

7 CFR PART 3550, DIRECT SINGLE FAMILY HOUSING
LOAN AND GRANT PROGRAMS,
HB-1-3550 and HB-2-3550

REPORTING REQUIREMENTS- FORMS

| Section of Regulation (A) | Title (B) | Form No. (If Any) (C) | Estimated No. of Respondent (D) | Reports Filed Annually (E) | Total Annual Reponses (D) X (E) (F) | Estimated No. of Manhours per Reponse (G) | Estimated Total Manhours (F) X (G) (H) | Wage Class (I) | Total Cost (H) X (I) (J) |
|--|---|-----------------------------|---------------------------------------|-------------------------------------|--|--|--|-------------------|--------------------------------|
| HB-1-3550, 8.6 | Notice of Right to Cancel | RD 1940-43 | 2,226 | 1 | 2,226 | 0.08 | 178 | \$ 8.00 | \$ 1,425 |
| HB-1-3550, 3.4 | Authorization to Release Information | RD 3550-1 | 54,894 | 1 | 54,894 | 0.08 | 4,392 | \$ 8.00 | \$ 35,132 |
| HB-1-3550, 7.19 | Request for Verification of Gift/Gift Letter | RD 3550-2 | 28,900 | 1 | 28,900 | 0.08 | 2,312 | \$ 8.00 | \$ 18,496 |
| HB-1-3550 & HB-2-3550, 4-E Attachment | Employment and Asset Certification/Employment Certification | RD 3550-4 | 18,960 | 1 | 18,960 | 0.08 | 1,517 | \$ 8.00 | \$ 12,134 |
| HB-1-3550, 5.8 | Notice of Special Flood Hazard, Flood Insurance Purchase Requirements, and Availability of Federal Disaster Relief Assistance | RD 3550-6 | 9,680 | 1 | 9,680 | 0.08 | 774 | \$ 8.00 | \$ 6,195 |
| HB-1-3550, 8.2 | Funding Commitment and Notification of Loan Closing | RD 3550-7 | 9,790 | 1 | 9,790 | 0.08 | 783 | \$ 8.00 | \$ 6,266 |
| HB-1-3550, 6.6 | Initial Escrow Account Disclosure Statement | RD 3550-9 | 11,420 | 1 | 11,420 | 0.08 | 914 | \$ 8.00 | \$ 7,309 |
| HB-1-3550, 9.13 & 9.15 | Condominium Rider/Planned Unit Development Rider | RD 3550-10 & 3550-11 | 310 | 1 | 310 | 0.08 | 25 | \$ 8.00 | \$ 336 |
| HB-1-3550, Atth. 8-A & HB-2-3550, Chp. 2 | Subsidy Repayment Agreement | RD 3550-12 | 7,918 | 1 | 7,918 | 0.08 | 633 | \$ 11.00 | \$ 6,968 |
| HB-1-3550, Attachment 8-A | Authorization Agreement for Preauthorized Payments | SF 5510 | 7,000 | 1 | 7,000 | 0.25 | 1,750 | \$ 8.00 | \$ 14,000 |
| HB-1-3550, 8.6 | Applicant Orientation Guide | RD 3550-23 | 14,921 | 1 | 14,921 | 0.5 | 7,461 | \$ 11.00 | \$ 124,905 |
| HB-1-3550, 12.9 | Grant Agreement | RD 3550-24 | 5,131 | 1 | 5,131 | 0.08 | 410 | \$ 5.00 | \$ 2,495 |
| | | SUBTOTAL | 171,150 | | 171,150 | | 21,149 | | \$ 235,661 |
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|---|---|------------------------------------|---------------------------------------|-------------------------------------|---|--|--|-------------------|-----------------------------|
| HB-1-3550, 3.4, 7 CFR 3550.55 | Application for Rural Assistance (NonFarm Tract) Uniform Residential Loan Application | 410-4 | 43,745 | 1 | 43,745 | 1.5 | 65,618 | \$ 8.00 | \$ 524,940 |
| HB-1-3550,7.18 and 7CFR 1943.25(a) | Option to Purchase Real Property | 3550-34 | 4,250 | 1 | 4,250 | 0.08 | 340 | \$ 16.50 | \$ 21,120 |
