



**INSTITUTIONAL REMITTANCES TO FOREIGN COUNTRIES**

BE-40 Control Number

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<p><b>Electronic filing:</b> www.bea.gov/efile</p> <p><b>Mail reports to:</b> U. S. Department of Commerce Bureau of Economic Analysis BE-50 (SSB) Washington, DC 20230</p> <p><b>FAX reports to:</b> 202-606-5318</p> <p><b>Assistance:</b> Email: BE40help@bea.gov Telephone: (202) 606-5588 M-F 8:30 a.m.-5:00 p.m., eastern time.</p>	Name and address of U.S. Reporter – Enter or correct as necessary			
	10001	Name of Organization:		
	10002	Attention:		
	10003	Street:		
	10004		10005	10006
	City:	State:	Zip:	

**This Survey is OMB Approved**

This survey is approved by the Office of Management and Budget (OMB) as indicated by the 8 digit OMB number in the upper right corner. Respondents are not required to respond to any information collection by the Federal Government unless it displays a valid approval number from the OMB.

**Your Response is Confidential by Law**

Your responses are confidential by law and will not be disclosed in identifiable form to anyone. Copies retained in your files are immune from legal process.

**About the Institutional Remittances Survey**

Reports on Form BE-40 are requested from U.S. religious, charitable, educational, scientific and similar organizations in order to provide reliable and up-to-date information on their remittances and expenditures. The data collected will be as inputs into the U.S. balance of payments accounts (international transactions).

**Thank you - Your Response is Important**

Accurate and timely statistical information could not be produced without your continued cooperation and goodwill. Thank you.

**Part 1. U.S. Reporter Information**

<p><b>1. Person to consult concerning questions about this report</b></p> <table border="1" style="width: 100%;"> <tr> <td style="width: 5%; text-align: center;">10007</td> <td style="width: 15%;">Name</td> <td></td> </tr> <tr> <td style="text-align: center;">10008</td> <td>Title</td> <td></td> </tr> <tr> <td style="text-align: center;">10009</td> <td>Phone</td> <td></td> </tr> <tr> <td style="text-align: center;">10010</td> <td>Fax</td> <td></td> </tr> <tr> <td style="text-align: center;">10011</td> <td>Email</td> <td></td> </tr> </table>	10007	Name		10008	Title		10009	Phone		10010	Fax		10011	Email		<p><b>3. Certification</b> – The undersigned official certifies that this report has been prepared in accordance with the applicable instructions and is complete.</p>
10007	Name															
10008	Title															
10009	Phone															
10010	Fax															
10011	Email															
<p><b>2. May we use e-mail to correspond with you to discuss questions relating to this form, including questions that may contain information about your company that you may consider confidential? (Note: Electronic mail is not inherently confidential. We will treat information we receive as confidential, but your e-mail is not necessarily secure against interception by a third party.)</b></p> <p>10012 <sup>1</sup> 1 Yes <input type="checkbox"/></p> <p>2 No <input type="checkbox"/></p>	<table border="1" style="width: 100%;"> <tr> <td colspan="2" style="height: 40px; vertical-align: top;">Authorized official's signature</td> </tr> <tr> <td style="width: 75%; height: 40px; vertical-align: top;">Print or type name and title</td> <td style="width: 25%; height: 40px; vertical-align: top;">Date</td> </tr> </table>	Authorized official's signature		Print or type name and title	Date											
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Print or type name and title	Date															

## Part 2. Reporting Instructions

### 1 Transactions that should be reported on this survey include the following transfers to foreign residents and organizations:

1. Outright grants of cash.
2. Payments abroad for the procurement of goods and services to be used abroad.
3. Expenditures for salaries and other goods and services to be used abroad.
4. The value of services rendered free of charge such as transportation costs associated with goods transported outside the U.S. border if such transportation costs are donated at your expense.
5. Applicable sources of funds transferred include (1) funds collected from private donations in the U.S., and (2) funds borrowed from U.S. banks, insurance companies, and other U.S. sources in anticipation of sums to be collected later from private donations and pledges.

### 2 Transactions that should not be reported on this survey include:

1. Funds given, donations, or grants made to other U.S. charitable organizations, whether those sums were used abroad or not. This can lead to a duplication of reporting.
2. Shipments (exports) of purchased or donated goods (food, clothing, etc.) from U.S. private sectors or government agencies to foreign countries.
3. Funds spent for your administrative, promotional, and other expenses in the U.S.
4. Transportation costs outside the U.S. border that will be paid (or reimbursed) by the foreign recipient or by a U.S. government agency.
5. Transactions (e.g., purchases of goods for export) made with funds previously transferred to, and now on deposit in foreign recipients' bank accounts in the U. S. or abroad.
6. Funds collected in other countries, or funds collected in the U.S. during the reporting period but not yet transferred to foreign recipients' accounts in the U. S. or foreign banks.
7. Transactions involving the fulfillment of contracts with the U.S. Agency for International Development or other U.S. government agencies to perform services in a foreign country. These transactions may be reportable on Form BE-125; for more information about this form, call 202-606-5588, or visit BEA's web site at [www.bea.gov/index.htm#surveys](http://www.bea.gov/index.htm#surveys).

