### EA Release 3 (R3)

THE VALUE OF PERFORMANCE.

NORTHROP GRUMMAN

### **User Interface (UI) [Draft]**

15 March 2013

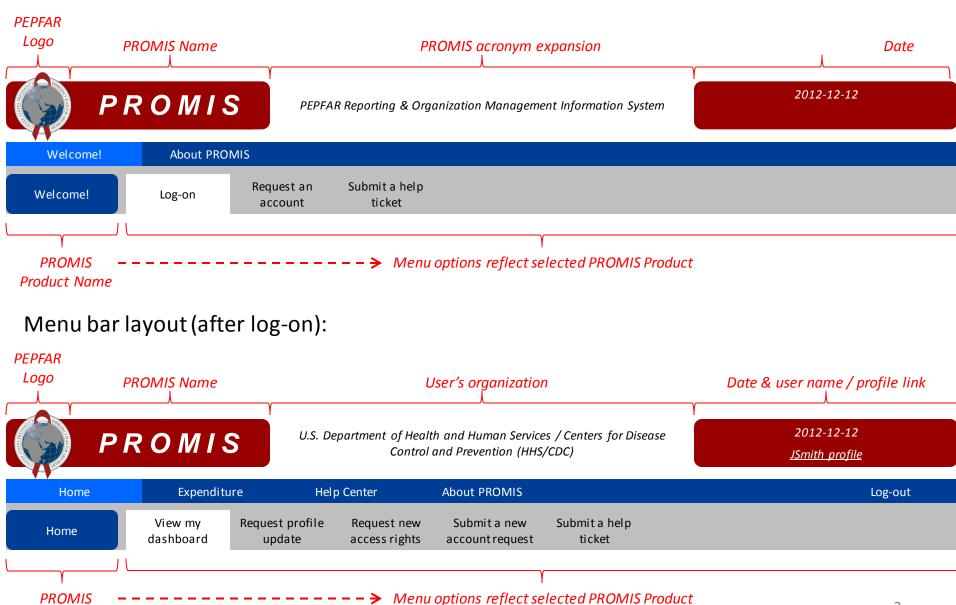
Terry Zagar

Project Manager

#### **PROMIS Menu Bar**

#### Menu bar layout (before log-on):

**Product Name** 



2

#### **PROMIS Menu Bar**

#### Menu bar behavior (select pages within a PROMIS Product):



U.S. Department of Health and Human Services / Centers for Disease Control and Prevention (HHS/CDC) 2012-12-12

JSmith profile

Home	Expenditure	Help	Center	About PROMIS			Log-out
SAPR/APR: De-Duplication	Reporting OU workflow Table edit	w my I history	View my reports	View guidance	Download blank template	Submit a help ticket	

Drop-down on scroll-over if Product has Sub-Products



U.S. Department of Health and Human Services / Centers for Disease Control and Prevention (HHS/CDC) 2012-12-12

JSmith profile

Home	Expendit	ure H	elp Center	About PROMIS			Log-out
SAPR/APR: De-Duplication	View my mechanisms	View my upload history	View my reports	View guidance	Download blank template	Submit a help ticket	



Selected
Page ['selected'
color to identify
page clicked]; first
item always default
when new Product
selected (below)



Non-selected Page [default Color]



Mouse Over [change to intermediate color]

PROMIS EA R3

## SELECTED PROMIS EA R3 MOCK-UPS



Log On to PROMIS [* r	equired field]	1
PROMIS user name *		I Forgot My Password
Password *		I Want to Change My Password
	Log-On	I Need My Account Unlocked

WARNING: This is a United States Government computer system for use by authorized users only. Use by unauthorized persons or for personal business is prohibited and constitutes a violation of 18 USC 1030 and other federal laws. Unauthorized access or use of this computer system may subject violators to criminal, civil and/or administrative actions. Individuals using this computer system or any connected system, without authority, or in excess of their authority, are subject to having all of their activities monitored and recorded by system personnel. In the course of system maintenance, the activities of authorized users may also be monitored. Furthermore, law enforcement officials may be authorized to access and collect evidence from this computer system. Anyone using this computer system expressly consents to such monitoring and is advised that if such monitoring reveals possible evidence of criminal activity, system personnel may provide the evidence of such monitoring to law enforcement officials. There is no right to privacy on this system.



Log-On > I forgot my password

Reset my password [* required field]								
PROMIS user name *								
Your email address *								
	Note: Must match email associated with your PROMIS account  Reset Password							

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Welcome!	About PROMIS	
Welcome!	Log-on Request an account	Submit a help ticket

Log-On > I want to change my password

Change My Password [* required field]							
change my rassword	[ Tequirea field]						
PROMIS user name *							
Current password *							
New password*							
Retype new password *							
	Change Password						

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Log-On > I need my account unlocked

Unlock My Account [* required field]								
PROMIS user name *								
Your email address *	Note: Must match email associated with your PROMIS account							
	Unlock Account							

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P	ROMIS	S
Welcome!	About PRO	MIS
Welcome!	Log-on	Req

Enter text from box above \*

quest an account

Submit a help ticket

#### Please provide some information about yourself or intended account user [\* required fields]

First Name *	John	MiddleInitial	J	Last Name *	Smith			
Email Address *	jsmith@et.cdc.gov							
	Note: Requests for U.S. Government employe	es MUST include a .gov ei	mailad	ldress				
Primary PEPFAR Country *	Ethiopia							
	Note: Select only one Country ; users can add	other PEPFAR Countries o	once th	ey have a PROMIS accou	unt			
Primary PEPFAR Agency *	U.S. Department of Health and Huma	an Services / Centers	for [	Disease Control and	Prevention (HHS/CDC)	▼		
	Note: Select only one Agency to approve initio	al PROMIS account reques	st					
Organization *	U.S. Department of Health and Human Services / Centers for Disease Control and Prevention (HHS/CDC)							
Request Justification *	Government Agency:							
-4	U.S. Department of Health and Human Services / Centers for Disease Control and Prevention (HHS/CDC)							
Please review & confirm th	Partner: Abt Associates African Palliative Care Association Africare					uttor		

Captcha

**Request Account** 

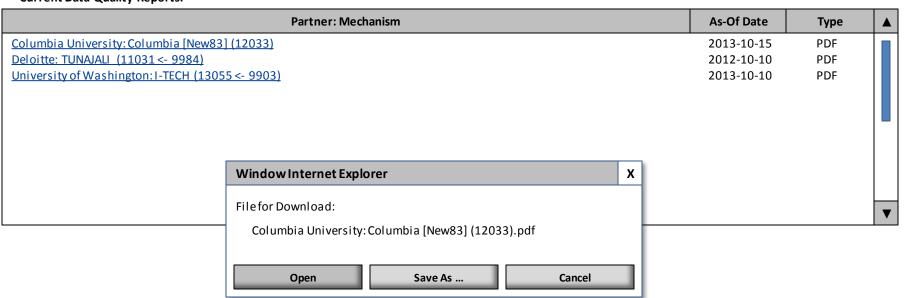


Welcome! **About PROMIS** Request an Submit a help Welcome! Log-on account ticket Please provide the following information [\* required fields] Your Email Address \* Activity \* Expenditures **OU** \* Tanzania I am unable to access my PROMIS user account Issue\* I am unable to request a new PROMIS account I am unable to access my existing PROMIS account I would like to find out more about using PROMIS Other Comment \* Please review & confirm the above information, type in the text shown in the image below, and then submit by clicking the Sub mit Help Ticket button Captcha Enter text from box above \* **Submit Help Ticket** 

2012-12-12 JSmith profile

Home	SAPR/AP	PR Expe	nditure	System Manageme	nt Help Center	About PROMIS	Log-out
Home	View my dashboard	Request profile update	Request new access rights		Submit a help t ticket		
Operating Unit Participation	Tanzania		•	Reporting Cycle	2013 SAPR	•	

#### **Current Data Quality Reports:**

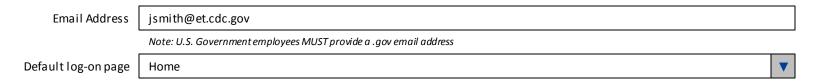




2012-12-12

<u>JSmith profile</u>

SAPR/APR Expenditure System Management Help Center **About PROMIS** Log-out Home Request profile Submit a new Submit a help View my Request new Home dashboard update access rights ticket accountrequest

