

Dear Sir/Madam,

On behalf of the U.S. Department of Labor's Office of Disability Employment Policy (ODEP) the, our team is working on an evaluation of the activities of the Employment First State Leadership Mentoring Program's (EFSLMP) Community of Practice (CoP). As part of our evaluation, we are conducting a survey of participating members of the CoP from each of the six agencies that are involved in Employment First efforts across the states. Your participation in this survey is critical to informing our efforts so that we may improve the trainings, technical assistance and ongoing mentoring support being offered through the CoP.

We are grateful for your participation in the CoP survey. Your participation is voluntary and the information collected is confidential and anonymous. We appreciate you taking time from your schedule to respond.

You can access the survey at this link XXXXXXXXXXXXXXXXXXXX. The survey should take approximately 15 to 20 minutes to complete and we ask that you please respond no later than close of business on XXXX, 2014.

Please let us know if you have any questions.

The EFSLMP Evaluation Team

Paperwork Reduction Act Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 15-20 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is voluntary. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Labor, 200 Constitution Ave., N.W., Room S-1303, Washington, DC 20010, and reference the OMB Control Number 1230-XXXX, expires XX/XX/XXXX. Note: Please do not return the completed survey to this address.