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United States
Department of
Agriculture

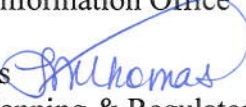
Food and
Nutrition
Service

3101 Park
Center Drive

Alexandria, VA
22302-1500

TO: Julie Wise, OMB Desk Officer
Office of Information and Regulatory Affairs
Office of Management and Budget

THROUGH: Ruth Brown, Departmental Clearance Officer
United States Department of Agriculture
Office of Chief Information Office

FROM: Lynnette Thomas 
Branch Chief, Planning & Regulatory Affairs
Food and Nutrition Service

SUBJECT: Justification for Decrease Burden Hours to OMB Control No: 0584-0567 Certification of Compliance with Meal Requirements for the National School Lunch Program

Through this memorandum, we are requesting a non-substantive change to the burden estimates for the Certification of Compliance with Meal Requirements for the National School Lunch Program, under the Information Collection Request (ICR), OMB Control No. 0584-0567, which was approved on June 20, 2012.

Based on feedback from State agencies and in an effort to reduce burden, Food and Nutrition Service (FNS) Child Nutrition Division will require less information to be provided in the agencies' quarterly report. This change results in a reduction of burden time from an estimated 1 hour per quarterly report to 15 minutes; the program change to reduce the quarterly report requirement will result in a decrease of 168 burden hours.

There are no other changes at this time to this data collection. Below are two charts, the first is what is currently approved in ROCIS and the second chart reflects the revised burden hours for which the program is seeking approval.

The currently approved burden hours are:

ICR #0584-0567, Certification of Compliance with Meal Requirements for the National School Lunch Program

	Estimated # Respondents	Responses Per Respondent	Total Annual Responses (Col. BxC)	Estimated Avg. # of Hours Per Response	Estimated Total Hours (Col. Dx E)
Total Reporting Burden	20,914	3.00143	62,772	2.24565	140,964
Total Recordkeeping Burden	20,858	4.00	83,432	0.18751	15,644
TOTAL BURDEN FOR #0584-0567	20,914	7.00	146,204	1.07	156,608

The currently revised burden hours are:

ICR #0584-0567, Certification of Compliance with Meal Requirements for the National School Lunch Program

	Estimated # Respondents	Responses Per Respondent	Total Annual Responses (Col. BxC)	Estimated Avg. # of Hours Per Response	Estimated Total Hours (Col. Dx E)
Total Reporting Burden	20,914	3.00143	62,772	2.24297	140,796
Total Recordkeeping Burden	20,858	4.00	83,432	.18751	15,644
TOTAL BURDEN FOR #0584-0567	20,914	7.00	146,204	1.07	156,440

If you have any questions regarding this request, please contact Lynnette Thomas, Branch Chief for the Food and Nutrition Service, Planning & Regulatory Affairs Branch at (703) 605-4782.