part of the study. In appreciation for their time and efforts, participating teachers will receive an honorarium.

The National Center for Education Statistics of the U.S. Department of Education's Institute of Education Sciences is the primary sponsor of the ECLS-K:2011, which is being conducted on behalf of NCES by Westat. The ECLS-K:2011 has been endorsed by the national education organizations listed on this letter. NCES is authorized to conduct this study under 20 U.S. Code, Section 9543. Under that law, the data provided by your school, staff, students, and their parents may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S. Code, Section 9573). The U.S. Office of Management and Budget has approved the data collection under OMB # 1850-0750 (expires XX/XX/201X). Information collected from multiple individuals will be combined to produce reports of findings from the ECLS-K:2011. The reports will not identify participating districts, schools, children and their parents, or individual staff.

Within the next few days, a representative of Westat will contact you about participating in this important study. If you have questions about the study, please feel free to call Westat toll-free at 1-888-204-4864 or send an email to [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com). Also, more information about the ECLS-K:2011 is available at <http://nces.ed.gov/ecls/MyECLSK2011>.

Thank you for your support of the ECLS-K:2011.



Jack Buckley, Ph.D.  
Commissioner  
National Center for Education Statistics, Institute of Education Sciences

Enclosure: ECLS-K:2011 Brochure

SPRING 3<sup>RD</sup> GRADE LETTER FOR SCHOOL COORDINATORS  
AT A CONTINUING SCHOOL WITH NEW TRANSFER  
STUDENTS IDENTIFIED IN SPRING 2014

Spring 2014



Kindergarten Class of 2010-11

[NAME]  
[SCHOOL NAME]  
[ADDRESS 1]  
[ADDRESS 2]  
[CITY, STATE ZIP]

Dear School Coordinator:

We are very happy that your school is participating in the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011). As you know, this spring we are planning to collect information from the children sampled at your school, their parents, their teachers, and their school's administrator. **One or more students who have been participating in the study at a different school have transferred to your school, and we would like to complete assessments with them along with the children who have participated in your school in the past.**

As with the other participating children at your school, these additional children will complete one-on-one assessments with trained ECLS-K:2011 assessors. These assessments are designed to measure children's reading, mathematics, and science skills and knowledge, as well as obtain indicators of children's memory and ability to follow rules in a structured task. Children also will have their height and weight measured and will complete a questionnaire about themselves and their experiences in school. These assessment activities will take approximately 80 minutes for each child to complete.

A component of the data collection involves collecting information about the sampled students from their teachers using self-administered questionnaires. We also will collect information from the school administrator.

We appreciate your help with four tasks, which are detailed in the enclosed materials. These are (1) confirm that the children participating in the ECLS-K:2011 are attending your school (the list of participating children will be sent separately); (2) confirm the date and time for the spring activities; (3) identify an appropriate space for the assessments; and (4) identify the primary teachers of the participating children. Please read the enclosed materials for more information about the study and your important role in it.

The National Center for Education Statistics (NCES) of the U.S. Department of Education's Institute of Education Sciences is the primary sponsor of the ECLS-K:2011, which is being conducted on behalf of NCES by Westat. The ECLS-K:2011 has been endorsed by the national education organizations listed on this letter. NCES is authorized to conduct this study under 20 U.S. Code, Section 9543. Under that law, the data you provide may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S. Code, Section 9573). The U.S. Office of Management and Budget has approved the data collection under OMB # 1850-0750 (expires **XX/XX/201X**).

Thank you for your support of the ECLS-K:2011. We look forward to working with you and your school again. An ECLS-K:2011 representative will call you in the coming weeks to further explain the study and your responsibilities. If you have any questions or concerns in advance of the phone call, please call Westat toll free at 1-888-204-4864 or send an email to [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com).

Sincerely,

Jack Buckley, Ph.D.

Commissioner

National Center for Education Statistics, Institute of Education Sciences

Endorsed by:

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SCHOOL ADMINISTRATOR THANK YOU  
LETTER - HONORARIA

Spring 2014

[PRINCIPAL NAME]  
[SCHOOL NAME]  
[ADDRESS]  
[CITY, ST ZIP]

Dear School Administrator,

Thank you for participating in the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011). Enclosed is an honorarium for your school as a token of our appreciation for your school's participation in this important study of American education.

The study has been very successful to date because of the cooperation and participation of the children, parents, schools, and teachers. You can find further information and results from the study at our website at <http://www.myeclsk2011.com/default.html>.

Thank you for your support of the ECLS-K:2011. We look forward to working with you in future rounds of the study. If you have any questions or concerns please call our toll-free number 1-888-204-4864 or email us at [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com).

Thank you for your support of the ECLS-K:2011.

Sincerely,

Jack Buckley, Ph.D.  
Commissioner  
National Center for Education Statistics, Institute of Education Sciences

Endorsed by:

- American Association of School Administrators
- American Federation of Teachers
- American Montessori Society
- Council for American Private Education
- Council for Exceptional Children
- Council of Chief State School Officers
- International Reading Association
- Lutheran Church-Missouri Synod
- National Association for the Education of Young Children
- National Association of Elementary School Principals
- National Catholic Educational Association
- National Council of Teachers of Mathematics
- National Education Association
- National Parent-Teacher Association (PTA)
- National School Boards Association
- National Science Teachers Association
- U.S. Conference of Catholic Bishops