| HB-1-3550,HB-2-3550, Chapter 4, 7CFR 3550.53 & 3550.54; 7CFR 1910.4(b)(8), 1951.907(e)(5)(v) & 1956.57(b) | Request for Verification of Employment | 1910-5 | 120,100 | 1 | 120,100 | 0.25 | 30,025 | \$ 8.00 | \$ 240,200 |
| HB-1-3550,12.4 & HB-2-3550, 5.5 & 7CFR 1951.909(a)(2)(v) | Budget and/or Financial Statement | 1944-3 | 12,500 | 1 | 12,500 | 0.5 | 6,250 | \$ 5.00 | \$ 31,250 |
| HB-1-3550 Chapter 4 | Certification of Disability or Handicap | 1944-4 | 480 | 1 | 480 | 0.25 | 120 | \$ 37.00 | \$ 4,440 |
| HB-1-3550, 3550.73 | Rural Development Manufactured Housing Dealer-Contractor Application | 1944-5 | 100 | 1 | 100 | 0.5 | 50 | \$ 20.00 | \$ 1,000 |
| HB-1-3550, Attachment 3-A | Rural Housing Loan Application Package | 1944-12 | 9,790 | 1 | 9,790 | 0.25 | 2,448 | \$ 20.00 | \$ 48,950 |
| HB-1-3550, Attachment 8A, HB-2-3550, Chapter 4, , 7.5 | Payment Assistance/Deferred Mortgage Assistance Agreement or Interest Credit/Deferred Payment Computation | 1944-14/1944-6/1944-A6 and 1944-B6 | 10,400 | 1 | 10,400 | 0.25 | 2,600 | \$ 11.00 | \$ 28,600 |
| HB-1-3550, 9.3 | Application for Conditional Commitment | 1944-36 | 275 | 1 | 275 | 0.5 | 138 | \$ 28.00 | \$ 3,850 |
| SUBTOTAL | | | | | 201,640 | | 107,589 | | \$ 904,350 |
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| HB-1-3550, 4.13 | Landlord's Verification | 1944-60 | 30,420 | 1 | 30,420 | 0.08 | 2,434 | \$ 11.00 | \$ 26,770 |
| HB-1-3550, 4.6 | Request for Verification of Deposit | 1944-62 | 6,800 | 1 | 6,800 | 1.5 | 10,200 | \$ 11.00 | \$ 112,200 |
| HB-2-3550, 2.6 | Direct Payment Plan Change | 1951-34 | 100 | 1 | 100 | 0.08 | 8 | \$ 11.00 | \$ 88 |
| HB-1, 3550. 6.5 | Verification of Debt Proposed for Refinancing | 3550-30 | 20 | 1 | 20 | 0.2 | 4 | \$ 20.00 | \$ 360 |
| HB-1-3550, 13.3 & HB-2-3550, Chp. 5 | Reamortization Agreement | 3550-18 | 3,926 | 1 | 3,926 | 0.25 | 982 | \$ 14.00 | \$ 13,741 |
| (ii)(B), 1955.10(d), and 1955.20(b) | Offer to Convey Security | 1955-1 | 42 | 1 | 42 | 0.25 | 11 | \$ 14.00 | \$ 224 |
| HB-1-3550, 16.2 | Open Real Property Master Listing Agreement | 1955-42 | 76 | 1 | 76 | 0.5 | 38 | \$ 20.00 | \$ 760 |
| HB-1-3550, 16.8 & 7CFR 1955.123(b) & RD Instr. 1955.107(b) (3) | Invitation, Bid, and Acceptance-Sale of Real Property by the United States | 1955-46 | 501 | 1 | 501 | 0.5 | 251 | \$ 20.00 | \$ 5,010 |
| HB-1-3550, 16.7 & RD Instr. 1955.107(a)(3)(I) & 7CFR 1955.123(b) | Standard Sales Contract - Sale of Real Property by the United States | 1955-45 | 100 | 1 | 100 | 0.5 | 50 | \$ 20.00 | \$ 1,000 |
| HB-1-3550, 3.5 | Truth in Lending Statement | 1940-41 | 9,790 | 1 | 9,790 | 0.08 | 783 | \$ 8.00 | \$ 6,266 |
| HB-1-3550, Attachment 8A | Promissory Note | 1940-16 | 9,790 | 1 | 9,790 | 0.25 | 2,448 | \$ 14.00 | \$ 34,265 |
| HB-1-3550, Attachment 8A | Real Estate Mortgage or Deed of Trust | 3550-14 (State) | 9,790 | 1 | 9,790 | 0.25 | 2,448 | \$ 14.00 | \$ 34,265 |
