

Appendix A – Summary of Amended Information Collection Review Activities

Program	Information Collection Description	Status	Average Burden Hours per Responder	Notes
BBC	Website Profile Page Template	Approved	0.5	
	Website Profile Page Template-- Financial Allies			
BBC	Showcase Project	Approved	2	
BBC	Implementation Model	Approved	2	New form included for OMB approved collection
BBC	Organization-Wide Plan	Approved	0.5	
BBC	Facility–Level Energy Performance Data	Approved	0.25	No DOE information collection form required; Companies share access to EPA Portfolio Manager tool reports
BBC	Better Buildings Facility-Level Energy Reporting Form	Approved	0.84	
BBC	Better Buildings Better Plants Annual Reporting Form	Approved	1	Form updated after previous OMB approval
BBC	Financial Allies Product Description and Periodic Updates	Approved	1.5	Form updated after previous OMB approval; reporting burden reduced by 110 hours due to consolidation of product description and periodic reporting forms
BBBP	Annual Data Collection	Approved	15.3 <sup>1</sup>	Form updated after previous OMB approval, reporting burden remains the same. This burden estimate is based on a weighted average from companies that use an existing data collection system and those that do not
BBBP	Web Profile Development	Approved	1	New form included for OMB approved collection
BBBP	Report Data Verification	Approved	2	No form necessary; data verification will occur via email and conference calls
BBBP	In-Plant Trainings Application Form	New	0.5	New form
BBBP	In-Plant Trainings Course Evaluation	New	0.25	New form
BBBP	In-Plant Trainings Post Follow-up with Host Plant	New	0.5	New form
BBA	Data Collection	New	4	New form
BBA	Application Form	New	0.25	New form

BBC, Better Buildings Challenge

<sup>1</sup>The following method was used to calculate burden hours of annual data reporting for Better Plant partners based on a weighted average: [130 (partners with collection systems) x 4 burden hours] + [45 (partners without collection systems) x 48 burden hours] / 175 (total partners) = 15.3 burden hours per partner.

BBBP, Better Buildings, Better Plants Program  
BBA, Better Buildings Alliance