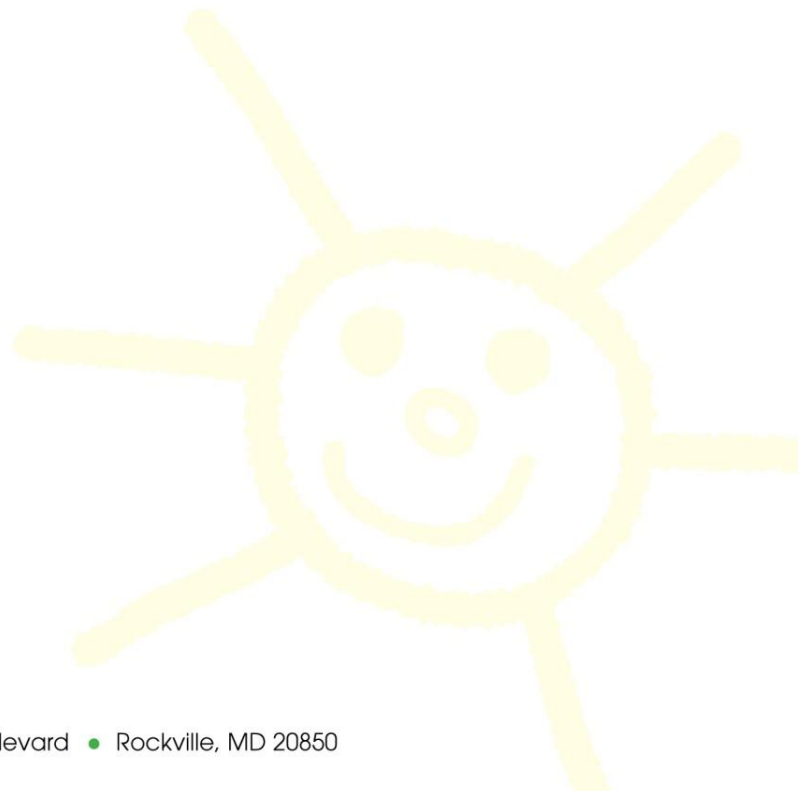
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SCHOOL ADMINISTRATOR THANK YOU  
LETTER - NO HONORARIA

Spring 2014

[PRINCIPAL NAME]  
[SCHOOL NAME]  
[ADDRESS]  
[CITY, ST ZIP]

Dear School Administrator,

Thank you for participating in the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011).

The study has been very successful to date because of the cooperation and participation of the children, parents, schools, and teachers. You can find further information and results from the study at our website at <http://www.myeclsk2011.com/default.html>.

Thank you for your support of the ECLS-K:2011. We look forward to working with you in future rounds of the study. If you have any questions or concerns please call our toll-free number 1-888-204-4864 or email us at [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com).

Sincerely,

Jack Buckley, Ph.D.  
Commissioner  
National Center for Education Statistics, Institute of Education Sciences

**Endorsed by:**

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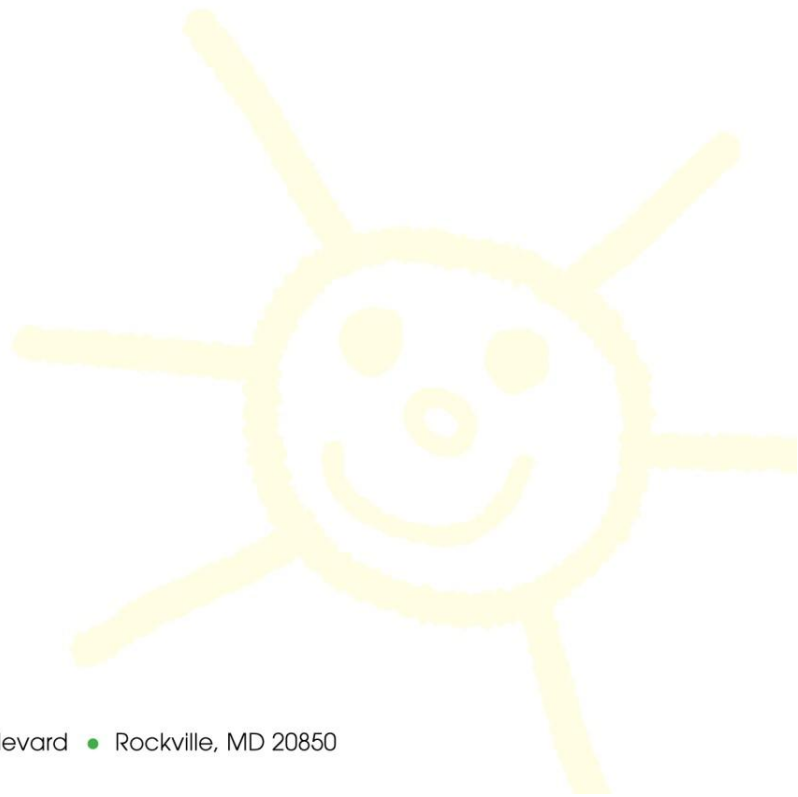
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## ECLS-K:2011 HEARING EVALUATION REPORT

**STUDENT NAME:**

<Child's first name> <Child's last name>

**DATE OF HEARING EVALUATION:**

<date of hearing evaluation>

The Early Childhood Longitudinal Study – Kindergarten Class of 2010-11 (ECLS-K:2011) conducted hearing evaluations on some children this spring. <Child's first name> received this hearing check at school on <date>.

[RESULTS A – for children with sufficient thresholds to produce a summary report]  
Results of the hearing check <text from audiometry table or “show that <child's first name>'s hearing is within the expected range, meaning that <child's first name> was able to hear sounds that children with normal hearing can hear.”>. Details about <child's first name>'s hearing check are provided on the attached page. Please note that we may not have been able to check all of the sounds during <child's first name>'s evaluation. If some sounds were not checked, it was likely because there was not enough time or the room was too noisy to complete the entire evaluation.