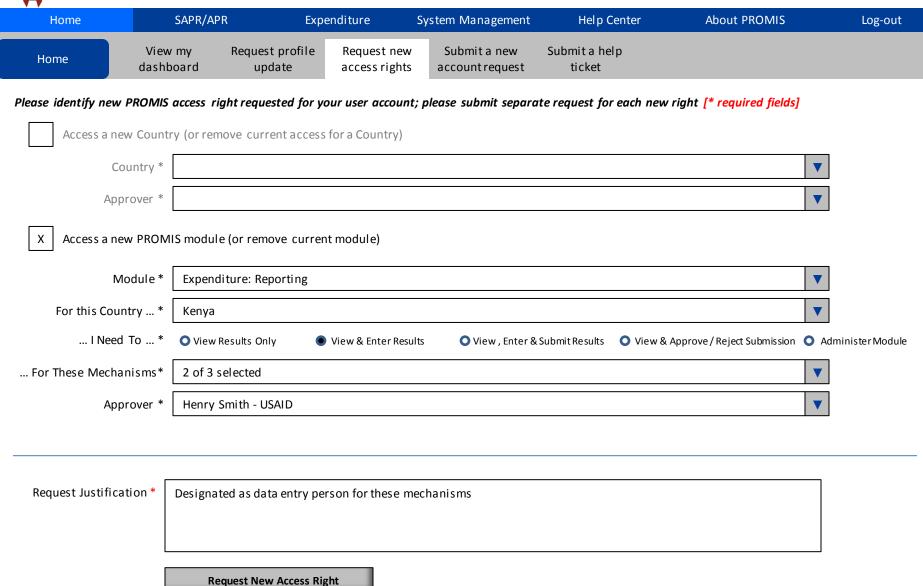


Please review & confirm the above information, and then update by clicking the update Profile button

**Request Profile update** 



#### 2012-12-12 <u>JSmith profile</u>



2012-12-12 <u>JSmith profile</u>

Home	Expenditure	e Hel	p Center	About PROMIS	Log-out
About PROMIS	Learn about this site	Review site legalinfo	Review priva statement	су	

#### DS-4213 PRESIDENT'S EMERGENY PLAN FOR AIDS RELIEF (PEPFAR) PROGRAM EXPENDITURES

[ OMB No. 1405-0208; OMB approval expires 11/05/2014; Burden-24 hours ]

Public reporting burden for collection of this information is estimated to average 24 hours per response, including time required for searching existing data sources, gathering the necessary documentation, providing the information and/or documents required, and reviewing the final collection. You do not have to supply this information unless this collection displays a currently valid OMB control number. If you have comments on the accuracy of this burden estimate and/or recommendations for reducing it, please send them to: Office of the US Global AIDS Coordinator (S/GAC) U.S. Department of State, SA-29, 2nd Floor, Washington, DC 20522-2920.

#### PERSONAL INFORMATION

This site is only accessible to authorized PROMIS users with an assigned user identifier and associated password. All transmissions to and from the PROMIS application are protected and secured via SSL encryption. PROMIS tracks and associates the following information with each user:

- User name (to ensure a user is uniquely identified within PROMIS)
- User operating unit (to limit data access to only those Countries in PROMIS associated with your PROMIS account)
- User organization (to limit access to only those elements of PROMIS data relevant to your organization)
- User email address (to support user notifications such as a notice for a required password change, a notice to review the site terms of use, etc.)
- User roles & privileges (used to further limit access to only those PROMIS functional capabilities and elements of PROMIS data that are relevant to your role within your organization)
- Each user log-on session to include log-in time and log-out time (to assess the appropriateness of your access to the PROMIS web site)
- Each PROMIS data element entered, updated, or deleted by you in the course of your interactions with PROMIS (to track PROMIS data change history, to assess inappropriate PROMIS data changes, and to provide a means to identify data that may need to be corrected at a future date)

The PROMIS hosting services provider also tracks information to support site performance to include:

- The browser used when accessing PROMIS
- The time & date of each visit to the PROMIS log-in page
- The PROMIS web pages visited
- The address of the web site visited immediately prior to visiting the PROMIS web site
- Any malicious actions against the PROMIS web service.

Your information will not be disclosed, given, sold, or transferred unless required for law enforcement or otherwise required by law. The PROMIS website is maintained by the U.S. Government and is protected by various provisions of Title 18, U.S. Code. Violations of Title 18 are subject to criminal prosecution in Federal court.

#### **USE OF COOKIES**

When interacting with the PROMIS website, the PROMIS website maintains both session-based and persistent "cookies" on your browser. PROMIS session-based cookies store text information temporarily in your computer's random access memory (RAM) while you are using PROMIS. When you close your web browser, these cookies are removed. PROMIS persistent cookies store information for a longer period and are used to identify returning PROMIS users.

HIPAA PRIVACY RULE NOTICE

Partner F: This Mechanism Name (3433 <- 6)

#### U.S. Department of Health and Human Services / Centers for Disease Control and Prevention (HHS/CDC)

2012-12-12 <u>JSmith profile</u>

<u>View Check Submit Draft</u> | <u>File Web</u> | <u>Get Template</u> | ▼

	Home		Expenditure He		Help Center About PROMIS					Log-out	
	Expenditure: Reporting		View my mechanisms	View my upload history	View my reports	View guidance	Download blank template	Submit a help ticket			
	(	Operating Unit	Tanzania		▼	Reporting Cycle	2013 Expenditure	▼		Select Defaults	U
		Status	All		▼ (	Organization Role	Funding Agency	▼			
		Agency	HHS/CDC		•						
	FW		Med	chanism		Organization Role	Status	Actions	Manage Data Via	Pre-Populated Template	
1		Abt Associates:	Care Services [2133	30<- 1207]		Funding Agency	Not Started	<u>View</u>	<u>File</u> <u>Web</u>	<u>Get Template</u>	
2	F	Aca de my for Ed	lucational Developr	ment: Expanded PMTC	(20334 <- 2398)	Funding Agency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
3	W	Aca de my for Ed	lucational Developr	nent : Pathways to Hea	olth (10674<- 994	5) Funding Agency	Submitted Draft	View Check SubmitFinal	<u>File Web</u>	<u>Get Template</u>	
4	F	ADCI/VOCA : Ne	w Health Initiative	(15044 <- 7845)		Funding Agency	Submitted Final	<u>View Check Accept Redo</u>	<u>File Web</u>	<u>Get Template</u>	
5	F	Ado University:	Health Tanzania (1	.7653 <- 6439)		Funding Agency	Submitted Final	<u>View Check Accept Redo</u>	<u>File Web</u>	<u>Get Template</u>	
6	W	Ado University:	Dar es Salaam Care	Providers Training (16	540 <- 7329)	Funding Agency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
7		AECOM-USA : So	ome Mechanism Na	ame (12345 <-1223)		Funding Agency	Not Started	<u>View</u>	<u>File Web</u>	<u>Get Template</u>	
8		AECOM-USA: So	me Other Mechan	nism Name (123456<-1	224)	Funding Agency	Not Started	<u>View</u>	<u>File Web</u>	<u>Get Template</u>	
9	F	African Field Epi	idemiology Networ	k: Another Mechanism	Name (22345 < -2	22 Funding Agency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
10	FW	African Medical	and Research Four	ndation: Yet Another M	e chanism Name (	2 Funding Agency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
11	F	African Medical and Research Foundation: This Mechanism Name (34345 <-			- Funding Agency	Pending	<u>View Check Submit Draft</u>	<u>File Web</u>	<u>Get Template</u>		
12	F	Partner A: This Mechanism Name (345 <- 1)			Funding Age ncy	Pending	<u>View Check Submit Draft</u>	<u>File Web</u>	<u>Get Template</u>		
13	F	Partner B: This N	Partner B: This Mechanism Name (344 <- 2)			Funding Agency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
14	F	Partner C: This N	Me chanism Name (	343<- 3)		Funding Agency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
15	F	Partner D: This I	Me chanism Name (	3434 <- 4)		Funding Age ncy	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
16	F	Partner E: This N	Mechanism Name (	3435 <- 5)		Funding Age ncy	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
1						1	1		ı	I	

**Funding Agency** 

Pending



2012-12-12

JSmith profile

Home	Expenditu	re H	elp Center	About PROMIS			Log-out
Expenditure:	View my	View my	View my	View	Download blank	Submit a help	
Reporting	mechanisms	upload history	reports	guidance	template	ticket	