**3 Country Distribution:** To the extent your records allow, please allocate your foreign remittances to the individual foreign countries receiving the benefit of these transfers rather than the countries to which the payments were made. Thus, if outlays for goods and services were paid to country A, but country B was the benefiting recipient country, report the outlay to country B.

**4 Country Reporting:** Report dollar amounts of \$10 thousand or more by country. Remittances to international or regional organizations should be consolidated and entered into: "International Organizations" and several "Regional Organizations" listed on Page 4. Guam, Puerto Rico, the U.S. Virgin Islands, and other U.S. Territories and Protectorates should be treated as a part of the United States for this survey. Use one or more overflow sheets as necessary to specify countries not listed.

**5 Report amounts in U.S. dollars rounded to thousands (omitting 000). If actual data are not available, provide your best estimate.**

Example: report \$1,033,624 as \_\_\_\_\_ →

	Bil.	Mil.	Thou.	Dols.
\$		1	034	000

### 6 Duplication

If remittances or shipments by your organization are likely to be duplicated in the return from any other private organization, please indicate that fact in your reply, and give the name of the organization in the comments section at the bottom of Page 3.

## Part 3. Reporting Status and Reporting Period

**1** Are the total annual remittances abroad by your organization expected to be less than \$100 thousand in the year covered by the report?

20001

- 1  Yes → your organization is exempt from this survey. Please return the first three pages of the survey to avoid unnecessary follow-ups.
- 2  No

**2** Are the total annual remittances abroad by your organization expected to equal \$1 million or more in the year covered by the report?

20002

- 1  Yes → your organization is requested to file the report quarterly within 30 days after the close of each quarter.
- 2  No → your organization is requested to file the report annually within 90 days after the close of each calendar or fiscal year.

**3** What period does this quarterly or annual report cover?

Starting Date: \_\_\_\_\_

MM	DD	YYYY

20003

Ending Date: \_\_\_\_\_

MM	DD	YYYY

20004

**4** Please provide your comments in the spaces below:

Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Director, Bureau of Economic Analysis (BE-1), U.S. Department of Commerce, Washington, DC 20230; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503. Notwithstanding any other provision of law, no person is required to respond nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB control number.

## Part 4. Report Remittances to Foreign Countries by Country

- 1** What was the total value of remittances abroad by your organization during the reporting period?

Amount			
Bil.	Mil.	Thou.	Dols.
\$			000

31000

- 2** Report remittances abroad by country for countries for which transactions totaled \$10 thousand or more during the reporting period in the table below. Add names of countries that are not already on the list.

	Country or International Organization	Country Code (BEA USE ONLY)	Amount			
			Bil.	Mil.	Thou.	Dols.
32000		(1)	(2)			
1.	TOTAL - Sum of lines 2 through 21 on this page	001	\$			000
2.	International Organizations	002	703	\$		000
3.	Regional Organizations - European Union	003	395	\$		000
4.	Regional Organizations - Other Western Euro	004	396	\$		000
5.	Regional Organizations - Eastern Europe	005	397	\$		000
6.	Regional Organizations - South and Central Am	006	295	\$		000
7.	Regional Organizations - Other Western Hemi	007	296	\$		000
8.	Regional Organizations - Africa	008	499	\$		000
9.	Regional Organizations - Middle East	009	599	\$		000
10.	Regional Organizations - Asia and Pacific	010	699	\$		000
11.		011		\$		000
12.		012		\$		000
13.		013		\$		000
14.		014		\$		000
15.		015		\$		000
16.		016		\$		000
17.		017		\$		000
18.		018		\$		000
19.		019		\$		000
20.		020		\$		000
21.	Unallocated - Values for countries that individually amount to less than \$10 thousand.	021	709	\$		000

If more rows are needed in order to list all countries, use one or more copies of the overflow sheet on page 5. The TOTAL in line 1 should equal the amount in Question 4-1 if no overflow sheet is used. If overflow sheet(s) are used, the sum of the TOTAL in line 1 above and the TOTAL in each overflow sheet should equal the amount in Question 4-1.

## Part 5. Overflow Sheet for Remittances to Foreign Countries by Country

Country		Country Code (BEA USE ONLY)	Amount			
			Bil.	Mil.	Thou.	Dols.
33000						
22.	TOTAL - Sum of lines 23 through 50 on this page	001	\$			000
23.		002	\$			000
24.		003	\$			000
25.		004	\$			000
26.		005	\$			000
27.		006	\$			000
28.		007	\$			000
29.		008	\$			000
30.		009	\$			000
31.		010	\$			000
32.		011	\$			000
33.		012	\$			000
34.		013	\$			000
35.		014	\$			000
36.		015	\$			000
37.		016	\$			000
38.		017	\$			000
39.		018	\$			000
40.		019	\$			000
41.		020	\$			000
42.		021	\$			000
43.		022	\$			000
44.		023	\$			000
45.		024	\$			000
46.		025	\$			000
47.		026	\$			000
48.		027	\$			000
49.		028	\$			000
50.		029	\$			000

More than one copy of the overflow sheet can be used when necessary.