[RESULTS B – for children with insufficient thresholds to produce a summary report]  
Unfortunately, we cannot summarize the results of <child's first name>'s hearing check because we were not able to obtain results for enough sounds to draw conclusions about <child's first name>'s hearing. This likely happened because there was not enough time or the room was too noisy to complete the evaluation. Details about any results we could obtain are provided on the attached page.

[PHYSICIAN'S REFERRAL TEXT A – for children with any threshold > 15 dB HL]  
The ECLS-K:2011 hearing evaluation can identify possible hearing problems but cannot determine the cause of those problems. While our study staff attempted to do the hearing check in a quiet location, the testing conditions in the school may have affected the results. This evaluation does not replace a full hearing examination by a medical professional. If you have not already done so, we recommend that you talk to your child's doctor or other health professional about scheduling a complete hearing evaluation. You may wish to take this report with you to the doctor or other health professional.

[PHYSICIAN'S REFERRAL TEXT B –for all other children]  
While our study staff attempted to do the hearing check in a quiet location, the testing conditions in the school may have affected the results. This evaluation does not replace a full hearing examination by a medical professional. Please talk to your child's doctor or other health professional about a complete hearing evaluation if you have any concerns about <child's first name>'s hearing.

The ECLS-K:2011 hearing evaluations were overseen by certified audiologists at the Centers for Disease Control and Prevention (CDC). If you have any questions about this hearing evaluation, please contact the ECLS-K:2011 audiology team at 513-533-8485 or [CLT6@cdc.gov](mailto:CLT6@cdc.gov).

The National Institute on Deafness and Other Communication Disorders (NIDCD) sponsored the hearing evaluations included in the ECLS-K:2011. The NIDCD is part of the National Institutes of Health (NIH), the nation's medical research agency. For further information on hearing loss and its effects, prevention, treatment, or rehabilitation, please contact the NIDCD at 800-241-1044 or visit them on the web at [www.nidcd.nih.gov](http://www.nidcd.nih.gov).

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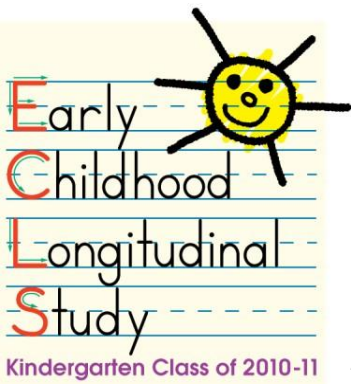
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# ECLS-K:2011 HEARING EVALUATION REPORT *(continued)*

**STUDENT NAME:** <Child's first name> <Child's last name>  
**DATE OF HEARING EVALUATION:** <date of hearing evaluation >

## Detailed Report

The softest sounds a person can hear are called hearing thresholds. The ECLS-K:2011 hearing evaluation checked thresholds at several different pitches, or frequencies, which are measured in Hertz. Some of the sounds had a lower frequency (such as 2000 Hertz, which is about the pitch of a watch ticking), and some of the sounds had a higher frequency (such as 8000 Hertz, which is about the pitch of birds chirping).

Thresholds are measured in decibels. The threshold tells how loud each sound had to be for <child's first name> to be able to hear it. When thresholds are smaller, that means your child can hear quieter sounds, which indicates better hearing. Threshold values that are more than 15 decibels (about as loud as a breeze blowing through the leaves of a tree) indicate possible hearing difficulty in children.

<Child's first name>'s results are shown in the table below. Thresholds towards the left of the table (for example, 2000 Hertz) indicate how well your child can hear lower-pitched sounds and thresholds toward the right (for example, 8000 Hertz) indicate how well your child can hear higher-pitched sounds. Thresholds **in bold** indicate hearing levels that are higher than what is expected for children and may need further evaluation.

**<Child's first name>'s Hearing Thresholds by Ear and Pitch**  
**Pitch of Tested Sound (Frequency in Hertz)**

	(lower)	1000	2000	3000	4000	6000	8000	(higher)
<b>Right Ear Thresholds</b>								(decibels)
<b>Left Ear Thresholds</b>								(decibels)

*[Include shaded columns in table only if any thresholds exist for at least one of the shaded cells.]*

*[Print the following legends only if the code explained by them appears in the table.]*

\*\*\* = It was too noisy or there was not enough time to test this sound.

NRS = No Response. Your child did not indicate he or she could not hear this sound even when it was very loud

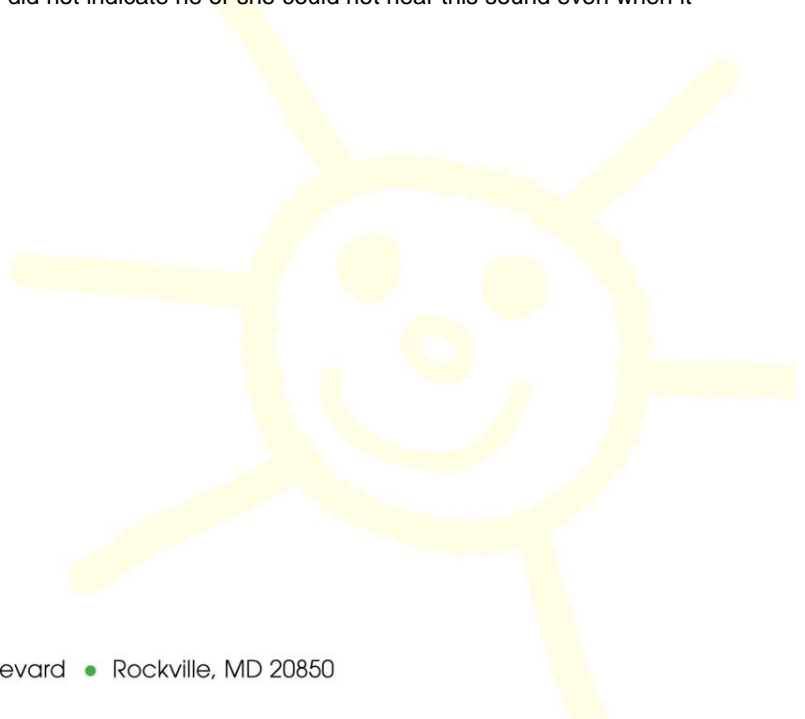
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**Early Childhood Longitudinal Study, Kindergarten Class of 2010-11  
Spring 3<sup>rd</sup> Grade Hearing Results Letter: Programming Instructions**