<u>View my mechanisms</u> > Manage data via file

Operating Unit: Tanzania Reporting Cycle: 2013 Expenditure

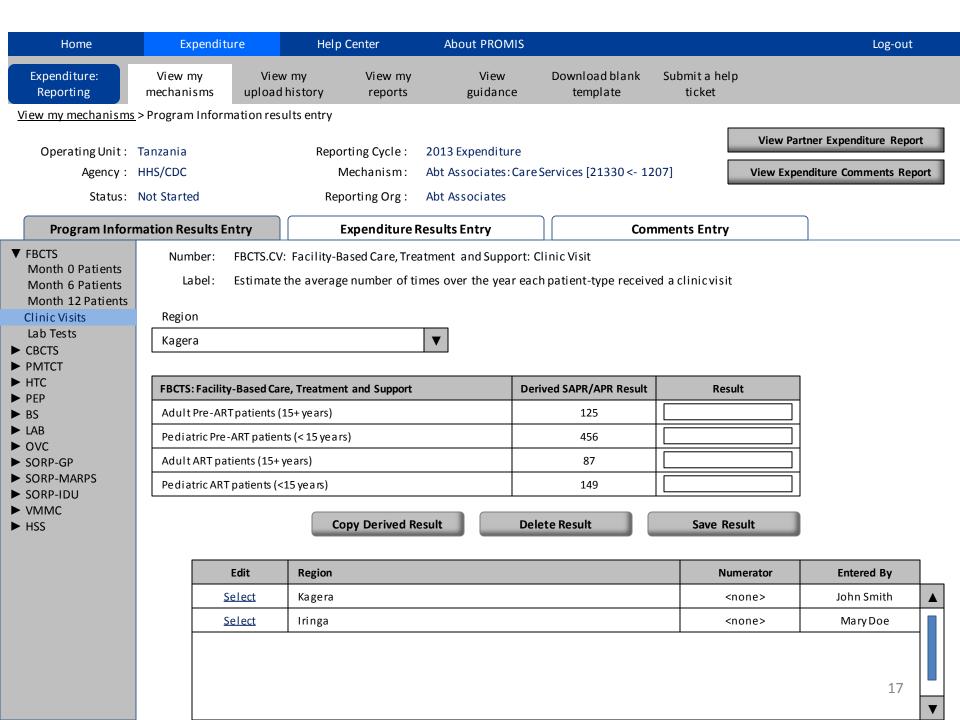
Agency: HHS/CDC Mechanism: Abt Associates: Care Services [21330 <- 1207]

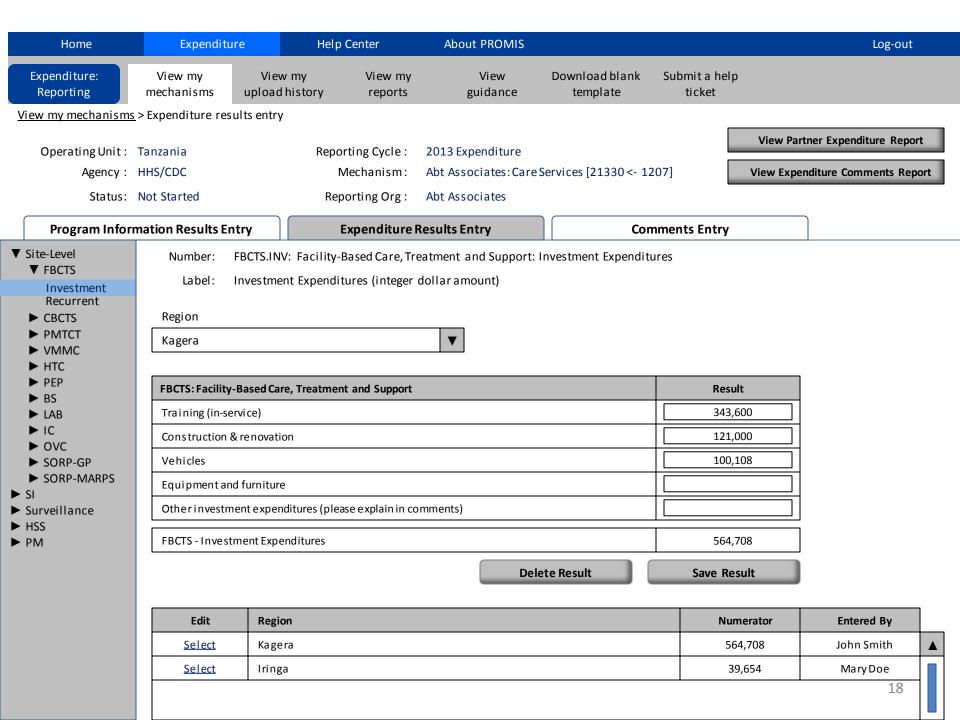
Reporting Org: Abt Associates

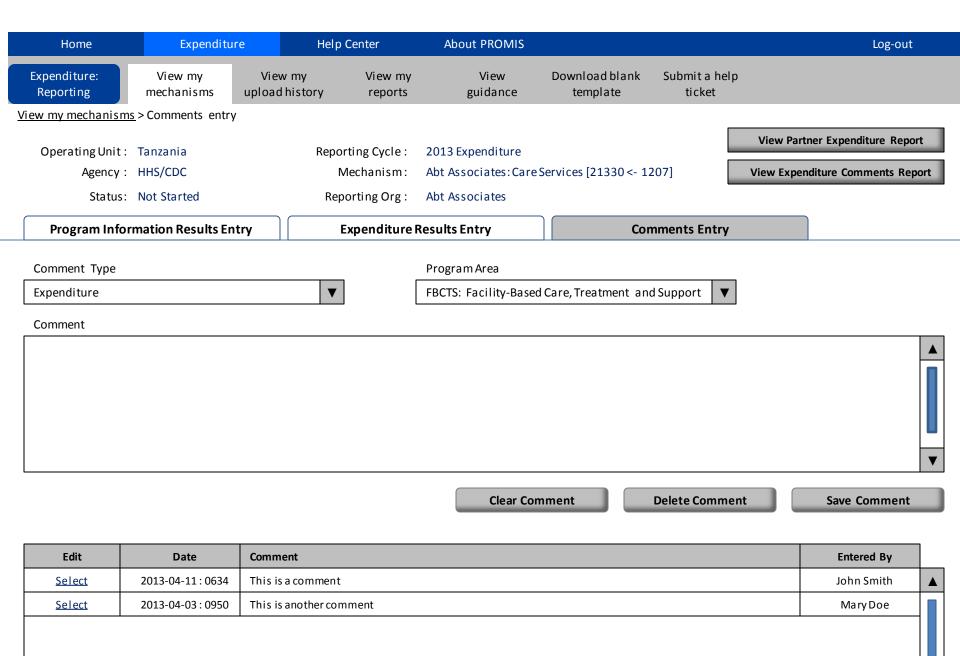
Manage previously uploaded files for reporting cycle or click 'Upload Another File' to add new results

**Select New File for Upload** 

	Action	Туре	Status	Previously Uploaded Files – Queued, Processing & Successful	Date	Ву	
1		Expenditure	Processing	TZ_21330_EP_Abt As s ociates_2013 EXP_13.xl sx	2012-04-12 : 0600	John Smith	<b>A</b>
2	Replace Back Out	Expenditure	Success	TZ_21330_EP_Abt As sociates_2013 EXP_12.xl sx	2012-04-11 : 1000	Mary Doe	
3	Replace Back Out	Expenditure	Success	TZ_21330_EP_Abt As s ociates_2013 EXP_11xl sx	2012-04-09 : 0734	John Smith	
4							
5							
6							
7							
8							
9							
10							
11							•
	·			· · · · · · · · · · · · · · · · · · ·	·		







PROMIS EA R3

# PRODUCT – Welcome to PROMIS [pre-login]

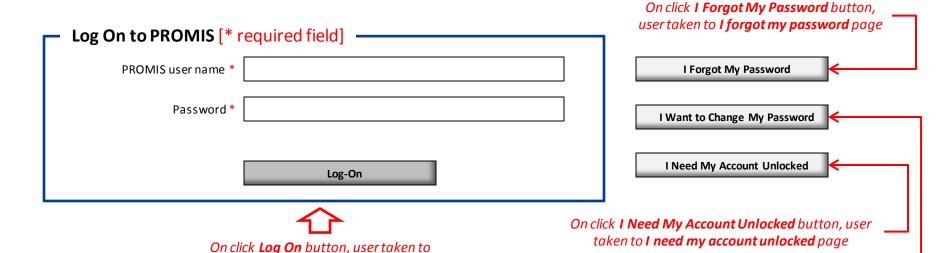
On click I Want to Change My Password button,

user taken to I want to change my password page



Welcome! About PROMIS

Welcome! Log-on Request an Submit a help account ticket



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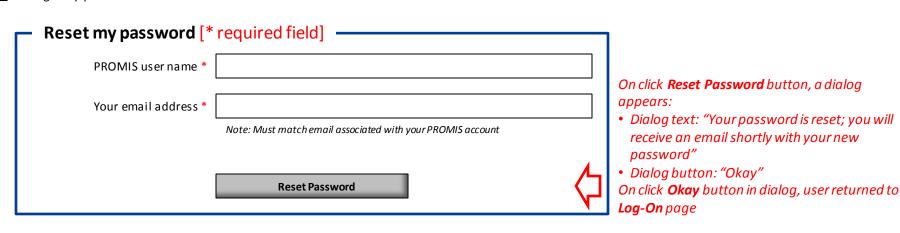
Please report suspected violations or security problems to your Information Systems Security Officer.

their default PROMIS page (from user

profile)



