

U.S. Department of Health and Human Services

OMB No. 0930-XXXX

APPROVAL EXPIRES: XX/XX/20XX

See OMB burden statement on last page

2015 National Mental Health Services Survey (N-MHSS) Locator Survey

Substance Abuse and Mental Health Services Administration (SAMHSA)

***PLEASE REVIEW THE FACILITY INFORMATION PRINTED ABOVE.
CROSS OUT ERRORS AND ENTER CORRECT OR MISSING INFORMATION.***

CHECK ONE

- Information is complete and correct, no changes needed
- All missing or incorrect information has been corrected

PLEASE READ THIS ENTIRE PAGE BEFORE COMPLETING THE QUESTIONNAIRE



Would you prefer to complete this questionnaire online? See the blue flyer enclosed in your questionnaire packet for the Internet address and your unique user ID and password. You can log on and off the website as often as needed to complete the questionnaire. When you log on again, the program will take you to the next unanswered question. If you need additional help or information, call the N-MHSS helpline at 1-866-778-9752.

INSTRUCTIONS

- Most of the questions in this survey ask about “this facility.” By “this facility” we mean the specific treatment facility or program whose name and location are printed on the front cover. If you have any questions about how the term “this facility” applies to your facility, please call 1-866-778-9752.
- Please answer **ONLY** for the specific facility or program whose name and location are printed on the front cover, unless otherwise specified in the questionnaire.
- If this is a **separate inpatient psychiatric unit of a general hospital**, consider the psychiatric unit as the relevant “facility” for the purpose of this survey.
- For additional information about the survey and definitions for some of the terms, please visit our website at: <http://info.nmhss.org>.
- **Please keep a copy of your completed Web questionnaire for your records.** You will be given the opportunity to review and print your responses at the end of the questionnaire.
- If you have questions, contact:

MATHEMATICA POLICY RESEARCH

1-866-778-9752

NMHSS@mathematica-mpr.com

IMPORTANT INFORMATION

- * **Asterisked Questions.** Information from asterisked (*) questions is published in SAMHSA’s online Behavioral Health Treatment Services Locator, found at <http://findtreatment.samhsa.gov>, unless you designate otherwise in question B1, page 5 of this questionnaire.
- **Mapping Feature in Locator.** Complete and accurate name and address information is needed for SAMHSA’s online Behavioral Health Treatment Services Locator so it can correctly map the facility’s location.
- **Eligibility for Locator.** Only facilities that provide mental health treatment and complete this questionnaire are eligible to be listed in the online Behavioral Health Treatment Services Locator. If you have any questions regarding eligibility, please contact the N-MHSS

SECTION A: FACILITY CHARACTERISTICS

Section A asks about characteristics of individual facilities and should be completed for this facility only, that is, the treatment facility or program at the location listed on the front cover.

A1. Does this facility, at this location, offer:

MARK "YES" OR "NO" FOR EACH

- | | <u>YES</u> | <u>NO</u> |
|--|----------------------------|----------------------------|
| 1. Mental health intake..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 2. Mental health diagnostic evaluation.... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 3. Mental health information and.....
referral (also includes emergency
programs that provide services in
person or by telephone) | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| *4. Mental health treatment.....
(interventions such as therapy or
psychotropic medication that treat a
person's mental health problem or
condition, reduce symptoms, and
improve behavioral functioning and
outcomes) | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 5. Substance abuse treatment..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 6. Administrative services..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |

A2. Did you answer "yes" to mental health treatment in question A1 above (option 4)?

- 1 Yes
0 No → **SKIP TO B1 (PAGE 5)**

***A3. What levels of care are offered at this facility, at this location, for mental health treatment?**

MARK "YES" OR "NO" FOR EACH

- | | <u>YES</u> | <u>NO</u> |
|--|----------------------------|----------------------------|
| 1. 24-hour hospital inpatient care..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 2. 24-hour residential care..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 3. Less than 24-hour partial
hospitalization..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 4. Less than 24-hour outpatient care..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |

***A4. Which ONE category best describes this facility, at this location?**

- For definitions of facility types, log on to: <http://info.nmhss.org>

MARK ONE ONLY

- 1 Psychiatric hospital
- 2 Separate inpatient psychiatric unit of a general hospital (consider this psychiatric unit as the relevant "facility" for the purpose of this survey)
- 3 Residential treatment center for children only
- 4 Residential treatment center for adults only
- 5 Other residential treatment setting
- 6 Veterans Administration medical center (VAMC)/facility
- 7 Community mental health center
- 8 Outpatient mental health facility
- 9 Multi-setting mental health facility (non-hospital residential plus outpatient or partial hospitalization)
- 10 Other (Specify: _____)

→ **SKIP TO A6 (BELOW)**

A5. Is this facility a solo practice or small group practice?

- 1 Yes
0 No → **SKIP TO A6 (BELOW)**

A5a. Is this facility licensed or accredited as a mental health clinic or mental health center?