1. Insert child's first and last names and test date in appropriate fields in the header and report.
2. Determine if sufficient thresholds are available to report summary results.
  - a) Check each ear for sufficient thresholds to calculate a threshold average.

Available thresholds are defined as one of the following:

- i. A threshold greater than its corresponding minimum testable threshold reported by the noise monitoring system
  - ii. An NRS (no response) threshold
- b) For each ear in which two or more thresholds are available among the frequencies 1000, 2000, 3000, and 4000 Hz, calculate the threshold average of the available thresholds at those frequencies.

NOTE: Use the 105 dB for NRS thresholds when calculating the frequency average.

- c) If a threshold average can be calculated for at least one ear, a results summary will be reported. Follow the instructions provided in #3, below.
  - d) If a threshold average cannot be calculated for either ear, a results summary will not be reported. Follow the instructions provided in #4 below.
3. RESULTS A – for children with sufficient thresholds to produce a summary report.

Insert appropriate results text into the RESULTS A paragraph of the evaluation report.

- a) If all available thresholds (at any tested frequency) are  $\leq 15$  dB HL in both ears, insert "show that *<child's first name>*'s hearing is within the expected range, meaning that *<child's first name>* was able to hear sounds that children with normal hearing can hear." in the RESULTS A paragraph.
- b) If any available threshold (at any tested frequency) is  $> 15$  dB HL in either ear, insert the text from the audiometry results table given below in the RESULTS A paragraph. If sufficient thresholds are available to calculate a frequency average for both ears, use the poorer (i.e., larger) threshold average to select the appropriate text.

PTA: PURE TONE AVERAGE (1000, 2000, 3000, 4000 Hz)			
PTA < 20	20 $\leq$ PTA < 35	35 $\leq$ PTA < 50	50 $\leq$ PTA
show a slight hearing loss which would probably not cause <i>&lt;child's first name&gt;</i> much difficulty,	show a hearing loss which may cause <i>&lt;child's first name&gt;</i> to miss some speech sounds,	show a hearing loss which could cause <i>&lt;child's first name&gt;</i> to have difficulty hearing speech,	show a hearing loss which could cause <i>&lt;child's first name&gt;</i> to have significant trouble hearing speech and other sounds,

4. RESULTS B – for children with insufficient thresholds to produce a summary report.

Insert the RESULTS B paragraph of the evaluation report.

5. Print the appropriate PHYSICIAN'S REFERRAL text in the evaluation report.

- a) If any available threshold (at any tested frequency) is > 15 dB HL in either ear, print PHYSICIAN'S REFERRAL TEXT A.
- b) For all other children, print PHYSICIAN'S REFERRAL TEXT B.

6. Print the Hearing Thresholds table in the detailed evaluation report.

- a) If at least one threshold exists at 1000, 3000, or 6000 Hz in either ear, print the larger results table in report, as shown below:

**<Child's first name>'s Thresholds by Ear and Pitch**

	Pitch of Tested Sound (Hertz)							
	<i>(lower)</i>	1000	2000	3000	4000	6000	8000	<i>(higher)</i>
<b>Right Ear Thresholds</b>								(decibels)
<b>Left Ear Thresholds</b>								(decibels)

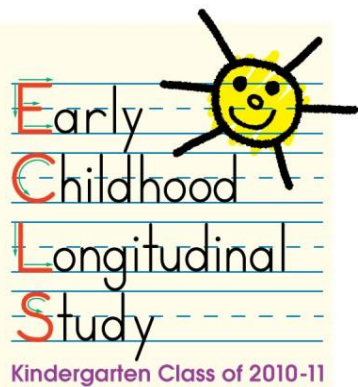
- b) If no thresholds exist at 1000, 3000, or 6000 Hz in either ear, print the shorter results table in the report, as shown below:

**<Child's first name>'s Thresholds by Ear and Pitch**

	Pitch of Tested Sound (Hertz)				
	<i>(lower)</i>	2000	4000	8000	<i>(higher)</i>
<b>Right Ear Thresholds</b>					(decibels)
<b>Left Ear Thresholds</b>					(decibels)

- c) Insert audiometric thresholds into the appropriate cells in the table.
  - i. If there was no response at the limit of the audiometer for a particular frequency, insert "NRS" into that cell and print the NRS legend below the table.
  - ii. If a threshold could not be obtained, insert "\*\*\*" into that cell and print the "\*\*\*" legend below the table.
  - iii. If a threshold is less than or equal to the minimum testable threshold reported by the noise monitoring system for that threshold, insert "\*\*\*" into that cell and print the "\*\*\*" legend below the table.

**Spring Fourth-Grade Letters**  
**Distributed During Fall 2014 Advance School Contact**



SPRING 4<sup>TH</sup> GRADE SCHOOL COORDINATOR LETTER  
FOR CONTINUING SCHOOLS, SENT IN ADVANCE OF  
FALL RECRUITMENT.