| HB-1-3550, Attachment 8A | Tax Information | 3550-15 | 7,918 | 1 | 7,918 | 0.25 | 1,980 | \$ 15.00 | \$ 29,693 |
| HB-2-3550, 7.16 | Application for Settlement of Indebtedness | 3550-20 | 3,900 | 1 | 3,900 | 0.25 | 975 | \$ 14.00 | \$ 13,650 |
| HB-2-3550, Chapter 4 | Payment Subsidy Renewal Certification | 3550-21 | 153,840 | 1 | 153,840 | 0.5 | 76,920 | \$ 14.00 | 1,076,880 |
| HB-2-3550, Attachment 8A | Assumption Agreement- Single Family Housing | 3550-22 | 100 | 1 | 100 | 0.08 | 8 | \$ 11.00 | \$ 88 |
| SUBTOTAL | | | | | 237,113 | | 99,540 | | \$ 1,355,259 |

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| REPORTING REQUIREMENTS - NON-FORMS | | | | | | | | | |
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| HB-1-3550,4.1 | Evidence of Citizenship | Various | 3,275 | 1 | 3,275 | 0.08 | 262 | \$ 11.00 | \$ 2,882 |
| HB-1-3550, 9.16 | Certified Financial Statement | N/A | 50 | 1 | 50 | 1 | 50 | \$ 15.00 | \$ 750 |
| HB-1-3550, 9.16 | Manufacturer's Certificate of Origin/Contractor's Release | N/A | 75 | 1 | 75 | 0.25 | 18.75 | \$ 20.00 | \$ 375 |
| HB-1-3550, 9.16 | Supplemental Information for Mobile/Manufactured Homes | N/A | 75 | 1 | 75 | 0.25 | 18.75 | \$ 20.00 | \$ 375 |
| HB-1-3550 & HB-2-3550, Attachment 4-E | Verification of Income-Applicant's Income Tax Return | N/A | 54,894 | 1 | 54,894 | 0.08 | 4,392 | \$ 11.00 | \$ 48,307 |
| HB-1-3550, 7.7 | Documentation pertaining to existing dwelling less than 1-year old | N/A | 2873 | 1 | 2873 | 1 | 2873 | \$ 15.00 | \$ 43,095 |
| HB-1-3550, 4.13 | Request for Copy of Credit Report | N/A | 32,000 | 1 | 32,000 | 0.08 | 2,560 | \$8.00 | \$ 20,480 |
| HB-1-3550, Appendix 15 | Application for Approval of Housing Innovation | N/A | 20 | 1 | 20 | 80 | 1,600 | \$ 20.00 | \$ 40,000 |
| SUBTOTAL | | | | | 93,262 | | 11,774 | | \$ 156,264 |
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| (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | (I) | (J) |
| HB-1-3550, 3.13 | Notification of Continued Interest | none | 30,000 | 1 | 30,000 | 0.08 | 2,400 | \$ 8.00 | \$ 19,200 |
| HB-1-3550, 3.6 | Request for Additional Information to Support Eligibility | none | 20,475 | 1 | 20,475 | 0.25 | 5,119 | \$ 8.00 | \$ 40,950 |
| HB-1-3550, 6.14 | Furnish Documentation of Hazard and Flood Insurance | none | 30,000 | 1 | 30,000 | 0.08 | 2,400 | \$ 15.00 | \$ 36,000 |
| HB-2-3550, 3.11 | Notification of Insurable Loss | none | 400 | 1 | 400 | 0.25 | 100 | \$ 14.00 | \$ 1,400 |
| HB-2-3550, 2.28 | Notification of Non-Active Military Duty | none | 20 | 1 | 20 | 0.08 | 2 | \$ 14.00 | \$ 28 |
| HB-1-3550, 13.11 | Authorization to Lease Mineral Rights | N/A | 20 | 1 | 20 | 0.5 | 10 | \$ 14.00 | \$ 140 |
| HB-1-3550, 13.10 | Request for Subordination | N/A | 151 | 1 | 151 | 0.25 | 37.75 | \$ 14.00 | \$ 529 |