- Do not count the licenses or credentials of individual practitioners.

- 1 Yes
0 No → **SKIP TO B4 (PAGE 5)**

A6. Is this facility a Federally Qualified Health Center (FQHC)?

- FQHCs include: (1) all organizations that receive grants under Section 330 of the Public Health Service Act; and (2) other organizations that have not received grants to date, but have met the requirements to receive grants under Section 330 according to the U.S. Department of Health and Human Services.

- 1 Yes
0 No

A7. What is the primary treatment focus of this facility, at this location?

- *Separate psychiatric units in a general hospital should answer for just their unit and NOT for the entire hospital*

MARK ONE ONLY

- 1 Mental health treatment
- 2 Substance abuse treatment → **SKIP TO B4 (PAGE 5)**
- 3 Mix of mental health and substance abuse treatment (neither is primary)
- 4 General health care
- 5 Other service focus (*Specify:*
_____)

A8. Is this facility a jail, prison, or detention center that provides treatment exclusively for incarcerated persons or juvenile detainees?

- 1 Yes → **SKIP TO B4 (PAGE 5)**
- 0 No

***A9. Is this facility operated by:**

MARK ONE ONLY

- 1 A private for-profit organization
- 2 A private non-profit organization
- 3 A public agency or department

***A9a. Which public agency or department?**

MARK ONE ONLY

- 1 State mental health authority (SMHA)
- 2 Other state government agency or department (e.g., Department of Health)
- 3 Regional/district authority or local, county, or municipal government
- 4 Tribal government
- 5 Department of Veterans Affairs
- 6 Indian Health Service
- 7 Other (*Specify:*
_____)

***A10. What age groups are accepted for treatment at this facility?**

MARK "YES" OR "NO" FOR EACH

- | | <u>YES</u> | <u>NO</u> |
|----------------------------------|----------------------------|----------------------------|
| 1. Children (17 or younger)..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 2. Young adults (18-25)..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 3. Adults (26-64)..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 4. Seniors (65 or older)..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |

***A11. Does this facility offer a mental health treatment program or group designed exclusively for:**

- *If you treat these clients for mental health, but do not have a specifically tailored program or group for them, check "NO."*

MARK "YES" OR "NO" FOR EACH

- | | <u>YES</u> | <u>NO</u> |
|--|----------------------------|----------------------------|
| 1. Children with serious emotional disturbance (SED)..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 2. Adults with serious mental illness (SMI)..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 3. Seniors or older adults..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 4. Persons with Alzheimer's or dementia..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 5. Persons with co-occurring mental and substance use disorders..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 6. Persons with eating disorders..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 7. Persons with HIV or AIDS..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 8. Persons with post-traumatic stress disorder (PTSD)..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 9. Veterans..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 10. Active duty military..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 11. Members of military families..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 12. Persons with traumatic brain injury (TBI)..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 13. Lesbian, gay, bisexual, or transgender clients (LGBT)..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 14. Forensic clients (referred from the court/judicial system)..... | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |
| 15. Other special program (<i>Specify:</i>) | 1 <input type="checkbox"/> | 0 <input type="checkbox"/> |

***A12. Which of these services are offered at this facility, at this location?**

- For definitions of these services, log on to: <http://info.nmhss.org>

MARK "YES" OR "NO" FOR EACH

	YES	NO
1. Consumer-run (peer support) services.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
2. Psychiatric emergency walk-in services.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
3. Telemedicine therapy.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>
4. Crisis intervention team that handles acute mental health issues at this facility and/or offsite.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>

***A13. Does this facility offer mental health treatment services for the hearing-impaired?**

- 1 Yes
- 0 No

***A14. Does this facility provide mental health treatment services in a language other than English at this location?**

- 1 Yes
- 0 No, only English → SKIP TO A15 (PAGE 4)

***A14a. Do staff provide mental health treatment services in Spanish at this facility?**

- 1 Yes
- 0 No

A14b. Do staff at this facility provide mental health treatment services in any other languages?

- 1 Yes
- 0 No → SKIP TO A15 (PAGE 4)

***A14c. In what other languages do staff provide mental health treatment services at this facility?**

- Do not count languages provided only by on-call interpreters.

MARK ALL THAT APPLY

American Indian or Alaska Native:

- 1 Hopi
- 2 Lakota
- 3 Navajo
- 4 Ojibwa
- 5 Yupik
- 6 Other Native American Indian or Alaska Native language
(Specify: _____)

Other Languages:

- 7 Arabic
- 8 Any Chinese Language
- 9 Creole
- 10 French
- 11 German
- 12 Greek
- 13 Hmong
- 14 Italian
- 15 Japanese
- 16 Korean
- 17 Polish
- 18 Portuguese
- 19 Russian
- 20 Tagalog
- 21 Vietnamese
- 22 Any other language (Specify: _____)

***A15. Which statement(s) below BEST describe(s) this facility's smoking policy for clients?**

MARK ONE ONLY

- 1 Not permitted to smoke anywhere outside or within any building
- 2 Permitted in designated outdoor area(s)
- 3 Permitted anywhere outside
- 4 Permitted in designated indoor area(s)
- 5 Permitted anywhere inside
- 6 Permitted anywhere without restriction

***A16. Does this facility use a sliding fee scale?**

- 1 Yes
- 0 No → SKIP TO A17

A16a. Do you want the availability of a sliding fee scale published in SAMHSA's online Behavioral Health Treatment Services Locator?