Fall 2014

[NAME]  
[SCHOOL NAME]  
[ADDRESS 1]  
[ADDRESS 2]  
[CITY, STATE ZIP]

Dear School Coordinator:

We are very happy that your school is participating in the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011). As you may know, we collected information last year from the children participating in the study, their parents, their teachers, and their school's administrator. We are looking forward to following these children this school year.

This spring, children will complete one-on-one assessments with trained ECLS-K:2011 assessors. These assessments are designed to measure children's reading, mathematics, and science skills and knowledge, as well as obtain indicators of children's memory and ability to follow rules in a structured task. Children also will have their height and weight measured and will complete a questionnaire about themselves and their experiences in school. These assessment activities will take approximately 80 minutes for each child to complete.

A component of the data collection involves collecting information about the sampled students from their teachers using self-administered questionnaires. We also will collect information from the school administrator.

We appreciate your help with four tasks, which are detailed in the enclosed materials. These are (1) confirm that the children participating in the ECLS-K:2011 are attending your school (the list of participating children will be sent separately); (2) determine the date and time for the spring activities; (3) identify an appropriate space for the assessments; and (4) identify the primary teachers of the participating children. Please read the enclosed materials for more information about the study and your important role in it.

The National Center for Education Statistics (NCES) of the U.S. Department of Education's Institute of Education Sciences is the primary sponsor of the ECLS-K:2011, which is being conducted on behalf of NCES by Westat. The ECLS-K:2011 has been endorsed by the national education organizations listed on this letter. NCES is authorized to conduct this study under 20 U.S. Code, Section 9543. Under that law, the data you provide may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S. Code, Section 9573). The U.S. Office of Management and Budget has approved the data collection under OMB # 1850-0750 (expires **XX/XX/201X**).

Thank you for your support of the ECLS-K:2011. We look forward to working with you and your school again. An ECLS-K:2011 representative will call you in the coming weeks to further explain the study and your responsibilities. If you have any questions or concerns in advance of the phone call, please call Westat toll free at 1-888-204-4864 or send an email to [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com).

Sincerely,

Jack Buckley, Ph.D.  
Commissioner  
National Center for Education Statistics, Institute of Education Sciences

Westat • 1600 Research Boulevard • Rockville, MD 20850

**Endorsed by:**

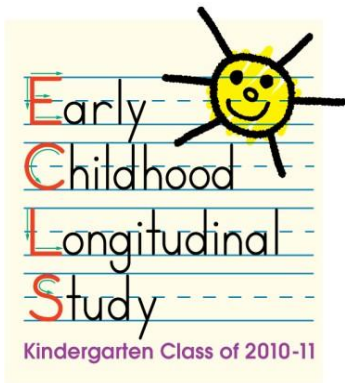
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SPRING 4<sup>TH</sup> GRADE LETTER FOR NEW DISTRICTS WITH PREVIOUSLY  
NON-PARTICIPATING SCHOOLS INTO WHICH STUDY CHILDREN HAVE  
TRANSFERRED DURING RECRUITMENT

Fall 2014

[SUPERINTENDENT NAME]  
[DISTRICT NAME/DIOCESE]  
[ADDRESS]  
[CITY, STATE ZIP]

Dear Superintendent:

**I am writing to inform you that one or more students who are participating in the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011) have transferred to a school in your district.**

The ECLS-K:2011 is the third in a series of longitudinal studies of young children conducted by the National Center for Education Statistics (NCES). The earlier studies have been important sources of data for researchers and policy makers to address key issues related to children's development and learning, including literacy in the home, the teaching of reading and mathematics, and the associations between physical exercise, childhood obesity, and well-being. Researchers using the data have published their findings widely in scientific journals and the popular press. NCES also presents results from these studies for practitioners and the general public on our website, <http://nces.ed.gov/ecls>.

Like its predecessor studies, the ECLS-K:2011 will provide important information on children's early learning and development, transition into kindergarten, and progress through elementary school. The new cohort of students' school experiences will be compared to those of over a decade earlier to study the extent to which the demographic profile of children and their environment for learning have changed, and how these changes relate to developmental and academic differences across the cohorts.

This spring, the participating children will complete individual assessments with trained ECLS-K:2011 assessors. These assessments are designed to measure children's reading, mathematics, and science skills and knowledge, as well as obtain indicators of children's memory and ability to follow rules in a structured task, both of which are associated with learning. Children will also have their height and weight measured and will complete a questionnaire about themselves and their experiences in school. The assessment activities will take approximately 80 minutes per child to complete. Parents of the study children will be asked to participate by providing background information about their children and their families during a telephone interview. The children's teachers will be asked to provide information about themselves and the sampled children. We also will ask the school's administrator to complete a self-administered questionnaire about the school and his or her background.

Participation in this study is voluntary; however, we ask your agency to support the participation of schools in your district in the ECLS-K:2011. Because the ECLS-K:2011 is designed to be a representative sample of U.S. students, its accuracy depends on the full participation of the sampled schools and students.

Endorsed by:

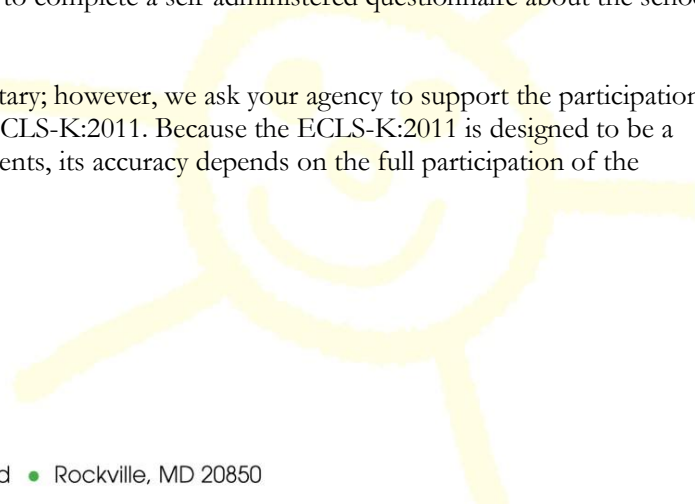
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In preparation for our spring activities in the schools, in the next few days a representative from Westat will contact the schools in your district that the study's students attend. We are required by law to protect the names of schools in the study from disclosure; we ask that each district respect this requirement and protect the identity of participating schools as well. Information collected from multiple individuals will be combined to produce reports of findings from the ECLS-K:2011. The reports will not identify participating districts, schools, children and their parents, or individual staff.

