



DEFENSE HUMAN RESOURCES ACTIVITY  
HEADQUARTERS  
4800 MARK CENTER DRIVE, SUITE 06J25-01  
ALEXANDRIA, VA 22350-4000

MEMORANDUM FOR DEFENSE PRIVACY AND CIVIL LIBERTIES OFFICE

SUBJECT: Justification for the Use of the Social Security Number (SSN) for DD Form 1172-2, "Application for DEERS Enrollment/ID Card Issuance"

In accordance with the requirement established in Department of Defense (DoD) Instruction (DoDI) 1000.30, "Reduction of Social Security Number (SSN) Use within DoD" (Tab A), this memorandum justifies the collection and continued use of the SSN on the DD Form 1172-2, "Application for DEERS Enrollment/ID Card Issuance" (Tab B).

The DD Form 1172-2 is used by all eligible DoD personnel, including current, former and retired members of the uniformed services, civilian employees (e.g., DoD civilian employees, DoD contractor personnel), foreign nationals, other eligible individuals as identified in DoDI 1000.13, Volume 2, "DoD Identification (ID) Cards: Benefits for Members of the Uniformed Services, Their Dependents, and Other Eligible Individuals" (Tab C), and their eligible dependents, to establish eligibility for DoD benefits, including the issuance of a DoD ID card. In support of the Department's SSN reduction plan, the DD Form 1172-2 only requires the collection of SSN for initial DEERS enrollment in the Defense Enrollment Eligibility Reporting System (DEERS). After initial DEERS enrollment, an individual will be assigned a unique DoD ID number which the individual may use in lieu of the SSN when repopulating the DD Form 1172-2 for future updates.

The SSN that is collected on the DD Form 1172-2 is used in documented and published computer matching agreements to verify an individual's eligibility for benefits from other Federal agencies (e.g., Social Security Administration and Department of Veterans Affairs). The collection of SSN allows the DoD to minimize the risk of providing benefits to those that are not eligible and helps minimize fraudulent claims. The DD Form 1172-2 is also used to issue the Common Access Card (CAC) as required by Homeland Security Presidential Directive 12. The SSN is used in conjunction with other approved documentation to affirmatively establish the identity that the CAC represents. These requirements are consistent with the guidance for acceptable uses of the SSN as specified in DoDI 1000.30.

The SSN, along with other personnel data information, is securely collected, stored, and managed in accordance with the DEERS Systems of Record Notice (Tab D).

Sharon H. Cooper  
Director

Attachments:  
As Stated