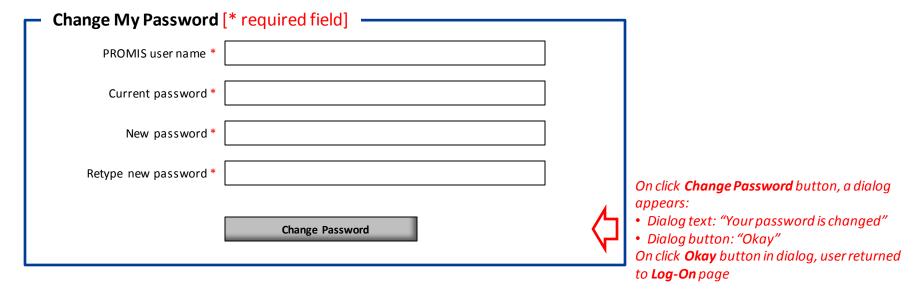
Log-On > I forgot my password



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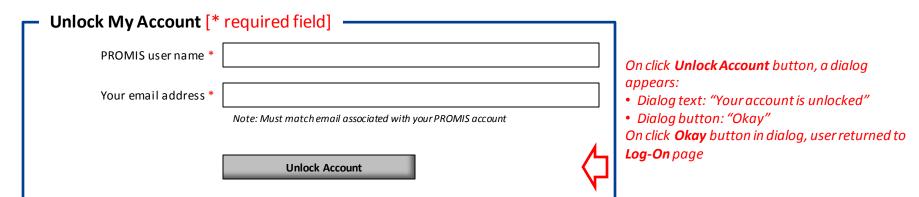
Log-On > I want to change my password



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Log-On > I need my account unlocked



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Welcome!	Д	bout PRO	MIS	
Welcome!	Log	g-on	Request an account	Submit a help ticket
Please provide some	inform	ation abo	ut yourself or inten	ded account user [* required fields]
First Na <sub>1</sub>	me *			MiddleInitial Last Name *
Email Addre	ess *			
	L	Note: Requ	ıests for U.S. Governmei	nt employees MUST include a .gov email address
Primary PEPFAR Coun	try *			
	-	Note: Seled	ct only one Country ; use	ers can add other PEPFAR Countries once they have a PROMIS account
Primary PEPFAR Agen	ıcy *			▼
	Г	Note: Selec	ct only one Agency to ap	pprove initial PROMIS account request
Organizati	ion*			
Request Justificati	ion*			
Please review & confi	irm the	e above inj	formation, type in t	the text shown in the image below, and then submit by clicking the Request Account button
			Captch	
Enter text from box above *				Organization drop-down list is filtered based on the selected Primary PEPFAR Country and
				Primary PEPFAR Agency.
			Request Account	



About PROMIS

Welcome!

Log-on

Request an account

Submit a help ticket

#### Please provide some information about yourself or intended account user [\* required fields]

First Name *	John	MiddleInitial J	Last Name *	Smith				
Email Address *	jsmith@et.cdc.gov							
	Note: Requests for U.S. Government employe	es MUST include a .gov email ada	ress					
Primary PEPFAR Country *	Primary PEPFAR Country * Ethiopia							
	Note: Select only one Country ; users can add other PEPFAR Countries once they have a PROMIS account							
Primary PEPFAR Agency *	U.S. Department of Health and Human Services / Centers for Disease Control and Prevention (HHS/CDC)							
	Note: Select only one Agency to approve initial PROMIS account request							
Organization *	U.S. Department of Health and Human Services / Centers for Disease Control and Prevention (HHS/CDC)							
Request Justification *	Government Agency:							
-4	U.S. Department of Health and Human Services / Centers for Disease Control and Prevention (HHS/CDC)							
	Partner:							
	Abt Associates African Palliative Care Association		_					
Please review & confirm th								
	Captcha							
Enter text from box above *				Organization drop-dowr	n list is filtere			

**Request Account** 

Organization drop-down list is filtered based on the selected Primary PEPFAR Country and Primary PEPFAR Agency. Organization drop-down list divided into Government Agency section and a Partner section



Welcome! **About PROMIS** Request an Submit a help Welcome! Log-on account ticket Please provide the following information [\* required fields] Your Email Address \* Activity \* Expenditures **OU** \* Tanzania I am unable to access my PROMIS user account Issue\* I am unable to request a new PROMIS account I am unable to access my existing PROMIS account I would like to find out more about using PROMIS Other Comment \* Please review & confirm the above information, type in the text shown in the image below, and then submit by clicking the Sub mit Help Ticket button Captcha Enter text from box above \* **Submit Help Ticket** 

PROMIS EA R3

# PRODUCT - About PROMIS [pre-login]



About PROMIS

**About PROMIS** 

Learn about this site

Review site legal info

Review privacy statement

#### Purpose

- · PROMIS is the PEPFAR Reporting and Organizational Management Information System
- PEPFAR is the President's Emergency Plan For AIDS Relief
- PROMIS supports PEPFAR Program data collection, reporting and analysis for Country Teams and their Partners

#### **PROMIS Development History**

- The PEPFAR Tanzania Country Team sponsored the initial design, development & implementation of PROMIS in support of Semi -Annual /Annual Progress Reporting (SAPR/APR) data collection, de-duplication, reporting & analysis
- The PEPFAR/Office of the Global AIDS Coordinator (OGAC) sponsored expansion of PROMIS functionality in support of the PEPFAR Expenditure Analysis reporting initiative

#### Site Audience

- This site supports U.S. Government Country Team users in foreign nations to include:
  - o The U.S. Department of Defense (DoD)
  - o The U.S. Department of State (DoS)
  - o The U.S. Health and Human Services Centers for Disease Control and Prevention (HSS/CDC)
  - o The Peace Corps
  - The U.S. Agency for International Development (USAID)
- This site also supports U.S. Government Partners assisting in accomplishing PEPFAR Program goals to include:
  - o Prime Partners under contract to a U.S. Agency and their Sub-Partners
  - o Non-Government Organizations (NGOs) receiving U.S. grants or matching funds
  - o Facilities providing in-Country health services
  - o International health organizations
  - o National Ministries of Health and Development

#### Site access

This site is only accessible via HyperText Transmission Protocol Secure (HTTPS) channels

#### **Site Operations & Management**

CTC, Inc. has responsibility for the day-to-day operation of the PROMIS production web site

lava Script must be enabled on your web browser to utilize the features of the PROMIS site

• Northrop Grumman Information Systems, Public Health Division has responsibility for maintaining the PROMIS application and this associated web site

#### **Site Access Technical Requirements**

- •This site has been tested to operate properly with the following browsers; results using browsers other than these cannot be guaranteed:
  - O Windows: Internet Explorer 6.0+, Firefox 3.5+



**About PROMIS** 

**About PROMIS** 

Learn about this site

Review site legal info

Review privacy statement

#### Terms of Use

By accessing, browsing, or using this website, you acknowledge that you have read, understood, and agree to be bound by these terms and to comply with all applicable laws and regulations.

#### Warning

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#### **Disclaimer of Warranty**

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**About PROMIS** 

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#### DS-4213 PRESIDENT'S EMERGENY PLAN FOR AIDS RELIEF (PEPFAR) PROGRAM EXPENDITURES

#### [ OMB No. 1405-0208; OMB approval expires 11/05/2014; Burden-24 hours ]

Public reporting burden for collection of this information is estimated to average 24 hours per response, including time required for searching existing data sources, gathering the necessary documentation, providing the information and/or documents required, and reviewing the final collection. You do not have to supply this information unless this collection displays a currently valid OMB control number. If you have comments on the accuracy of this burden estimate and/or recommendations for reducing it, please send them to: Office of the US Global AIDS Coordinator (S/GAC) U.S. Department of State, SA-29, 2nd Floor, Washington, DC 20522-2920.

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- User name (to ensure a user is uniquely identified within PROMIS)
- User operating unit (to limit data access to only those Countries in PROMIS associated with your PROMIS account)
- User organization (to limit access to only those elements of PROMIS data relevant to your organization)
- User email address (to support user notifications such as a notice for a required password change, a notice to review the site terms of use, etc.)
- User roles & privileges (used to further limit access to only those PROMIS functional capabilities and elements of PROMIS data that are relevant to your role within your organization)
- Each user log-on session to include log-in time and log-out time (to assess the appropriateness of your access to the PROMIS web site)
- Each PROMIS data element entered, updated, or deleted by you in the course of your interactions with PROMIS (to track PROMIS data change history, to assess inappropriate PROMIS data changes, and to provide a means to identify data that may need to be corrected at a future date)

The PROMIS hosting services provider also tracks information to support site performance to include:

- The browser used when accessing PROMIS
- The time & date of each visit to the PROMIS log-in page
- The PROMIS web pages visited
- The address of the web site visited immediately prior to visiting the PROMIS web site
- Any malicious actions against the PROMIS web service.

Your information will not be disclosed, given, sold, or transferred unless required for law enforcement or otherwise required by law. The PROMIS website is maintained by the U.S. Government and is protected by various provisions of Title 18, U.S. Code. Violations of Title 18 are subject to criminal prosecution in Federal court.

#### **USE OF COOKIES**

When interacting with the PROMIS website, the PROMIS website maintains both session-based and persistent "cookies" on your browser. PROMIS session-based cookies store text information temporarily in your computer's random access memory (RAM) while you are using PROMIS. When you close your web browser, these cookies are removed. PROMIS persistent cookies store information for a longer period and are used to identify returning PROMIS users.

