



DEPARTMENT OF DEFENSE
DEFENSE PRIVACY AND CIVIL LIBERTIES OFFICE
241 18TH STREET SOUTH, SUITE 101
ARLINGTON, VA 22202-4512

September 10, 2013

MEMORANDUM FOR THE DEPARTMENT OF DEFENSE FORMS MANAGER OFFICE
OF THE SECRETARY OF DEFENSE AND JOINT
STAFF PRIVACY OFFICE

SUBJECT: Justification for the Continued Use of Social Security Numbers in DD Form 2475–
Accepted

Thank you for completing your review of Social Security Number (SSN) use within your form. After review, the Defense Privacy and Civil Liberties Office has accepted your justification for continued use of the SSN for the purpose of (7) Federal Taxpayer Identification Number and (8) Computer Matching. Further review of this form will not be required under DoD's current SSN Reduction plan. While this form has been identified as still requiring collection, maintenance, and use of the SSN, you must continue to ensure that this data is afforded the highest protections practicable through use of appropriate administrative, technical and physical safeguards. Please maintain a copy of your justification and this memo in your records.

If you have any questions, please contact Ms. Viki Halabuk at (703) 571-0070 or e-mail viki.halabuk@osd.mil.

Samuel P. Jenkins
Director for Privacy