- *The Locator will explain that sliding fee scales are based on income and other factors.*

- 1 Yes
- 0 No

***A17. Does this facility offer treatment at no charge to clients who cannot afford to pay?**

- 1 Yes
- 0 No → SKIP TO A18 (NEXT COLUMN)

A17a. Do you want the availability of free care for eligible clients published in SAMHSA's online Behavioral Health Treatment Services Locator?

- *The Locator will inform potential clients to call the facility for information on eligibility.*

- 1 Yes
- 0 No

***A18. Which of the following types of client payments, insurance, or funding are accepted by this facility for mental health treatment services?**

MARK "YES" OR "NO" FOR EACH

	YES	NO	DON'T KNOW
1. Cash or self-payment.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>
2. Private health insurance.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>
3. Medicare.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>
4. Medicaid.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>
5. State-financed health insurance plan other than Medicaid.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>
6. State mental health agency (or equivalent) funds.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>
7. State welfare or child or family services agency funds.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>
8. State corrections or juvenile justice agency funds.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>
9. State education agency funds.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>
10. Other state government funds.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>
11. County or local government funds.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>
12. Community Service Block Grants....	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>
13. Community Mental Health Block Grants.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>
14. Federal military insurance (such as TRICARE).....	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>
15. U.S. Department of Veterans Affairs funds.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>
16. IHS/638 contract care funds.....	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>
17. Other (<i>Specify:</i>)	1 <input type="checkbox"/>	0 <input type="checkbox"/>	d <input type="checkbox"/>

***A19. What telephone number(s) should a potential client call to schedule an intake appointment?**

INTAKE TELEPHONE NUMBER(S):

1. (____) _____ - _____ ext. _____

2. (____) _____ - _____ ext. _____

SECTION B: GENERAL INFORMATION

B1. If eligible, does this facility want to be listed in SAMHSA's online Behavioral Health Treatment Services Locator?

- *The Locator can be found at <http://findtreatment.samhsa.gov>*

1 Yes
 0 No

B2. Does this facility have a website or web page with information about the facility's mental health treatment program(s)?

1 Yes
 0 No → **SKIP TO B3 (BELOW)**

***B2a. What is this facility's website address?**

- *Please enter the address exactly as it should be entered in order to access your site.*
- *Do not enter http:// (for example, enter www.yourfacility.com)*

Website: _____

B3. Does this facility have a National Provider Identifier (NPI) number?

- *Do not include the NPI numbers of individual practitioners and of groups of practitioners.*

1 Yes
 0 No → **SKIP TO B4 (NEXT COLUMN)**

B3a. What is the NPI number for this facility?

- *If the facility has more than one NPI number, please provide only the primary number.*

NPI

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(NPI is a 10-digit numeric ID)

B4. Who was primarily responsible for completing this form? This information will only be used if we need to contact you about your responses. It will not be published.

MARK ONE ONLY

1 Ms. 2 Mrs. 3 Mr. 4 Dr.
 5 Other (Specify: _____)

NAME:

TITLE:

PHONE NUMBER:

() - -
 Area Code Extension

FAX NUMBER:

() - -
 Area Code

EMAIL ADDRESS:

FACILITY EMAIL ADDRESS:



ANY ADDITIONAL COMMENTS

**Thank you for your participation. Please return this questionnaire in the envelope provided.
If you no longer have the envelope, please mail this questionnaire to:**

MATHEMATICA POLICY RESEARCH
ATTN: RECEIPT CONTROL - Project 06667_1
P.O. Box 2393
Princeton, NJ 08543-2393

PLEDGE TO RESPONDENTS

The information you provide will be protected to the fullest extent allowable under Section 501(n) of the Public Health Service Act (42 USC 290aa(n)). This law permits the public release of identifiable information about an establishment only with the consent of that establishment and limits the use of the information to the purposes for which it was supplied. With the explicit consent of eligible treatment facilities, information provided in response to survey questions marked with an asterisk will be published in SAMHSA's National Directory of Mental Health Treatment Facilities and the Behavioral Health Treatment Services Locator. Responses to non-asterisked questions will be published only in statistical summaries so that individual treatment facilities cannot be identified.

Public Burden Statement: An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this project is 0930-XXX. Public reporting burden for this collection of information is estimated to average 25 minutes per respondent, per year, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to SAMHSA Reports Clearance Officer, 1 Choke Cherry Road, Room 2-1057, Rockville, Maryland 20857.