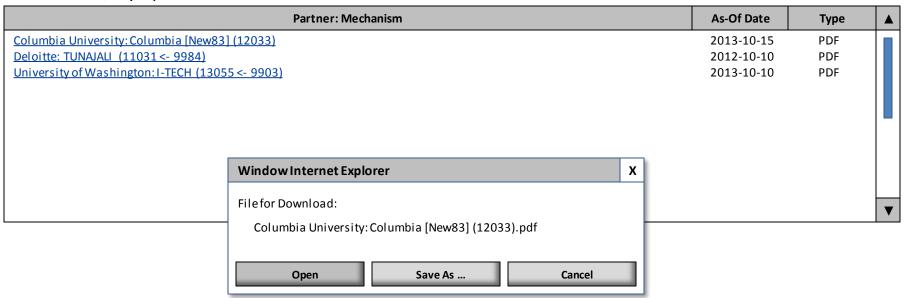
HIPAA PRIVACY RULE NOTICE 31

PROMIS EA R3

## PRODUCT - Home [post-login]

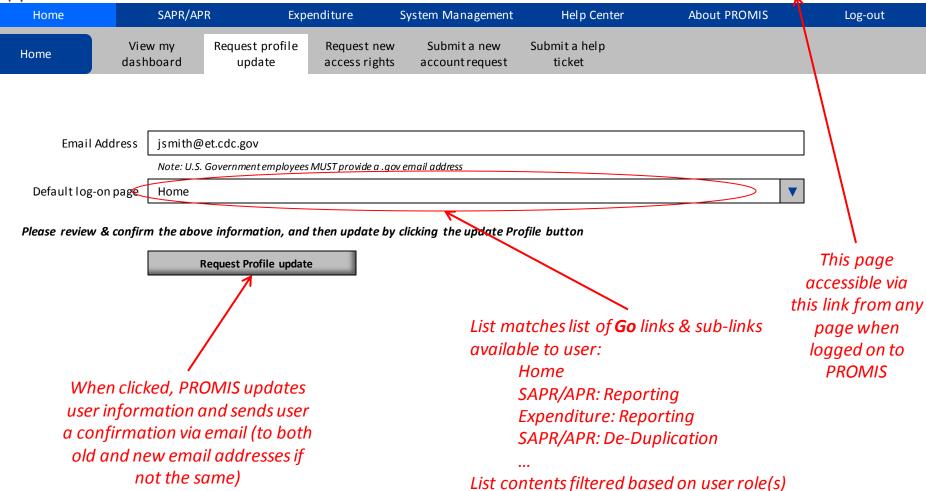
Home	SAPR/APR		enditure	System Manageme	nt Help Center	About PROMIS	Log-out
Home	View my dashboard	Request profile update	Request new access rights		Submit a help t ticket		
Operating Unit Participation	Tanzania		•	Reporting Cycle	2013 SAPR	▼	

#### **Current Data Quality Reports:**











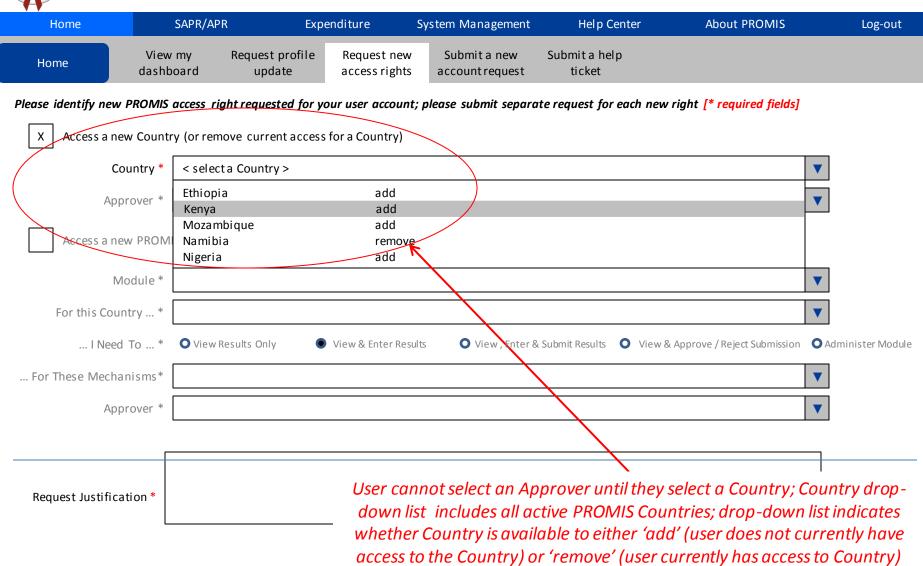
2012-12-12

JSmith profile

navigating to this page

SAPR/APR Expenditure System Management Help Center Log-out About PROMIS Home View my Request profile Request new Submit a new Submit a help Home dashboard update access rights accountrequest ticket Please identify new PROMIS access right requested for your user account; please submit separate request for each new right [\* required fields] Access a new Country (or remove current access for a Country) Country \* Approver \* Access a new PROMIS module (or remove current module) Module \* For this Country ... \* O View Results Only O View , Enter & Submit Results O View & Approve / Reject Submission O Administer Module ... I Need To ... \* View & Enter Results ... For These Mechanisms\* Approver \* Request Justification \* All option text initially **Request New Access Right** grayed out when

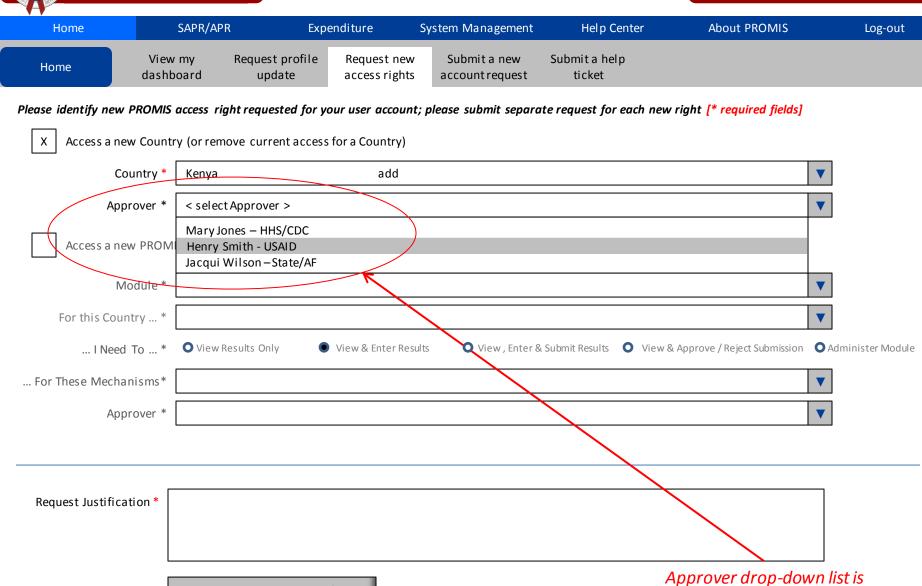




**Request New Access Right** 



2012-12-12 JSmith profile



**Request New Access Right** 

Country-specific



2012-12-12 <u>JSmith profile</u>

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SAPR/APR Expenditure System Management Help Center About PROMIS Log-out Home Request profile Request new Submit a help View my Submit a new Home dashboard update access rights accountrequest ticket Please identify new PROMIS access right requested for your user account; please submit separate request for each new right [\* required fields] Access a new Country (or remove current access for a Country) Country \* Approver Access a new PROMIS module (or remove current module) < select a PROMIS module > Module \* SAPR/APR: Reporting remove For this Country ... \* **Expenditure: Reporting** add ... I Need To ... \* ... For These Mechanisms\* Approver \* Request Justification \* User can only select one checkbox at a time; if one is checked &user clicks other, uncheck checked item & check clicked item • Module drop-down is limited based on whether or not user has a .gov email address (see next slide) **Request New Access Right** • User can only select Approver once Module, I Need To ... and ... For

These Mechanisms entries completed

## Module Drop-Down Menu Items

	Module Appears i	n Drop Down If
Module	Partner (nongov email)	USG (.gov email)
SAPR/APR: Reporting	X	X
SAPR/APR: De-Duplication		X
SAPR/APR: Table Edit		X
SAPR/APR: Country Workflow		X
Expenditure: Reporting	X	X
Expenditure: Table Edit		X
Expenditure: Country Workflow		X
System Management: Table Edit		X
System Management: User Accounts		X

