

Instructions for Completing the Better Buildings, Better Plants Pledge Annual Report Form

Reporting Form Field	Instructions
Company Name:	Provide the name of the organization that has committed to the Better Plants Pledge
Company Contact Name:	Provide the name of the person with the organization who is responsible and knowledgeable of this information.
Address:	Provide the address for the organizational contact.
Phone:	Provide the phone number for the organizational contact.
E-mail Address:	Provide the email address for the organizational contact.
NAICs of Participating Plants:	Provide the 6-digit North American Industry Classification Codes for the plants that are under the scope of the pledge effort. To find your NAICS code, please visit: http://www.naics.com/search.htm
Year of reported data:	Identify the current reporting year, in YYYY format.
Base Year:	Identify the base year for your pledge agreement, in YYYY format.
Number of Participating Plants:	Identify the number of plants that are represented in your baseline year and current pledge year.
Primary Energy Consumed (MMBtu):	Provide the primary energy (also known as source energy) consumed, by fuel type for the baseline and current years. Exclude energy used as a feedstock. Primary energy is the raw fuel (e.g. natural gas or fuel oil) that is burned to create heat and electricity used in onsite and offsite generation. For additional information, please refer to DOE's Energy Baseline Guidance Document.
Total Primary Energy Consumed (MMBtu):	This number is calculated by the spreadsheet. It represents the total primary energy consumed by the pledge entity, for the current reporting year.

Weather/Production/Other Normalizing related Adjustment for Baseline Primary Energy, (+/- MMBtu):	Identify the baseline adjustment due to weather, production and other normalizing related fluctuations required to estimate energy savings for energy-saving actions taken since the baseline year, if applicable.
Baseline Adjustment Due to Increase/Decrease in the Number of Facilities Reporting Relative to Baseline Year or Other Operational Changes, (+/- MMBtu):	Identify the baseline adjustment due to Increase/Decrease in the Number of Facilities Reporting Relative to Baseline Year or Other Operational Changes, if applicable.
Adjusted Baseline of Primary Energy (MMBtu):	This number is calculated by the spreadsheet using the following equation: Total Primary Energy Use in Baseline Year + Weather/Production/Other Normalizing related Adjustments to Baseline + Baseline Adjustment Due to Increase/Decrease in the Number of Facilities Reporting.
New Energy Savings for Current Year (MMBtu):	This number represents an estimate of the energy savings accumulated since the previous reporting year. This number is calculated using the following equation: Total Primary Energy Use in Previous Reporting Year + Adjustments - Total Primary Energy Use in Current Year = Energy Savings in Current Year.
Total Energy Savings since Baseline Year (MMBtu):	This number is calculated by the spreadsheet using the following equation: Total Primary Energy Use in Baseline Year + (Weather/Production/Other Normalizing related Adjustments to Baseline + Baseline Adjustment Due to Increase/Decrease in the Number of Facilities Reporting) - Total Primary Energy Use in Current Year = Energy Savings in Current Year. It represents an estimate of the energy savings since the baseline year.
Annual Change In Energy Intensity for Current Year (%):	Provide the change in energy intensity experienced in current year.
Total Change In Energy Intensity (%):	Provide the total change in energy intensity since the baseline year.
Please describe any methods undertaken to normalize energy intensity data or adjust baseline data to account for economic and other factors that affect energy use:	Briefly describe the rationale behind your adjustment to the baseline for the pledge entity. Reasons might include plant addition or removal from pledge program, weather interactions, increases in production. For additional information, please refer to DOE's Energy Baseline Guidance Document.
Please describe the energy efficient technologies, strategies, and practices employed during the previous year to decrease intensity. Please identify systems impacted and approximate savings from projects. (Ex: Furnace insulation project-12,000 MMBtu/yr savings, compressor controls upgrade-6,000 MMBtu/yr, energy awareness campaign, etc):	Briefly describe, in general, the range of technologies, strategies and practices employed during the current year that resulted in a reduction in energy-intensity. Identify systems and if possible, plants that were impacted. Optional details: approximate energy savings (in \$ or Btu), type of fuel, geographic location, industry, and additional descriptive details about the projects.