Detailed information about the ECLS-K:2011 can be found in the brochure enclosed with this letter. If you have questions about the study, please feel free to call Westat toll-free at 1-888-204-4864 or send an email to [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com). Also, more information about the ECLS-K:2011 is available at: <http://nces.ed.gov/ecls/MyECLSK2011>.

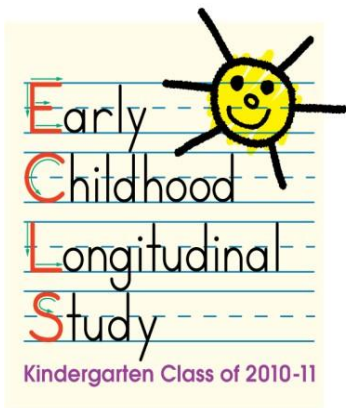
Thank you for your support of the ECLS-K:2011.

Sincerely,



Jack Buckley, Ph.D.  
Commissioner  
National Center for Education Statistics, Institute of Education Sciences

Enclosures: ECLS-K:2011 Brochure  
ECLS-K:2011 Schools in this District



SPRING 4<sup>TH</sup> GRADE LETTER FOR CONTINUING DISTRICTS WITH  
PREVIOUSLY NON-PARTICIPATING SCHOOLS INTO WHICH STUDY  
CHILDREN HAVE TRANSFERRED DURING RECRUITMENT

Fall 2014

[SUPERINTENDENT NAME]  
[DISTRICT NAME/DIOCESE]  
[ADDRESS]  
[CITY, STATE ZIP]

Dear Superintendent:

We are very happy that schools in your district are participating in the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011). Thank you for helping make their participation possible. **I am writing to inform you that one or more students who are participating in the ECLS-K:2011 have transferred to a school in your district that was not previously part of the study.**

This spring, the participating children will complete individual assessments with trained ECLS-K:2011 assessors. These assessments are designed to measure children's reading, mathematics, and science skills and knowledge, as well as obtain indicators of children's memory and ability to follow rules in a structured task, both of which are associated with learning. Children will also have their height and weight measured and will complete a questionnaire about themselves and their experiences in school. The assessment activities will take approximately 80 minutes per child to complete. Parents of the study children will be asked to participate by providing background information about their children and their families during a telephone interview. The children's teachers will be asked to provide information about themselves and the sampled children. We also will ask the school's administrator to complete a self-administered questionnaire about the school and his or her background.

Participation in this study is voluntary; however, we ask your agency to support the participation of schools in your district in the ECLS-K:2011. Because the ECLS-K:2011 is designed to be a representative sample of U.S. students, its accuracy depends on the full participation of the sampled schools and students.

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Thank you for your support of the ECLS-K:2011.

Sincerely,

A handwritten signature in purple ink, appearing to read "J. Buckley", is written over a light blue horizontal line. The signature is fluid and cursive.

Jack Buckley, Ph.D.  
Commissioner  
National Center for Education Statistics, Institute of Education Sciences

Enclosure: List of ECLS-K:2011 Schools Added from your District





SPRING 4<sup>TH</sup> GRADE SCHOOL ADMINISTRATOR LETTER FOR  
TRANSFER SCHOOLS IDENTIFIED DURING RECRUITMENT

Fall 2014

[PRINCIPAL NAME]  
[SCHOOL NAME]  
[ADDRESS 1]  
[CITY, STATE ZIP]

Dear School Administrator:

I am writing to invite you to participate in an insightful study, the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011). The ECLS-K:2011 began in the 2010-11 school year with approximately 18,200 children in about 950 schools across the country. **We are inviting you to participate because one or more students who are participating in the study have transferred to your school.**

The ECLS-K:2011 is the third in a series of longitudinal studies of young children conducted by the National Center for Education Statistics (NCES). The earlier studies have been important sources of data for researchers and policy makers to address key issues related to children's development and learning including literacy in the home, the teaching of reading and mathematics, and the associations between physical exercise, childhood obesity, and well-being. Researchers using the data have published their findings widely in scientific journals and the popular press. NCES also presents results from these studies for practitioners and the general public on our website, <http://nces.ed.gov/ecls>.

Like its predecessor studies, the ECLS-K:2011 will provide important information on children's early learning and development, transition into kindergarten, and progress through elementary school. The new cohort of students' school experiences will be compared to those of over a decade earlier to study the extent to which the demographic profile of children and their environments for learning have changed, and how these changes relate to developmental and academic differences across the cohorts. The study is described in more detail in the enclosed brochure.

The participation of each of the selected schools is crucial for the success of this important study. For the study data to accurately represent the early schooling experiences of all children in America, it is vital that the sampled students take part in each phase of the study. Therefore, this spring we would like to conduct a child assessment with the sampled children who are now attending your school.