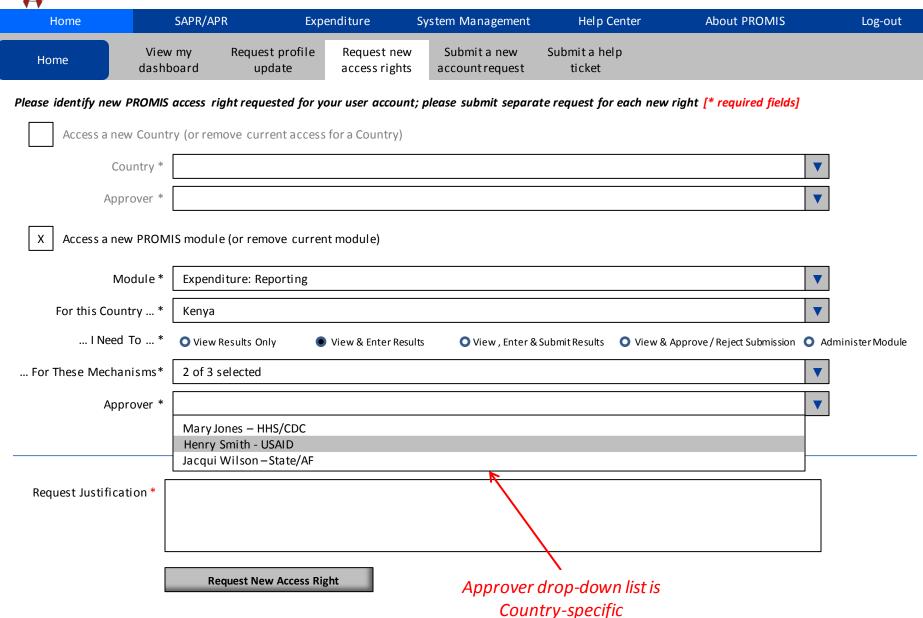


2012-12-12 <u>JSmith profile</u>

SAPR/APR Expenditure System Management Help Center About PROMIS Log-out Home Request profile Request new Submit a help View my Submit a new Home dashboard update access rights accountrequest ticket Please identify new PROMIS access right requested for your user account; please submit separate request for each new right [\* required fields] Access a new Country (or remove current access for a Country) Country \* Approver \* Access a new PROMIS module (or remove current module) **Expenditure: Reporting** Module \* For this Country ... \* Kenya ... I Need To ... \* O View Results Only View & Enter Results ○ View & Approve / Reject Submission ○ Administer Module View , Enter & Submit Results ... For These Mechanisms\* < select Mechanism(s) to add or remove > Kenya: HHS/CDC select all Approver \* ☐ Abt Associates: Mechanism Name 1 add ☐ Abt Associates: Mechanism Name 2 add Kenya: USAID select all Abt Associates: Mechanism Name 3 remove Request Justification \* Mechanism drop-down list filtered by selected Country & sorted by Funding Agency • User can select multiple mechanisms from the drop-down list **Request New Access Right**  'add/remove' noted based on whether user already has access to Mechanism • User can 'select all' to select all mechanism for an Agency40

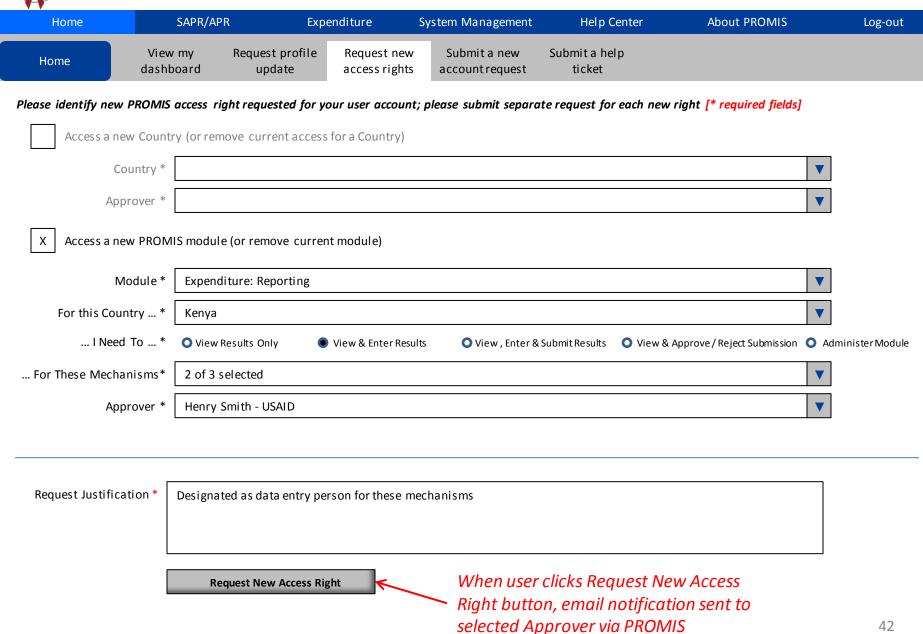


2012-12-12 <u>JSmith profile</u>





#### 2012-12-12 JSmith profile



PROMIS EAR3

# PRODUCT - About PROMIS [post-login]

2012-12-12 JSmith profile

Home	SAPR/APF	R Ex	penditure	System Management	Help Center	About PROMIS	Log-out
About PROMIS	Learn about this site	Review site legalinfo	Review priva statement	,			

#### **Purpose**

- PROMIS is the PEPFAR Reporting and Organizational Management Information System
- PEPFAR is the President's Emergency Plan For AIDS Relief
- PROMIS supports PEPFAR Program data collection, reporting and analysis for Country Teams and their Partners

#### **PROMIS Development History**

- The PEPFAR Tanzania Country Team sponsored the initial design, development & implementation of PROMIS in support of Semi -Annual/Annual Progress Reporting (SAPR/APR) data collection, de-duplication, reporting & analysis
- The PEPFAR/Office of the Global AIDS Coordinator (OGAC) sponsored expansion of PROMIS functionality in support of the PEPFAR Expenditure Analysis reporting initiative

#### Site Audience

- This site supports U.S. Government Country Team users in foreign nations to include:
  - o The U.S. Department of Defense (DoD)
  - o The U.S. Department of State (DoS)
  - o The U.S. Health and Human Services Centers for Disease Control and Prevention (HSS/CDC)
  - The Peace Corps
  - o The U.S. Agency for International Development (USAID)
- This site also supports U.S. Government Partners assisting in accomplishing PEPFAR Program goals to include:
  - o Prime Partners under contract to a U.S. Agency and their Sub-Partners
  - o Non-Government Organizations (NGOs) receiving U.S. grants or matching funds
  - o Facilities providing in-Country health services
  - o International health organizations
  - o National Ministries of Health and Development

#### Site access

This site is only accessible via HyperText Transmission Protocol Secure (HTTPS) channels

#### Site Operations & Management

- CTC, Inc. has responsibility for the day-to-day operation of the PROMIS production web site
- Northrop Grumman Information Systems, Public Health Division has responsibility for maintaining the PROMIS application and this associated web site

#### **Site Access Technical Requirements**

- •This site has been tested to operate properly with the following browsers; results using browsers other than these cannot be guaranteed:
  - Windows:Internet Explorer 6.0+, Firefox 3.5+
    - Mac OS X: Firefox 3.5+



2012-12-12 <u>JSmith profile</u>

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About PROMIS	Learn about this site	Review site legalinfo	Review privace statement	су			

#### DS-4213 PRESIDENT'S EMERGENY PLAN FOR AIDS RELIEF (PEPFAR) PROGRAM EXPENDITURES

[ OMB No. 1405-0208; OMB approval expires 11/05/2014; Burden-24 hours ]

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PROMIS EA R3

## SUB-PRODUCT – EXPENDITURE: REPORTING

Partner F: This Mechanism Name (3433 <- 6)

#### U.S. Department of Health and Human Services / Centers for Disease Control and Prevention (HHS/CDC)

2012-12-12 <u>JSmith profile</u>

View Check Submit Draft | File Web | Get Template | ▼

	A										
		Home	Expendit	ure Help	Center	About PROMIS				Log-out	
		enditure: eporting	View my mechanisms	View my upload history	View my reports	View guidance	Download blank template	Submit a help ticket			
	(	Operating Unit	Tanzania		▼	Reporting Cycle	2013 Expenditure	▼		Select Defaults	J
	Status All ▼ Or				rganization Role	Funding Agency	▼				
	Agency HHS/CDC ▼					-		·	•		
	FW Mechanism					Organization Role	Status	Actions	Manage Data Via	Pre-Populated Template	
1		Abt Associates:	Care Services [21330 <- 1207]			FundingAgency	Not Started	<u>View</u>	<u>File Web</u>	<u>Get Template</u>	
2	F	Aca de my for Ed	ucational Developr	ment: Expanded PMTCT (	20334 <- 2398)	FundingAgency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
3	W	Aca de my for Ed	ncade my for Educational Development : Pathways to Health (10674 <- 9945)				Submitted Draft	View Check SubmitFinal	<u>File Web</u>	<u>Get Template</u>	
4	F	ADCI/VOCA : Ne	w Health Initiative	(15044 <- 7845)		FundingAgency	Submitted Final	<u>View Check Accept Redo</u>	<u>File Web</u>	<u>Get Template</u>	
5	F	Ado University:	Health Tanzania (1	.7653 <- 6439)		FundingAgency	Submitted Final	<u>View Check Accept Redo</u>	<u>File Web</u>	<u>Get Template</u>	
6	W	Ado University:	Dar es Salaam Care	Providers Training (165	40 <- 7329)	FundingAgency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
7		AECOM-USA : So	ome Mechanism Na	ame (12345 <-1223)		FundingAgency	Not Started	<u>View</u>	<u>File Web</u>	<u>Get Template</u>	
8		AECOM-USA: So	me Other Mechan	nism Name (123456<-12	24)	FundingAgency	Not Started	<u>View</u>	<u>File Web</u>	<u>Get Template</u>	
9	F	African Field Ep	idemiology Networ	k: Another Mechanism N	Name (22345 < - 2	2 Funding Agency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
10	FW	African Medical	and Research Four	ndation: Yet Another Me	chanism Name (2	2 Funding Agency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
11	F	African Medical	and Research Four	ndation : This Mechanisr	n Name (34345 <	- Funding Agency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
12	F	Partner A: This I	Mechanism Name (	345 <- 1)		FundingAgency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
13	F	Partner B: This I	Mechanism Name (	344 <- 2)		FundingAgency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
14	F	Partner C: This I	Mechanism Name (	343<- 3)		FundingAgency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
15	F	Partner D: This I	Me chanism Name (	3434 <- 4)		FundingAgency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
16	F	Partner E: This N	Mechanism Name (	3435 <- 5)		FundingAgency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
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**Funding Agency** 