This data is being collected to implement the congressional directive from the Energy Policy Act of 2005, section 106, requiring the Secretary of Energy to submit a report to Congress that evaluates the success of the voluntary agreements no later than June 30, 2012, and June 30, 2017. The report must provide independent verification from a sample of the energy savings estimates provided by participating firms. AMO will collect annual information on primary energy use and energy savings from participating entities through the duration of the program. The data you supply will be used for program evaluation and will be aggregated with all other participants for the report to Congress.

Public reporting burden for this collection of information is estimated to average 15.3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of Energy Efficiency and Renewable Energy, Paperwork Reduction Project (1910-5141), U.S. Department of Energy, 1000 Independence Ave SW, Washington, DC, 20585-1290; and to the Office of Management and Budget (OMB), OIRA, Paperwork Reduction Project (1910-5141), Washington, DC 20503.

Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB control number.



Better Plants Voluntary Annual Reporting Form - Partner Tier

Company Name: _____
Company Contact Name: _____
Address: _____
Phone: _____
E-mail Address: _____
NAICs of Participating Plants: _____
Year of reported data: _____
Base Year: _____

	Baseline Year	Current Year
Number of Participating Plants*:		

Primary Energy Consumed (MMBtu):	Baseline Year	Current Year
Electricity		
Natural gas		
Distillate or Light Fuel Oil (#1, 2, & 4)		
Residual or Heavy Fuel Oil (# 5, 6, Navy Special & Bunker C)		
Coal		
Coke		
Blast Furnace Gas		
Wood Waste		
Other Gas (please specify)		
Other Liquid (please specify)		
Other Solid (please specify)		

Total Primary Energy Consumed, (MMBtu):	0	0
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Weather/Production/Other Normalizing related Adjustment for Baseline Primary Energy, (+/- MMBtu):	
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Baseline Adjustment Due to Increase/Decrease in the Number of Facilities Reporting Relative to Baseline Year or Other Operational Changes, (+/- MMBtu):	
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Adjusted Baseline of Primary Energy (MMBtu):	0
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New Energy Savings for Current Year (MMBtu):

Total Energy Savings since Baseline Year (MMBtu):

Annual Improvement In Energy Intensity for Current Year (%)**:

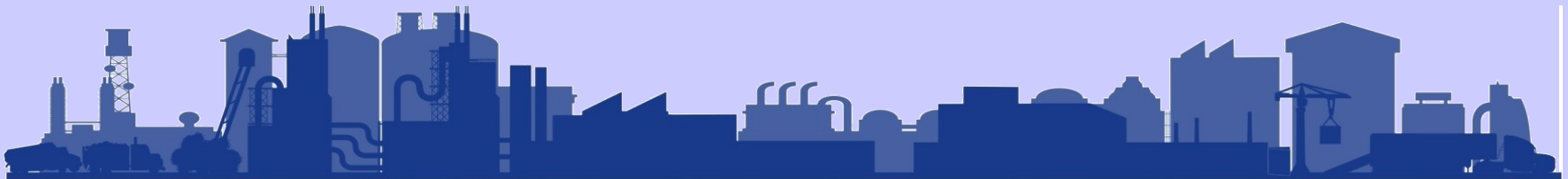
Total Improvement In Energy Intensity (%)**:

*Participating plants should only include those located in the United States

**Please refer to the DOE's Energy Baseline Guidance document to determine changes in intensity. Improvement in performance should be reported as a positive number.

Please describe any methods undertaken to normalize energy intensity data or adjust baseline data to account for economic and other factors that affect energy use:

Please describe the energy efficient technologies, strategies, and practices employed during the previous year to decrease intensity. Please identify systems impacted and approximate savings from projects. (Ex: Furnace insulation project-12,000 MMBtu/yr savings, compressor controls upgrade-6,000 MMBtu/yr, energy awareness campaign, etc):



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Renewable Energy

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