| HB-1-3550, 13.12 | Partial Release | N/A | 25 | 1 | 25 | 0.25 | 6 | \$ 14.00 | \$ 88 |
| HB-1-3550, 13.13 | Authorization to Lease | N/A | 50 | 1 | 50 | 0.25 | 13 | \$ 14.00 | \$ 175 |
| HB-1-3550, 14.6 | Financial Data to Review for Refinancing | N/A | 3,500 | 1 | 3,500 | 0.75 | 2,625 | \$ 14.00 | \$ 36,750 |
| HB-1-3550, 14.8 | Refute Refinancing Request | N/A | 100 | 1 | 100 | 0.5 | 50 | \$ 14.00 | \$ 700 |
| HB-1-3550, 14.8 | Documentation of Inability to Refinance | N/A | 25 | 1 | 25 | 1 | 25 | \$ 14.00 | \$ 350 |
| HB-2-3550, 7.4 | Refute Unauthorized Assistance | N/A | 1,892 | 1 | 1,892 | 0.5 | 946 | \$ 14.00 | \$ 13,244 |
| HB-2-3550, 5.5 | Request for Moratorium | N/A | 14,028 | 1 | 14,028 | 0.5 | 7,014 | \$ 14.00 | \$ 98,196 |
| HB-1-3550, Att. 3-H | Credit Score Disclosure | N/A | 48,745 | 1 | 48,745 | 0.08 | 3,900 | \$ 8.00 | \$ 31,197 |
| SUBTOTAL | | | | | 149,431 | | 24,648 | | \$ 278,946 |
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| HB-2-3550, 7.10 | Borrower's Request for review of decision to refer for IRS Offset | Letter | 1,200 | 1 | 1,200 | 1 | 1,200 | \$ 14.00 | \$ 16,800 |
| HB-2-3550, 4.6 | Notification to Agency if circumstances change | Phone call or written | 725 | 1 | 725 | 0.25 | 181 | \$ 14.00 | \$ 2,538 |
| HB-2-3550, 7.6 | Repayment Agreement | Written | 45 | 1 | 45 | 0.08 | 4 | \$ 14.00 | \$ 50 |
| HB-2-3550, 6.5 | Offer to cure default after acceleration or informal meeting | Written | 2300 | 1 | 2,300 | 0.5 | 1,150 | \$ 14.00 | \$ 16,100 |
| HB-2-3550, 15.3 | Determination of Abandonment - Borrower Location Inquiries | Oral | 500 | 1 | 500 | 0.25 | 125 | \$ 14.00 | \$ 1,750 |
| HB-1-3550, 15.10 | Lease of Custodial Property - Lease, Financial, and Credit Information | Written | 20 | 1 | 20 | 0.5 | 10 | \$ 14.00 | \$ 140 |
| HB-2-3550, 15.11 | Lease of Inventory for Transitional Housing | Written | 10 | 1 | 10 | 1 | 10 | \$ 15.00 | \$ 150 |
| HB-1-3550,14.13 | Survey of Lender Criteria and Policies | Written/Oral | 1,800 | 1 | 1,800 | 0.25 | 450 | \$ 20.00 | \$ 9,000 |
| HB-2-3550, 7.7 | Collection Efforts | N/A | 1,200 | 1 | 1,200 | 0.08 | 96 | \$ 14.00 | \$1,344 |
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| SUBTOTAL | | | | | 7,800 | | 3,227 | | \$ 47,872 |
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| HB-2-3550, 13.4 | Disappeared Debtors | None | 600 | 1 | 600 | 0.25 | 150 | \$ 14.00 | \$ 2,100 |
| HB-2-3550, 7.12 | Delinquent Adjustment Agreements | None | 80 | 1 | 80 | 0.25 | 20 | \$ 14.00 | \$ 280 |
| HB-1-3550, 3.7 | Withdrawn Application | N/A | 16,108 | 1 | 16,108 | 0.08 | 1,289 | \$ 8.00 | \$ 10,309 |
| HB-1-3550 7 HB-2-3550, 4.9 | Third Party Verification of Income including other documentation | N/A | 225,000 | 1 | 225,000 | 0.25 | 56,250 | \$ 8.00 | \$ 450,000 |
| Chapters 4 of HB-1-3550 & HB-2-3550 | Verification of Child Care, Medical, or other applicable expenses | N/A | 68,587 | 1 | 68,587 | 0.25 | 17,147 | \$ 8.00 | \$ 137,174 |