Country Code	Country Name
600	Afghanistan
350	Albania
400	Algeria
300	Andorra
401	Angola
272	Anguilla
273	Antigua and Barbuda
200	Argentina
334	Armenia
274	Aruba
601	Australia
301	Austria
335	Azerbaijan
250	Bahamas
501	Bahrain
631	Bangladesh
251	Barbados
336	Belarus
302	Belgium
254	Belize
409	Benin
252	Bermuda
602	Bhutan
201	Bolivia
358	Bosnia and Herzegovina
402	Botswana
202	Brazil
603	Brunei
351	Bulgaria
447	Burkina Faso
606	Burma
403	Burundi
607	Cambodia
404	Cameroon
100	Canada
450	Cape Verde
405	Central African Republic
406	Chad
203	Chile
650	China
204	Colombia
456	Comoros
407	Congo-Brazzaville
408	Congo-Kinshasa

Country Code	Country Name
205	Costa Rica
417	Cote d'Ivoire
359	Croatia
206	Cuba
275	Curacao
304	Cyprus
364	Czech Republic
305	Denmark
412	Djibouti
269	Dominica
207	Dominican Republic
208	Ecuador
410	Egypt
209	El Salvador
438	Equatorial Guinea
457	Eritrea
331	Estonia
411	Ethiopia
657	Federated States of Micronesia
632	Fiji
306	Finland
307	France
256	French Guiana
255	French Islands - Caribbean
609	French Islands - Indian Ocean
610	French Islands - Pacific
413	Gabon
414	Gambia
337	Georgia
308	Germany
415	Ghana
309	Gibraltar
310	Greece
311	Greenland
265	Grenada
210	Guatemala
416	Guinea
430	Guinea-Bissau
257	Guyana
211	Haiti
212	Honduras
611	Hong Kong
354	Hungary
312	Iceland

Country Code	Country Name	Country Code	Country Name
612	India	427	Mozambique
613	Indonesia	437	Namibia
703	International Organizations	635	Nauru
502	Iran	618	Nepal
503	Iraq	319	Netherlands
313	Ireland	277	Netherlands Islands, Caribbean
504	Israel	620	New Zealand
314	Italy	214	Nicaragua
258	Jamaica	428	Niger
614	Japan	429	Nigeria
505	Jordan	652	North Korea
338	Kazakhstan	320	Norway
418	Kenya	508	Oman
655	Kiribati	622	Pakistan
626	Korea, Republic of	659	Palau
366	Kosovo	215	Panama
506	Kuwait	619	Papua New Guinea
339	Kyrgyzstan	216	Paraguay
615	Laos	217	Peru
332	Latvia	623	Philippines
507	Lebanon	355	Poland
419	Lesotho	321	Portugal
420	Liberia	510	Qatar
421	Libya	499	Regional Organizations–Africa
315	Liechtenstein	699	Regional Organizations–Asia and Pacific
333	Lithuania	397	Regional Organizations–Eastern Europe
316	Luxembourg	395	Regional Organizations–European Union
616	Macau	599	Regional Organizations–Middle East
360	Macedonia	396	Regional Organizations–Other Western Euro
422	Madagascar	296	Regional Organizations–Other Western Hemi
423	Malawi	295	Regional Organizations–South and Central Am
617	Malaysia	658	Republic of Marshall Islands
633	Maldives	356	Romania
424	Mali	341	Russia
317	Malta	432	Rwanda
425	Mauritania	637	Samoa
453	Mauritius	322	San Marino
213	Mexico	451	Sao Tome and Principe
340	Moldova	511	Saudi Arabia
318	Monaco		
651	Mongolia		
361	Montenegro		
426	Morocco		

Country Code	Country Name	Country Code	Country Name
433	Senegal	444	Togo
362	Serbia	638	Tonga
454	Seychelles	261	Trinidad and Tobago
434	Sierra Leone	445	Tunisia
625	Singapore	326	Turkey
276	Sint Maarten	343	Turkmenistan
365	Slovakia	656	Tuvalu
363	Slovenia	446	Uganda
654	Solomon Islands	455	UK Islands - Atlantic (Africa)
435	Somalia	268	UK Islands - Atlantic (OWH)
436	South Africa	266	UK Islands - Caribbean
458	South Sudan	605	UK Islands - Indian
323	Spain	604	UK Islands - Pacific
608	Sri Lanka	344	Ukraine
267	St. Kitts and Nevis	513	United Arab Emirates
270	St. Lucia	327	United Kingdom
263	St. Pierre and Miquelon	199	United States
271	St. Vincent and the Grenadines	218	Uruguay
441	Sudan	345	Uzbekistan
260	Suriname	636	Vanuatu
442	Swaziland	330	Vatican City
324	Sweden	219	Venezuela
325	Switzerland	653	Vietnam
512	Syria	440	Western Sahara
628	Taiwan	514	Yemen
342	Tajikistan	448	Zambia
443	Tanzania	431	Zimbabwe
629	Thailand	709	Unallocated
660	Timor-Leste		