Parents and Children Together (PACT) Evaluation

INSTRUMENT (15)

TELEPHONE CHECK-IN GUIDE

(FOR PROGRAM PARTICIPANTS)

### Protocol for Check-in Telephone Calls with Program Participants

**Notes to Interviewer:**

This protocol will be used to guide open-ended check-in telephone interviews with participants involved in responsible fatherhood programs. Depending on the father’s responses to his previous interview and his experiences since then, not all of the questions in the protocol will be relevant. For that reason, the interviewer will tailor the questions to each participant.

This interview is expected to last 5 to 10 minutes.

**Introduction – Consent Statement**

Hi! I’m \_\_\_\_\_\_\_\_\_, the interviewer who talked with you at [PLACE] in [MONTH]. As you probably remember, I work for Mathematica, an independent social policy research firm. We are conducting a study sponsored by the U.S. Department of Health and Human Services on fatherhood programs, which includes talking to fathers in different areas of the country who have participated in these kinds of programs.

Today, I am just calling to check in with you. We’re scheduled to meet again in person in six months but meanwhile, we would like to check in and see if there have been any changes in your life that have occurred since we last talked. Just like the earlier interview we did with you in person, we will not be using your name or any other identifying information in reports, so your comments will not be linked to you.

The call will take about 5 to 10 minutes, and your participation is completely voluntary. No one may conduct or sponsor a collection of information unless it has a currently valid OMB number; the OMB number for this collection is: 0970-0403. If you have any questions, please contact [CONTACT NAME], at xxx-xxx-xxxx, regarding OMB-PRA (0970-0403). Do you have any questions about the study or your participation in the study before we get started?

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| ❒ | What’s changed for you since we last talked in [MONTH]? |
| ❒ | Any changes in your romantic relationship? (If yes) Tell me a little about that. |
| ❒ | Job? (If yes) Tell me a little about that. |
| ❒ | Any changes in what’s going on with your child(ren)? (If yes) Tell me a little about that. |
| ❒ | How about the <RF program>? Are you still involved with that program? Any changes in or what you are doing with the program? (If yes) Tell me a little about that. |
| ❒ | Living situation? (If yes) Tell me a little about that. |
| ❒ | How about other things I haven’t mentioned. (If yes) Tell me a little about that. |
| ❒ | Last time we talked, you gave me the numbers of people you said could always get a hold of you. Are these still the right people to contact in case we can’t reach you? (Get contact information of new people). |
| ❒ | Great. Remember, you can call me too at XXX-XXX-XXXX if you have updates to report. I’ll be calling you in six months to set up another interview. I hope you’re looking forward to catching up as much as I am! |
| Interviewer Notes  (Themes to follow up on in next round of in-depth interviews) | |
| [Check-in call #1] | |
|  | |
| [Check-in call #2] | |
|  | |
| [Check-in call #3] | |