

**Section 3 Business
Registry Survey for
Recipient Agencies**

**U.S. Department of Housing and Urban
Development
Office of Fair Housing and Equal Opportunity**

2529-0053

Exp.
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This information collection is designed to collect information for HUD regarding the Section 3 Business Registry for recipients of covered HUD funding pursuant to Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and the implementing regulations at 24 CFR § 135. Public reporting burden for this collection of information is estimated to be 30 minutes per response. This agency may not collect this information, and you are not required to complete this survey, unless it displays a currently valid OMB control number. This collection does not require the retention of confidential or sensitive material.

Agency Name: _____

Address: _____

City/State: _____

1. How did you hear about the Section 3 Business Registry:
 - a. HUD (Website sponsored meeting, local staff)
 - b. Public Housing Authority
 - c. Unit of Local Government (i.e., City , County, State agency)
 - d. Small Business Administration (SBA)
 - e. Local Chamber of Commerce
 - f. Workforce Investment Board or other Employment Agency
 - Other (describe) _____

2. How often did your agency use the Section 3 Business Registry database during the current federal fiscal year?
 - a. Never
 - b. 1-5 times
 - c. 6-10 times
 - d. 11-19 times
 - e. 20 or more times

3. Approximately, how many businesses in the Section 3 Business Registry database did your agency notify about covered contracting opportunities during the current federal fiscal year?
 - a. None
 - b. Less than 10
 - c. 10-24
 - d. 25-49
 - e. 50-100
 - f. More than 100

4. Did your agency instruct subrecipients, developers, or contractors, to use the Section 3 Business Registry to locate prospective firms to award subcontracts to?
 - a. Yes
 - b. No

5. Approximately how many businesses in the Section 3 Business Registry database did your **subrecipients, developers or contractors** notify about covered subcontracting opportunities during the current federal fiscal year?
 - a. None
 - b. Less than 10
 - c. 10-24
 - d. 25-49
 - e. 50-100
 - f. More than 100

6. How did your agency and/or your subrecipients, developers, contractors, or others notify businesses in the Section 3 Business Registry database about covered contracting or subcontracting opportunities? (Select all that apply)
 - a. Email
 - b. Pre-Bid Meetings
 - c. Telephone Calls
 - d. Personal Solicitations
 - e. Other _____ (please explain)

7. Approximately how many Section 3 Businesses submitted bids for contracts or subcontracts during the current federal fiscal year?
 - a. None
 - b. Less than 10
 - c. 10-24
 - d. 25-49
 - e. 50-100
 - f. More than 100

8. Did the Section 3 Business Registry enhance your agency's ability and/or your subrecipients, developers or contractors to notify Section 3 businesses about the availability of covered contracting opportunities?
 - a. Yes
 - b. No

9. Did the Section 3 Business Registry enhance your agency's and/or or your subrecipient's, developer's or contractor's ability to award contracts to Section 3 Businesses?
 - a. Yes
 - b. No

10. As a result of the Business Registry, did your agency and/or your subrecipients, developers, or contractors:
 - a. Award more HUD-funded contracts to Section 3 Businesses
 - b. Award fewer HUD-funded contracts to Section 3 Businesses
 - c. Experienced no change in the amount of HUD-funded contracts awarded to Section 3 Businesses

11. How would you rate the quality and variety of firms listed in the Section 3 Business Registry database?
 - a. Excellent
 - b. Fair
 - c. Poor
 - d. Unacceptable

12. How user-friendly would you rate the Section 3 Business Registry website and database?
 - a. Excellent
 - b. Fair
 - c. Poor
 - d. Unacceptable

13. Describe the steps (due diligence) that your agency, and/or your subrecipients, developers or contractors took to ensure that Section 3 Businesses listed in the registry applicable met Section 3 eligibility criteria and/or state, local, and federal procurement standards.

14. Did you find any firms that misrepresented themselves in the Section 3 Business Registry database?

- a. Yes
- b. No

15. If so, please indicate the number of firms that misrepresented themselves and the steps that you took to address these findings:

16. What suggestions do you have for improving HUD's Section 3 Business Registry?