| HB-1-3550, 4.12 | CAIVRS - Applicant Contact Agency Reporting Delinquent Federal Debt | N/A | 68,587 | 1 | 68,587 | 0.08 | 5,487 | \$ 8.00 | \$ 43,896 |
| HB-1-3550, 5.11 | Evidence of Ownership | N/A | 9,790 | 1 | 9,790 | 0.25 | 2,448 | \$ 11.00 | \$ 26,923 |
| HB-1-3550, 5.1 | Assurances of Road Completion | N/A | 375 | 1 | 375 | 0.25 | 93.75 | \$ 15.00 | \$ 1,406 |
| HB-1-3550, Attachment 7A | Termites, plumbing, sewage, HAC verifications | N/A | 14,921 | 1 | 14,921 | 0.5 | 7,461 | \$ 15.00 | \$ 111,908 |
| HB-1-3550, 8.3 | Applicant cancels loan | N/A | 400 | 1 | 400 | 0.08 | 32 | \$ 8.00 | \$ 256 |
| HB-1-3550, 9.8 | Conditional Commitment Change in Price, Plans, Specifications | N/A | 40 | 1 | 40 | 0.08 | 3 | \$ 28.00 | \$ 90 |
| SUBTOTAL | | | | | 404,488 | | 90,380 | | \$ 784,341 |
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| HB-1-3550, 9.14 | Community Land Trust Documents | N/A | 10 | 1 | 10 | 0.5 | 5 | \$ 20.00 | \$ 100 |
| HB-1-3550, 10.10 | Firm Loan Commitment from Participating Lender | N/A | 1,217 | 1 | 1,217 | 0.25 | 304 | \$ 20.00 | \$ 6,085 |
| HB-1-3550, 10.10 | Copies of Security Agreements from Participating Lenders | N/A | 1,217 | 1 | 1,217 | 0.25 | 304 | \$ 20.00 | \$ 6,085 |
| HB-1-3550, 16.6 | Release of DSS Restrictions | N/A | 550 | 1 | 550 | 0.08 | 44 | \$ 14.00 | \$ 616 |
| HB-1-3550, 13.13 | Notification of Leased Property and Adequate Insurance Coverage | N/A | 425 | 1 | 425 | 0.08 | 34 | \$ 14.00 | \$ 476 |
| HB-2-3550, 2.25 | Decision to Defer Recapture | N/A | 2,712 | 1 | 2,712 | 0.08 | 217 | \$ 14.00 | \$ 3,037 |
| HB-2-3550, 2.23 | Information to Determine Recapture Amount, Including Appraisals | | 2,712 | 1 | 2,712 | 0.5 | 1,356 | \$ 14.00 | \$ 18,984 |
| HB-2-3550, 2.31 | Request for Final Payoff | N/A | 7,536 | 1 | 7,536 | 0.08 | 603 | \$ 14.00 | \$ 8,440 |
| HB-2-3550, 2.10 | Request to Waive Late or Other Fees | N/A | 13,560 | 1 | 13,560 | 0.08 | 1,085 | \$ 14.00 | \$ 15,187 |
| SUBTOTAL | | | | | 29,939 | | 3,952 | | \$ 59,011 |
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| (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | (I) | (J) |
| HB-1-3550, 7.16 | Documentation regarding housing related costs in past 6 months or other compensating factors | N/A | 9,790 | 1 | 9,790 | 0.25 | 2,448 | \$ 14.00 | \$ 34,265 |
| HB-1-3550, 7.20 | Identification of responsibility for costs of inspections and certifications in sales | N/A | 6,046 | 1 | 6,046 | 0.25 | 1,512 | \$ 20.00 | \$ 30,230 |
| HB-1-3550, 5.19 and 6.5 | Decision regarding the appraisal and tax service fees | N/A | 7,918 | 1 | 7,918 | 0.08 | 633 | \$ 8.00 | \$ 5,068 |
| HB-1-3550, 9.6 | Modifications of Sales Agreements for Conditional Commitments | N/A | 100 | 1 | 100 | 0.25 | 25 | \$ 28.00 | \$ 700 |
| HB-2-3550, Chapter 9, 7.9 | Borrower's request for records | Letter | 50 | 1 | 50 | 0.25 | 13 | \$ 14.00 | \$ 175 |
