|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Summary of Annual Burden Hours for**  **BBC Information Collection** | | | | | |
| Assumptions for the 130 unduplicated respondents: | | | | | |
| 85 participants are commercial partners | | | | | |
| 15 participants are industrial partners | | | | | |
| 22 participants are financial allies | | | | | |
| 8 participants are utility allies | | | | | |
| **Description** | **Number of Respondents** | **Number of responses per year per participant** | **Hours per response per participant** | **Total hours per year per participant** | **Total hours per year for all participants** |
| **Website Profile Page Template** |  |  |  |  |  |
| Non-recurring initial submission (130 participants). See attached form. | 130 | 1 | 0.5 | 0.5 | 65 |
| **Showcase Project** |  |  |  |  |  |
| Initial submission and quarterly updates (100 participants). See attached form. | 100 | 4 | 0.5 | 2 | 200 |
| **Implementation Model** |  |  |  |  |  |
| Initial submission and quarterly update (100 participants). This information will be collected via discussion on a conference call. | 100 | 4 | 0.5 | 2 | 200 |
| **Organization-Wide Plan** |  |  |  |  |  |
| Annual submission. (100 participants). See attached form. | 100 | 1 | 0.5 | 0.5 | 50 |
| **Facility–Level Energy Performance Data** |  |  |  |  |  |
| One-time, non-recurring action to initiate sharing of data already entered into Portfolio Manager (64 commercial partners). No DOE information collection form. See EPA ICR 1772.05, “Information Collection Activities Associated with EPA’s ENERGY STAR Program in the Commercial and Industrial Sectors.” | 64 | 1 | 0.25 | 0.25 | 16 |
| Better Buildings Facility-Level Energy Reporting Form: Semi-annual data sharing (21 commercial partners using DOE data collection tool). See attached form. | 21 | 2 | 0.42 | 0.84 | 17.64 |
| Better Buildings Better Plants (BBBP) Annual Reporting Form: Annual data sharing (15 industrial partners using DOE data collection tool). See attached form. | 15 | 1 | 1 | 1 | 15 |
| **Financial Ally Products** |  |  |  |  |  |
| Financial Allies Product Description (22 financial allies). Initial submission and periodic updates. See attached form. | 22 | 3 | 0.5 | 1.5 | 33 |
| **Total burden hours =** | | | | | **596.64** |
| **Total number of responses =** | | | | | **1217** |
| **Reports filed per person =** | | | | | **9.4** |
| **Average burden hours per response =** | | | | | **0.5** |
| **Average annual burden hours per participant varies by type of participant ( 1 - 6.5 hours) =** | | | | | **4.6** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Summary of Annual Burden Hours for BBBP Information Collection** | | | | | |
| **Description** | **Number of Companies** | **Number of responses per year per participant** | **Hours per response per participant** | **Total hours per year per participant** | **Total hours per year for all participants** |
| **Annual Collection** |  |  |  |  |  |
| Annual data report (companies with collection System) | 130 | 1 | 4 | 4 | 520 |
| Annual data report (companies without collection System ) | 45 | 1 | 48 | 48 | 2160 |
| **Subtotal burden hours =** | | | | | **2680** |
| **Subtotal number of responses =** | | | | | **175** |
| **Related Collection Efforts** |  |  | | | |
| Web profile development | 175 | 1 | 1 | 1 | 175 |
| Report data verification | 44 | 1 | 2 | 2 | 88 |
| **Subtotal burden hours =** | | | | | **263** |
| **Subtotal number of responses =** | | | | | **219** |
| **In-Plant Trainings** |  |  | | | |
| Assumptions for training events DOE expects to conduct: |  |  |  |  |  |
| 12 training events per year |  |  |  |  |  |
| Approximately 15 participants per training |  |  |  |  |  |
| **Application Form** |  |  |  |  |  |
| Non-recurring initial submission (Approximately 40 applicants per year) | 40 | 1 | 0.5 | 0.5 | 20 |
| **Course Evaluation** |  |  |  |  |  |
| Non-recurring initial submission (participants may include non-Better Plants Companies). See attached form. | 180 | 1 | 0.25 | 0.25 | 45 |
| **Post-Training Follow-up with Host Plant** |  |  |  |  |  |
| One-time, non-recurring phone survey to initiate sharing of implementation data from training (Approximately 12 Host Plants per year) | 12 | 1 | 0.5 | 0.5 | 6 |
| **Subtotal burden hours =** | | | | | **71** |
| **Subtotal number of responses =** | | | | | **232** |
| **Reports filed per person =** | | | | | **3.6** |
| **Total burden hours =** | | | | | **3014** |
| **Total number of responses =** | | | | | **626** |
| **Average burden hours per response =** | | | | | **4.8** |
| **Average annual burden hours per participant (varies by type of participant) =** | | | | | **17.2** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Summary of Annual Burden Hours for BBA Information Collection** | | | | | |
| **Description** | **Number of Companies** | **Number of responses per year per participant** | **Hours per response per participant** | **Total hours per year per participant** | **Total hours per year for all participants** |
| **Annual Collection** |  |  |  |  |  |
| Data collection | 245 | 1 | 4 | 4 | 980 |
| **Subtotal burden hours =** | | | | | **980** |
| **Subtotal number of responses =** | | | | | **245** |
| **Related Collection Efforts** |  |  | | | |
| Application form (Non-recurring initial submission) | 245 | 1 | 0.25 | 0.25 | 61.25 |
| **Subtotal burden hours =** | | | | | **61.25** |
| **Subtotal number of responses =** | | | | |  |
|  |  |  |  |  |  |
| **Total burden hours =** | | | | | **1041.25** |
| **Total number of responses =** | | | | | **490** |
| **Reports filed per person =** | | | | | **2** |
| **Average burden hours per response =** | | | | | **2.13** |
| **Average annual burden hours per participant (varies by type of participant) =** | | | | | **4.25** |
|  |  |  |  |  |  |
| **Summary of Annual Burden Hours for BBC, BBBP &BBA Information Collection** | | | | | |
|  |  |  | **Total burden hours =** | | **4651.89** |
|  |  |  | **Total number of responses =** | | **2333** |
|  |  |  | **Total Cost =** | | **$178,586** |