



DEPARTMENT OF DEFENSE  
HUMAN RESOURCES ACTIVITY  
HEADQUARTERS  
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ARLINGTON, VA 22203-1613

OCT 29 2010

MEMORANDUM FOR DIRECTOR, JOINT STAFF  
ASSISTANT SECRETARY OF THE ARMY,  
MANPOWER AND RESERVE AFFAIRS  
ASSISTANT SECRETARY OF THE NAVY,  
MANPOWER AND RESERVE AFFAIRS  
ASSISTANT SECRETARY OF THE AIR FORCE,  
MANPOWER AND RESERVE AFFAIRS


SUBJECT: DEERS/RAPIDS Lock Down for Additional Populations

In support of Under Secretary of Defense, Personnel & Readiness (USD(P&R)) memorandum, "*DEERS/RAPIDS Lock Down for Contractors*," November 2005, (attached) the following DoD identification (ID) card eligible populations shall have their information entered and verified in the Defense Eligibility Enrollment Reporting System (DEERS) using the Contractor Verification System (CVS): paid employees of the Red Cross, Intergovernmental Personnel Act personnel, and non-DoD Federal agency employees. In addition, Non-Appropriated Fund (NAF) employees, with the exception of non-U.S. persons overseas, shall be entered and verified in DEERS using a secure automated data feed as determined by Defense Manpower Data Center (DMDC) and the sponsoring Service. Non-U.S. person NAF employees shall continue to have their information entered at a Real-time Automated Personnel Identification System (RAPIDS) workstation via the DD Form 1172-2.

As of November 1, 2011, DMDC will disable the ability of a Verifying Official to add these additional DoD ID card eligible populations at a RAPIDS workstation and will require an automated data entry and record verification to DEERS from an authorized personnel source (i.e., CVS). Service/agency Project Offices should begin preparations for this transition to ensure compliance and avoid impact to the sponsoring organizations that rely on the support of these DoD ID card eligible populations.

If any additional information is required, please visit the "Frequently Ask Questions," posted on [www.cac.mil](http://www.cac.mil), or email <http://www.cac.mil/Contact.html>.

This memo shall be incorporated into the revision and reissuance of DoD Instruction 1000.13, "Identification (ID) Cards for Members of the Uniformed Services, Their Dependents, and Other Eligible Individuals."

  
Sharon H. Cooper  
Director

Attachments:

As stated

cc:

Commandant, United States Coast Guard

Director, National Oceanic and Atmospheric Administration

Director, United States Public Health Service