The participating children will complete individual assessments with trained ECLS-K:2011 assessors. These assessments are designed to measure children's reading, mathematics, and science skills and knowledge, as well as obtain indicators of children's memory and ability to follow rules in a structured task, both of which are associated with learning. Children will also have their height and weight measured and will complete a questionnaire about themselves and their experiences in school. These assessment activities will take approximately 80 minutes per child to complete. Parents of the study children will be asked to participate by providing background information about their children and their families during a telephone interview. The children's teachers will be asked to provide information about themselves and the sampled children. We also will ask you to complete a self-administered questionnaire about your school and background.

Endorsed by:

- American Association of School Administrators
- American Federation of Teachers
- American Montessori Society
- Council for American Private Education
- Council for Exceptional Children
- Council of Chief State School Officers
- International Reading Association
- Lutheran Church-Missouri Synod
- National Association for the Education of Young Children
- National Association of Elementary School Principals
- National Catholic Educational Association
- National Council of Teachers of Mathematics
- National Education Association
- National Parent-Teacher Association (PTA)
- National School Boards Association
- National Science Teachers Association
- U.S. Conference of Catholic Bishops

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Participation in this study is voluntary; however, I encourage your school's participation in the ECLS-K:2011. Because the ECLS-K:2011 is designed to be a representative sample of U.S. students, its accuracy depends on the full participation of your school, teachers, and students. We are asking you to identify a staff member at your school to act as a liaison with the ECLS-K:2011 and facilitate the activities in the school that are part of the study. In appreciation for their time and efforts, participating teachers will receive an honorarium.

The National Center for Education Statistics of the U.S. Department of Education's Institute of Education Sciences is the primary sponsor of the ECLS-K:2011, which is being conducted on behalf of NCES by Westat. The ECLS-K:2011 has been endorsed by the national education organizations listed on this letter. NCES is authorized to conduct this study under 20 U.S. Code, Section 9543. Under that law, the data provided by your school, staff, students, and their parents may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S. Code, Section 9573). The U.S. Office of Management and Budget has approved the data collection under OMB # 1850-0750 (expires XX/XX/201X). Information collected from multiple individuals will be combined to produce reports of findings from the ECLS-K:2011. The reports will not identify participating districts, schools, children and their parents, or individual staff.

Within the next few days, a representative of Westat will contact you about participating in this important study. If you have questions about the study, please feel free to call Westat toll-free at 1-888-204-4864 or send an email to [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com). Also, more information about the ECLS-K:2011 is available at <http://nces.ed.gov/ecls/MyECLSK2011>.

Thank you for your support of the ECLS-K:2011.



Jack Buckley, Ph.D.  
Commissioner  
National Center for Education Statistics, Institute of Education Sciences

Enclosure: ECLS-K:2011 Brochure



SPRING 4<sup>TH</sup> GRADE LETTER FOR SCHOOL COORDINATORS AT A CONTINUING SCHOOL WITH NEW TRANSFER STUDENTS IDENTIFIED DURING RECRUITMENT

Fall 2014

[SCHOOL COORDINATOR NAME]  
[SCHOOL NAME]  
[ADDRESS 1]  
[CITY, STATE ZIP]

Dear School Coordinator:

We are very happy that your school is participating in the Early Childhood Longitudinal Study, Kindergarten Class of 2010-11 (ECLS-K:2011). As you know, this spring we are planning to collect information from the children sampled at your school, their parents, their teachers, and their school's administrator. **One or more students who have been participating in the study at a different school have transferred to your school, and we would like to complete assessments with them along with the children who have participated in your school in the past.**

As with the other participating children at your school, these additional children will complete one-on-one assessments with trained ECLS-K:2011 assessors. These assessments are designed to measure children's reading, mathematics, and science skills and knowledge, as well as obtain indicators of children's memory and ability to follow rules in a structured task. Children also will have their height and weight measured and will complete a questionnaire about themselves and their experiences in school. These assessment activities will take approximately 80 minutes for each child to complete.

A component of the data collection involves collecting information about the sampled students from their teachers using self-administered questionnaires. We also will collect information from the school administrator.

We appreciate your help with four tasks, which are detailed in the enclosed materials. These are (1) confirm that the children participating in the ECLS-K:2011 are attending your school (the list of participating children will be sent separately); (2) determine the date and time for the assessment activities next spring; (3) identify an appropriate space for the assessments; and (4) identify the primary teachers of the participating children. Please read the enclosed materials for more information about the study and your important role in it.

The National Center for Education Statistics (NCES) of the U.S. Department of Education's Institute of Education Sciences is the primary sponsor of the ECLS-K:2011, which is being conducted on behalf of NCES by Westat. The ECLS-K:2011 has been endorsed by the national education organizations listed on this letter. NCES is authorized to conduct this study under 20 U.S. Code, Section 9543. Under that law, the data you provide may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S. Code, Section 9573). The U.S. Office of Management and Budget has approved the data collection under OMB # 1850-0750 (expires **XX/XX/201X**).

Thank you for your support of the ECLS-K:2011. We look forward to working with you and your school again. An ECLS-K:2011 representative will call you in the coming weeks to further explain the study and your responsibilities. If you have any questions or concerns in advance of the phone call, please call Westat toll free at 1-888-204-4864 or send an email to [ECLSKHELP@westat.com](mailto:ECLSKHELP@westat.com).

