

Narrative of Changes

The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.

Collection Title: FEMA Preparedness Grants: Operation Stonegarden (OPSG)

OMB Control No.: 1660-0119

Current Expiration Date: 11/30/2013

Collection Instruments: FEMA Form 089-16; FEMA Form 089-20

The following are the changes to the collection:

Supporting Statement:

Question 8a – Updated to reflect FRN publication information.

Question 10 – Updated to reflect current privacy information.

Question 12 – Updated to reflect the current wage rate. See table below.

Question 14 – Costs to the Federal Government updated.

Table A.12: Estimated Annualized Burden Hours and Costs								
Type of Respondent	Form Name / Form Number	No. of Respondents	No. of Responses per Respondent	Total No. of Responses	Avg. Burden per Response (in hours)	Total Annual Burden (in hours)	Avg. Hourly Wage Rate*	Total Annual Respondent Cost
State, Local or Tribal Government	OPSG Operations Order Report / FEMA Form 089-16	39	1	39	570 hrs.	22,230	\$37.80	\$840,294.00
State, Local or Tribal Government	Operations Order Prioritization / FEMA Form 089-20	39	1	39	72 hrs.	2,808	\$37.80	\$106,142.40
Total		39		78		25,038		\$946,436.40

Note: The “Avg. Hourly Wage Rate” for each respondent includes a 1.4 multiplier to reflect a fully-loaded wage rate.

Question 15 – See explanation below.

Itemized Changes in Annual Burden Hours						
Data collection Activity/Instrument	Program Change (hours currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (hours currently on OMB Inventory)	Adjustment (New)	Difference
OPSG Operations Order Report / FEMA Form 089-16				22,230	22,230	0
Operations Order Prioritization / FEMA Form 089-20				2,808	2,808	0
Total(s)				25,038	25,038	0

Explain:

There are no changes to the annual hour burden previously reported and there has been no change to the information being collected.