| HB-2-3550, 7.9 | Borrower's offer to repay | Letter | 60 | 1 | 60 | 0.5 | 30 | \$ 14.00 | \$ 420 |
| HB-2-3550, 7.9 | Borrower's request for a review regarding administrative offset | Letter | 10 | 1 | 10 | 0.5 | 5 | \$ 14.00 | \$ 70 |
| HB-2-3550, 7.9 | Employee's written agreement for a different repayment schedule | Letter | 10 | 1 | 10 | 0.5 | 5 | \$ 14.00 | \$ 70 |
| SUBTOTAL | | | | | 23,984 | | 4,672 | | \$ 70,998 |

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| REPORTING REQUIREMENTS- FORMS APPROVED UNDER OTHER OMB NUMBERS | | | | | | | | | |
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| HB-1-3550, 5.22 | Construction Contract | RD 1924-6 (0575-0042) | | | | | | | |
| HB-1-3550, 5.24 | Release by Claimants | RD 1924-10 (0575-0042) | | | | | | | |
| HB-1-3550, 9.4 | Affirmative Fair Housing Marketing Plan | HUD 935-2 (2529-0013) | | | | | | | |
| HB-1-3550, 5.21 | Description of Materials | RD 1924-2 (0575-0042) | | | | | | | |
| HB-1-3550, Attachment 8A | Affidavit Regarding Work of Improvement | RD 1927-5 (0575-0147) | | | | | | | |
| HB-1-3550, Attachment 8A | Agreement with Prior Lienholder w/narrative | RD 1927-8 (0575-0147) | | | | | | | |
| HB-1-3550, Attachment 8A | Preliminary Title Opinion | RD 1927-9 (0575-0147) | | | | | | | |
| HB-1-3550, Attachment 8A | Final Title Opinion | RD 1927-10 (0575-0147) | | | | | | | |
| HB-1-3550, Attachment 8A | Warranty Deed (state) Joint Tenants | RD 1927-11 (0575-0147) | | | | | | | |
| HB-1-3550, Attachment 8A | Warranty Deed (state) | RD 1927-12 (0575-0147) | | | | | | | |
| HB-1-3550, Attachment 8A | Loan Closing Instructions and Loan Closing Statement | RD 1927-15 (0575-0147) | | | | | | | |
| HB-1-3550, 8.6 | Notification of Loan Closing | RD 1927-16 (0575-0147) | | | | | | | |
| HB-1-3550, 8.4 | Certification of Attorney | RD 1927-19 (0575-0147) | | | | | | | |
| HB-1-3550, Attachment 8A | Certification of Title Insurance | RD 1927-20 (0575-0147) | | | | | | | |
| HB-1-3550, 5.22 | Assurance Agreement | RD 400-4 (0575-0018) | | | | | | | |
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7 CFR PART 3550, DIRECT SINGLE FAMILY HOUSING
 LOAN AND GRANT PROGRAMS,
 HB-1-3550 and HB-2-3550

| REPORTING REQUIREMENTS-FORMS APPROVED UNDER OMB NUMBERS | | | | | | | | | |
|--|---|---------------------------|-----------------------------|------------------------|----------------------------------|--|------------------------------------|------------|----------------------|
| Section of Regulation | Title | Form No. (If Any) | Estimated No. of Respondent | Reports Filed Annually | Total Annual Responses (D) X (E) | Estimated No. of Manhours per Response | Estimated Total Manhours (F) X (G) | Wage Class | Total Cost (H) X (I) |
| (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | (I) | (J) |