Pending



Expenditure Help Center **About PROMIS** Log-out Home Submit a help Expenditure: View my View my view my View Download blank Reporting nechanisms upload history reports guidance template ticket Select Defaults ▼  $\blacksquare$ Operating Unit Tanzania Reporting Cycle 2013 Expenditure ▼ ΑΠ Organization Role Status Funding Agency ▼ HHS/CDC Agency

	FW		Mechanism	Organization Role	Status	Actions	Manage Data Via	Pre-Populate Template	d
1		Abt Associates: Care Servi	ices [21330 <- 1207]	FundingAgency	Not Started	<u>View</u>	<u>File</u> <u>Web</u>	<u>Get Templat</u>	<u>e</u>
2	F	Aca de my for Educational	Development: Expanded PMTCT (20334 <- 2398)	FundingAgency	Pending	View Check Submit Draft	<u>File</u> <u>Web</u>	<u>Get Templat</u>	<u>e</u>
3	W	Aca de my for Educational	Development : Pathways to Health (10674 <- 9945)	Funding Agency	Submitted Draft	View Check SubmitFinal	<u>File Web</u>	<u>Get Templat</u>	<u>e</u>
4	F	ADCI/VOCA : New Health	Initiative (15044 <- 7845)	Funding Agency	Submitted Final	<u>View Check Accept Redo</u>	<u>File Web</u>	<u>Get Templat</u>	<u>e</u>
5	F	Ado University : Health Ta	anzania (17653 <- 6439)	Funding Agency	Submitted Final	<u>View Check Accept Redo</u>	<u>File Web</u>	<u>Get Templat</u>	<u>e</u>
6	W	Ado University: Dar es Sal	laam Care Providers Training (16540 <- 7329)	Funding Agency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Templat</u>	<u>e</u>
7		AECOM-USA : Some Mech	nanism Name (12345 <-1223)	Funding Agency	Not Started	View	<u>File Web</u>	<u>Get Templat</u>	<u>e</u>
8		AECOM-USA: Some Othe	r Me chanism Name (123456<-1224)	Funding Agency	Not Started	View	<u>File Web</u>	<u>Get Templat</u>	<u>e</u>
9	F	Default Selections (o	on initial navigation to page & when '	Select Defaults'	button clicked):			lat	<u>e</u>
10	FΨ	Operating Unit	User's default OU [drop-down is <sel< td=""><td>ect OU&gt; followed</td><td>d by list of user's</td><td>OUs]; single select</td><td></td><td>lat</td><td><u>e</u></td></sel<>	ect OU> followed	d by list of user's	OUs]; single select		lat	<u>e</u>
11	F	Reporting Cycle	Current reporting cycle [drop down is	•	• •		ycles in re	verse lat	<u>e</u> '
		Status  Organization Role  Agency	chronological order e.g., 2013 Expe All [drop-down is <select status=""> foll All option in drop-down Funding Agency if USG user; otherwis of roles] multiple select; Select All &amp; U User's Agency if USG user; otherwise, Agencies]; multiple select; Select All &amp;</select>	owed by list of a se, all roles [drop Unselect All optio all Agencies [dr	vailable status's p-down is <selec on in drop-down rop down is <sele< td=""><td>]; multiple select; Select t Organization Role(s)&gt; ect Agency(s)&gt; followed</td><td>followed k</td><td>   </td><td></td></sele<></selec 	]; multiple select; Select t Organization Role(s)> ect Agency(s)> followed	followed k	 	
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Home	Expenditu	ıre Help	Center	About PROMIS				Log-out
Expenditure: Reporting	View my mechanisms	View my upload history	View my reports	View guidance	Download blank template	Submit a help ticket		
Operating Unit	Tanzania		▼	Reporting Cycle	2013 Expenditure		▼	Select Defaults
Status	All		▼	Organization Role	Funding Agency		▼	
Agency	HHS/CDC		▼					

	$\cap$							
	FW	Mechanism	Mechanism Organization Status		Actions	Manage Data Via	Pre-Populated Template	
1	,	Abt Associates: Care Services [21330 <- 1207]	Funding Agency	Not Started	<u>View</u>	<u>File</u> Web	<u>Get Template</u>	
1	F	Acade my for Educational Development: Expanded PMTCT (20334 <- 2398)	Funding Agency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
3	W	cade my for Educational Development : Pathways to Health (10674 < - 9945)	Funding Agency	Submitted Draft	<u>View Check SubmitFinal</u>	<u>File Web</u>	<u>Get Template</u>	
4	F	DCI/VOCA: New Health Initiative (15044 <- 7845)	Funding Agency	Submitted Final	View Check Accept Redo	<u>File Web</u>	<u>Get Template</u>	
5	F	Ado University : Health Tanzania (17653 <- 6439)	Funding Agency	Submitted Final	View Check Accept Redo	<u>File Web</u>	<u>Get Template</u>	
6	W	Ado University: Qar es Salaam Care Providers Training (16540 <- 7329)	Funding Agency	Pending	<u>View Check Submit Draft</u>	<u>File Web</u>	<u>Get Template</u>	
7		AECOM-USA: Some Mechanism Name (12345<-1223)	Funding Agency	Not Started	<u>View</u>	<u>File Web</u>	<u>Get Template</u>	
8		AECOM-USA: Some Other Mechanism Name (123456<-1224)	Funding Agency	Not Started	<u>View</u>	<u>File Web</u>	<u>Get Template</u>	
þ	F	frican Field Epidemiology Network: Another Mechanism Name (22345 < -22	Funding Agency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
10	FW	African Medical and Research Foundation: Yet Another Mechanism Name (2	Funding Agency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	
11	F	African Medical and Research Foundation: This Mechanism Name (34345 <-	Funding Agency	Pending	View Check Submit Draft	<u>File Web</u>	<u>Get Template</u>	•
	·			-				

'Blank' indicates no results yet entered for mechanism

'F' indicates at least one successful upload for mechanism

'W' indicates at least one web entry for mechanism

'FW' indicates both successful file & web entries for mechanism

Note: Entry may be value or comment or both



10

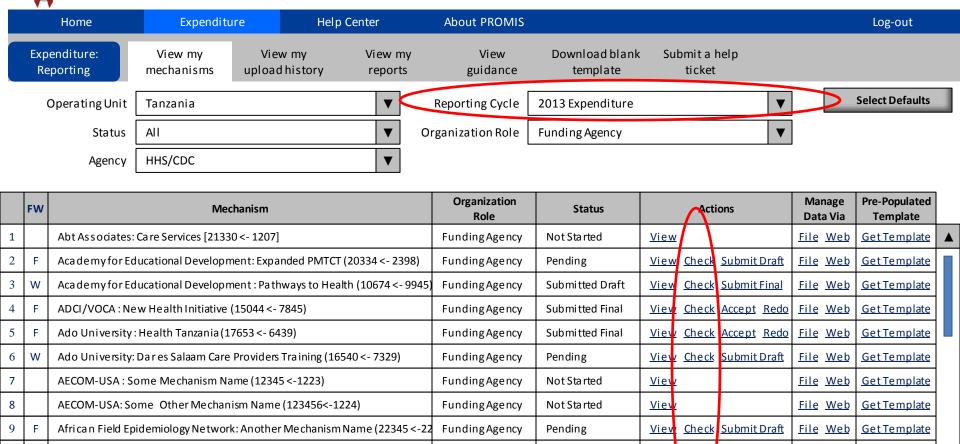
11

FW

### U.S. Department of Health and Human Services / Centers for Disease Control and Prevention (HHS/CDC)

2012-12-12

JSmith profile



**Funding Agency** 

**Funding Agency** 

Pending

Pending

Same as in current application

African Medical and Research Foundation: Yet Another Mechanism Name (2)

