

**Supporting Statements for the
Paperwork Reduction Act Submission**

B. STATISTICAL METHODS

1. The potential respondent universe is all participants/recipients related to the following OVC TTAC training and technical assistance activities: online trainings, the blended format National Victim Assistance Academy, VictimLaw Web site survey, downloadable and other materials, and focus groups. This is an unknown universe, but the expected number of respondents based on previous years and expected activities for the coming year is 12,398. No sampling plans will be used. For eligible activities, all participants will be asked to respond to the surveys. The estimated response rate of general OVC TTAC activities is usually around 50%; we expect the response rate to be similar to this, or slightly less since participants will not be asked to complete the forms in-person at events.
2. No sophisticated statistical techniques (e.g., sampling plans, imputation or other missing data adjustments, statistical estimation techniques) will be used. Procedures of administration are described above for each separate instrument. For focus groups, there will be a mix of in-person and online groups. We anticipate approximately 18 focus groups per year, with about 12 participants in each. Participants will be selected because of their subject matter expertise, perspective, or interest in the matter being discussed, but no special screening document will be used. We will hold groups online whenever possible in order to defray costs, but in some instances participants would need to travel. Participants will not be compensated.
3. Attempts to increase response rates include providing surveys in online formats and using electronic reminders, as appropriate.
4. We will be employing basic statistical methods in this information collection, including simple descriptive statistics (e.g., frequencies, mean) with the possibility of using some simple comparisons for the pre/post test scores or between event activities.
5. The organization responsible for collecting and analyzing the data is: ICF International, 9300 Lee Highway, Fairfax, VA, 22031.