| HB-1-3550, 5.25 | Documentation of Construction Complaint/Request for Compensation for Construction Defects | RD 1924-4 (0575-0082) | | | | | | | |
| HB-1-3550, 5.22 | Equal Opportunity Agreement | RD 400-1 (0575-0018) | | | | | | | |
| HB-1-3550, 5.22 | Compliance Statement | RD 400-6 (0575-0018) | | | | | | | |
| HB-1-3550, 5.23 | Contract Change Order | RD 1924-7 (0575-0042) | | | | | | | |
| HB-1-3550, 5.23 | Development Plan | RD 1924-1 (0575-0042) | | | | | | | |
| HB-1-3550, 5.24 | Certificate of Contractor's Release | RD 1924-9 (0575-0042) | | | | | | | |
| HB-1-3550, 5.23 | Inspection Report | RD 1924-12 (0575-0042) | | | | | | | |
| HB-1-3550, 5.24 | Builder's Warranty | RD 1924-19 (0575-0042) | | | | | | | |
| HB-1-3550, 5.23 | Plan Certification | RD 1924-25 (0575-0042) | | | | | | | |
| HB-1-3550, 13.5 | Transfer of Real Estate Security | RD 465-5 (0560-0158) | | | | | | | |
| HB-1-3550, 4.13 | Application Reference Letter | RD 410-8 (0575-0091) | | | | | | | |
| HB-1-3550, 13.11 | Assignment of Income from Real Estate Security | RD 443-16 (0560-0158) | | | | | | | |
| HB-1-3550, 5.8 | Standard Flood Hazard Determination | FEMA 086-0-32 (1660-0040) | | | | | | | |

7 CFR PART 3550, DIRECT SINGLE FAMILY HOUSING
 LOAN AND GRANT PROGRAMS,
 HB-1-3550 and HB-2-3550

| REPORTING REQUIREMENTS- NON-FORMS APPROVED UNDER OTHER OMB NUMBERS | | | | | | | | | |
|---|--|-----------------------------|---------------------------------------|----------------------------------|---|--|---|-------------------|-----------------------------|
| Section of Regulation (A) | Title (B) | Form No. (If Any) (C) | Estimated No. of Respondent (D) | Reports Filed Annually (E) | Total Annual Reponses (D) X (E) (F) | Estimated No. of Manhours per Reponse (G) | Estimated Total Manhours (F) X (G) (H) | Wage Class (I) | Total Cost (H) X (I) (J) |
| HB-1-3550, 5.23 | Certification of Drawings and Specifications | (0575-0042) | | | | | | | |
| HB-1-3550, 5.23 | Cost Estimates | (0575-0042) | | | | | | | |
| HB-1-3550, 5.23 | Narrative Description of Work Items | (0575-0042) | | | | | | | |
| HB-1-3550, 5.23 | Manufacturer's and Builder's Certification | (0575-0042) | | | | | | | |
| HB-1-3550, 5.24 | Documents for 10-year Warranty | (0575-0042) | | | | | | | |
| HB-1-3550, 5.25 | Complaints of Construction Defects | (0575-0042) | | | | | | | |
| HB-1-3550, 5.22 | Owner-Builder Construction Proposal | (0575-0042) | | | | | | | |
| HB-1-3550, 9.17 | Prerequisites for Modular/Panelized Housing Unit Mfrs. | (0575-0042) | | | | | | | |
| HB-1-3550, 9.17 | Approval of Modular/Panelized Housing Units | (0575-0042) | | | | | | | |
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| | | | | | | | | | |
| Forms Reporting | | | | | 609,903 | | 228,277 | | \$ 2,495,269 |
| Non-Forms Reporting | | | | | 708,904 | | 138,654 | | \$ 1,397,431 |
| Reporting Totals | | | | | 1,318,807 | | 366,931 | | \$ 3,892,700 |