Sincerely,

Jack Buckley, Ph.D.  
Commissioner

National Center for Education Statistics, Institute of Education Sciences

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Endorsed by:

- American Association of School Administrators
- American Federation of Teachers
- American Montessori Society
- Council for American Private Education
- Council for Exceptional Children
- Council of Chief State School Officers
- International Reading Association
- Lutheran Church-Missouri Synod
- National Association for the Education of Young Children
- National Association of Elementary School Principals
- National Catholic Educational Association
- National Council of Teachers of Mathematics
- National Education Association
- National Parent-Teacher Association (PTA)
- National School Boards Association
- National Science Teachers Association
- U.S. Conference of Catholic Bishops

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## **Tracking Materials**



Happy Birthday  
Happy Birthday

生日快樂

Chúc mừng sinh nhật

Zoo siab rau koj lub hnub yug  
Zoo siab rau koj lub hnub yug

Anniversario

Feliz Cumpleaños

Feliz Cumpl

Anniversaire

Joyeux Anniversaire  
Hau'oli La Hanau

お誕生日おめでとうございます

生日快樂



Early  
Childhood  
Longitudinal  
Study

Kindergarten Class of 2010-11

Feliz Cumpleaños

Chúc mừng sinh nhật Happy Birthday!

生日快樂

From everybody

at ECLS-K:2011

Joyeux Anniversaire  
Hau'oli La Hanau

お誕生日おめでとうございます

POST-IT NOTES FOR PARENTS







## **Questions for School Coordinators Spring 2014**

- 1. Paper questionnaire for the school coordinator**
- 2. Telephone interview with the school coordinator**

**INSTRUCTIONAL ORGANIZATION  
SCHOOL COORDINATOR FORM**

Next year in the ECLS-K:2011, the way we gather data from teachers may change. To help determine what changes to make, if any, we would like to know whether fourth-grade students in your school are taught certain core subjects, specifically Language Arts, Mathematics, and Science, by different teachers. When the ECLS-K:2011 representative calls you in the next few weeks, it will be helpful if you can have the answers to the items below. If you have any questions about the items on this form, please discuss them with the study representative when she/he calls.

- 1. How many different teachers would a typical fourth-grade student in your school have across these three subjects: Language Arts, Mathematics, and Science. (MARK ONE RESPONSE BELOW.)**

- One teacher (**END HERE**)
- Two different teachers (**GO TO Q2**)
- Three different teachers (**SKIP TO Q3**)
- Other (THE ECLS-K:2011 REPRESENTATIVE WILL ASK YOU FOR MORE DETAILS.)  
(**SKIP TO Q4**)

- 2. Since you answered "two different teachers," we assume that one of the two teachers is responsible for more than one of the subjects we have named. Which subjects are typically taught by the same teacher in fourth grade? (MARK ONE RESPONSE BELOW AND SKIP TO Q4.)**

- Mathematics and science
- Language arts and mathematics
- Language arts and science
- Other (THE ECLS-K:2011 REPRESENTATIVE WILL ASK YOU FOR MORE DETAILS.)

- 3. Since you answered "three different teachers," we assume that each of the three teachers is responsible for one of the subjects we have named. Is this correct? (MARK ONE RESPONSE BELOW AND GO TO Q4.)**

- Yes, each of the three teachers is responsible for one of the following subjects: Language Arts, Mathematics, or Science.
- No, our school has a different arrangement. (THE ECLS-K:2011 REPRESENTATIVE WILL ASK YOU FOR MORE DETAILS.)

- 4. On an average school day, does a typical fourth-grade student at your school spend more time with one teacher (for example, a "homeroom teacher" or a specific subject matter teacher) than with any other teacher? (THE ECLS-K:2011 REPRESENTATIVE WILL ASK YOU FOR MORE DETAILS.)**

- Yes
- No

THANK YOU VERY MUCH FOR YOUR ASSISTANCE.

**INSTRUCTIONAL ORGANIZATION  
ECLS-K:2011 STAFF (TEAM LEADER) TELEPHONE INTERVIEW FORM**

Next year in the ECLS-K:2011, the way we gather data from teachers may change. To help determine what changes to make, if any, we would like to know whether fourth-grade students in your school are taught certain core subjects, specifically Language Arts, Mathematics, and Science, by different teachers.

- 1. How many different teachers would a typical fourth-grade student in your school have across these three subjects: Language Arts, Mathematics, and Science? (MARK ONE RESPONSE BELOW.)**

- One teacher **(END HERE)**
- Two different teachers **(SKIP TO Q2)**
- Three different teachers **(SKIP TO Q3)**
- Other **(GO TO Q1a)**

- 1a. Please describe the arrangement for fourth graders at your school for these three subjects.**

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**(SKIP TO Q4)**

- 2. Since you answered “two different teachers,” we assume that one of the two teachers is responsible for more than one of the subjects we have named. Which subjects are typically taught by the same teacher in fourth grade? (MARK ONE RESPONSE BELOW.)**

- Mathematics and science **(SKIP TO Q4)**
- Language arts and mathematics **(SKIP TO Q4)**
- Language arts and science **(SKIP TO Q4)**
- Other **(GO TO Q2a)**

- 2a. Please explain how the two teachers share or divide instruction across these three subjects.**

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**(SKIP TO Q4)**

3. Since you answered “three different teachers,” we assume that each of the three teachers is responsible for one of the subjects we have named. Is this correct? (MARK ONE RESPONSE BELOW.)

- Yes, each of the three teachers is responsible for one of the following subjects: Language Arts, Mathematics, or Science. (SKIP TO Q4)
- No, our school has a different arrangement. (GO TO Q3a)

3a. Please describe the arrangement.

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(GO TO Q4)

4. On an average school day, does a typical fourth-grade student at your school spend more time with one teacher (for example, a "homeroom teacher" or a specific subject matter teacher) than with any other teacher? MARK ONE RESPONSE BELOW.

- Yes (GO TO Q4a)
- No (SKIP TO Q4b)

4a. Is “home room teacher” the right term to use or is there another title you use at your school?

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4b. We need to identify the teacher who could best answer questions about each fourth-grade student’s social skills and classroom behavior. What would be the best way to do that?

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Thank you very much for your assistance.