**Background:**  The U.S. Department of Energy defines an **“implementation model”** as a replicable pathway for the deployment of energy efficiency in an organization. The solution identified in the implementation model should address a key barrier to energy efficiency within your organization or the public sector and provide details to the approach your organization took to create a sustainable solution, including the development of or changes to policies, processes, outreach efforts, and tools/resources. The following framework is a tool to help you define and develop your implementation model. Please consider the following questions as you think through your organization’s implementation model.

OMB 1910-5141

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Overview

1. What was your organization’s goal or desired outcome(s)?

Click here to enter text.

1. What was the barrier(s) to achieving your organization’s goal or desired outcome?

Click here to enter text.

1. What was your solution to improve energy efficiency deployment across your organization and address the barrier defined above?

This is not intended to be an exhaustive explanation, but rather a high-level summary.

Click here to enter text.

Approach

Please provide documentation of any policies, process changes, outreach efforts, or tools/resources that were developed by your organization as part of this approach.

1. What policies, process changes, outreach efforts, or tools/resources were developed/created as a part of this approach?

Your approach may encompass any combination of the following elements:

* Policies (Changes that impact organizational structure, operations, or “buy-in,” and/or drive action/compliance)
* Process (Changes in how work is done in your organization)
* Outreach Efforts (Initiatives to garner support for, educate, or market your approach)
* Tools/Resources (Specific materials that were used or created to meet your desired outcome)

Click here to enter text.

Execution

Please provide the approximate timeline, estimated costs/budget, and required staff/outside support to execute each aspect of your approach highlighted in the previous section.

1. What was the:

* Timeline to develop/create and execute the policies, process changes, outreach efforts or tools/resources identified above?

Click here to enter text.

* Estimated cost/budget to develop/create and execute the policies, process, outreach efforts, or tools/resources identified above?

Click here to enter text.

* Staff or outside support required to develop/create and execute the policies, process, outreach efforts, or tools/resources identified above?

Click here to enter text.

1. What were the pre-requisites for successful execution of the approach described above?

(e.g., A building Energy Information System may be required before a new IT system can work)

Click here to enter text.

Measuring Success

1. What are the key success metrics for this approach?

Click here to enter text.

1. How is the organization assessing these metrics?

Please share any data collection tools or templates that may be essential to track the success of this approach.

Click here to enter text.

1. What resources, if any, are needed to make the assessment (e.g., staff, funding, IT, other)?

Click here to enter text.

1. How is the assessment being used in your organization to evaluate impact or for continuous improvement?

Click here to enter text.

Outcomes

1. What was the outcome of your solution to improve energy efficiency deployment across your organization?

Click here to enter text.

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