African Medical and Research Foundation: This Mechanism Name (34345 <-

'Check' is new action that generates (or downloads latest) Data Quality Report

File Web

File Web

Submit Draft

Submit Draft

View

View

Check

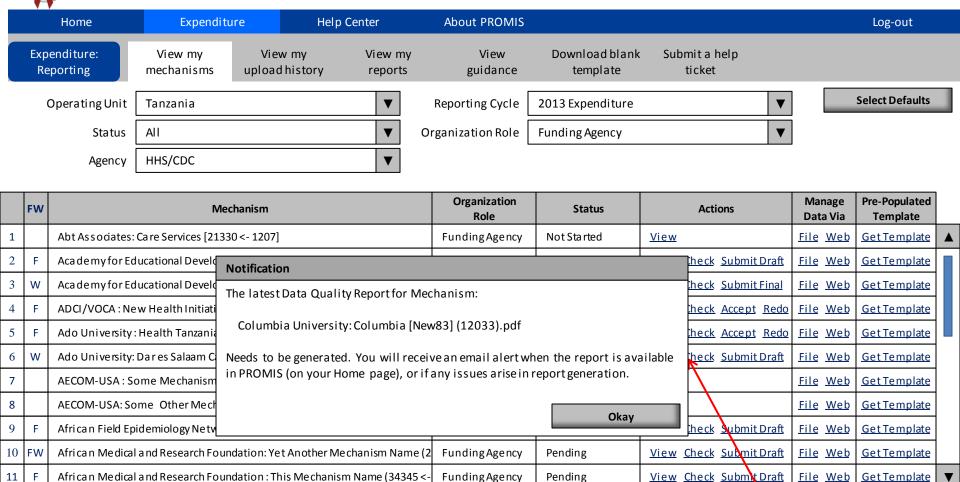
Checl

**Get Template** 

**Get Template** 

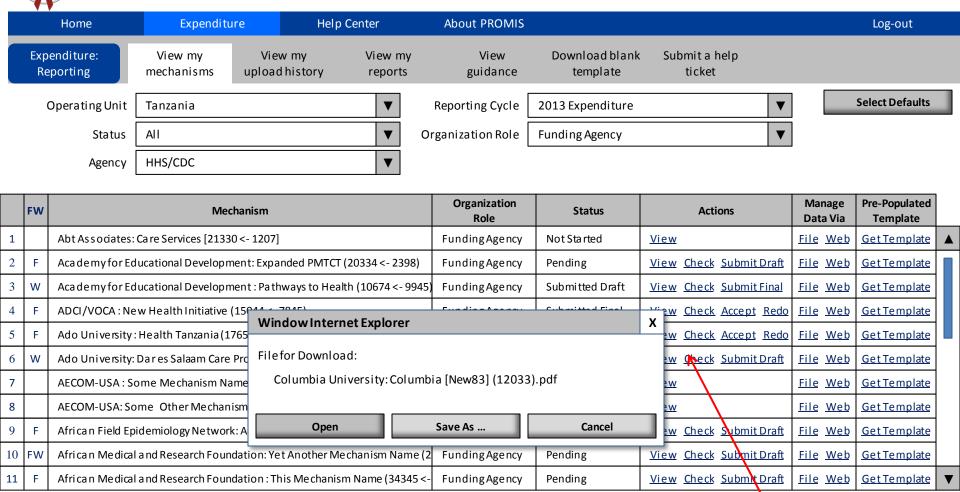


#### 2012-12-12 JSmith profile



The DQR is generated on server side & transmitted to user via email to avoid any session timeout issues if a current version does not already exist for this Mechanism

2012-12-12 JSmith profile



On click, if this is the most current version of the DQR file, show standard browser file download dialog with option to Open, Save, or Cancel

Date: 2013-07-16:0634

Operating Unit: Tanzania

Reporting Cycle: 2013 Expenditure

Agency: HHS/CDC

Reporting Org: Abt Associates

Mechanism: Abt Associates: Care Services [21330 <- 1207]

Page 1 of 5 54



Note: If there are no issues for a given Technical Sub-Area, then report the Program Area only if the mechanism also has comments for the Technical Sub-Area; otherwise, do not display Program Area in the Data Quality Report

#### **Expenditure: General Comments**

2 comments provided

DATE	SUBMITTED BY	COMMENT
2042 07 02 0424		
2013-07-02:0431	Ma ry Doe	This is a long, multi-line comment with line breaks. It should display completely for user.  This a a new paragraph.
2013-07-02 : 0421	Mary Doe	This is an earlier comment block
	·	This may be up to 5,000 characters long.
		And keepgoing

Page 2 of 5 55

3 issues - Negative FBCTS expenditure value entered; please be sure to explain in FBCTS Comments:

#### **Expenditure: FBCTS**

2 issues – Negative FBCTS expenditure value entered; please be sure to explain in FBCTS Comments:

Tab	Program Area	National Sub Unit	
Program Information	FBCTS	Dar es Salaam	Use this table format for
Program Information	FBCTS	Kilimanjaro	Expenditure results

... include all applicable and non-NULL sections associated with Program Area before associated comments section ...

#### **Expenditure: FBCTS Comments**

#### 2 comments provided

DATE	SUBMITTED BY	COMMENT	
2013-04-02:0431	Mary Doe	This is a long, multi-line comment with line breaks. It should display completely for user.	
2013-04-02 : 0421	Mary Doe	This a a new paragraph. This is an earlier comment block	
		This may be up to 5,000 characters long.  And keep going	

Page 3 of 5 56

3 issues - Negative FBCTS expenditure value entered; please be sure to explain in FBCTS Comments:

#### **Expenditure: PM**

2 issues – Negative PM expenditure value entered; please be sure to explain in PM Comments:

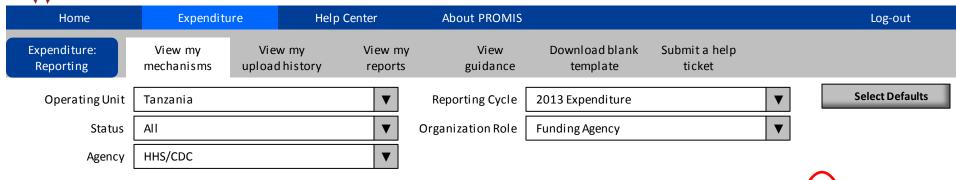
Tab	Program Area	National Sub Unit	
Program Information	PM	Dar es Salaam	
Program Information	PM	Kilimanjaro	

**Expenditure: PM Comments** 

0 comments provided

Page 4 of 5 57

#### 2012-12-12 JSmith profile



	FW	Mechanism	Organization Role	Status	Actions	Manage Data Via	Pre-Populated Template	
1		Abt Associates: Care Services [21330 <- 1207]	Funding Agency	Not Started	<u>View</u>	<u>File</u> <u>Web</u>	<u>Get Template</u>	•
2	F	Acade my for Educational Development: Expanded PMTCT (20334 <- 2398)	Funding Agency	Pending	<u>View</u> <u>Check</u> <u>Submit Draft</u>	<u>File</u> <u>Web</u>	<u>Get Template</u>	
3	W	Acade my for Educational Development: Pathways to Health (10674 < - 9945)	Funding Agency	Submitted Draft	<u>View</u> <u>Check</u> <u>Submit Final</u>	<u>File</u> <u>Web</u>	<u>Get Template</u>	
4	F	ADCI/VOCA : New Health Initiative (15044 <- 7845)	Funding Agency	Submitted Final	<u>View Check Accept Redo</u>	<u>File</u> Web	<u>Get Template</u>	
5	F	Ado University : Health Tanzania (17653 <- 6439)	Funding Agency	Submitted Final	<u>View Check Accept Redo</u>	<u>File</u> Web	<u>Get Template</u>	
6	W	Ado University: Dar es Salaam Care Providers Training (16540 < - 7329)	Funding Agency	Pending	<u>View</u> <u>Check</u> <u>Submit Draft</u>	<u>File</u> Web	<u> 6et Template</u>	
7		AECOM-USA: Some Mechanism Name (12345 <-1223)	Funding Agency	Not Started	<u>View</u>	<u>File</u> <u>Web</u>	<u>Get Template</u>	
8		AECOM-USA: Some Other Mechanism Name (123456<-1224)	Funding Agency	Not Started	<u>View</u>	<u>File</u> Web	<u>Get Template</u>	
9	F	African Field Epidemiology Network: Another Mechanism Name (22345 < -22	Funding Agency	Pending	<u>View</u> <u>Check</u> <u>Submit Draft</u>	<u>File</u> Web	<u>Get Template</u>	
10	FW	African Medical and Research Foundation: Yet Another Mechanism Name (2	Funding Agency	Pending	<u>View</u> <u>Check</u> <u>Submit Draft</u>	<u>File</u> Web	<u>Get Template</u>	
11	F	African Medical and Research Foundation: This Mechanism Name (34345 <-	Funding Agency	Pending	View Check Submit Draft	<u>File</u> Web	<u>Get Template</u>	▼

'File' replaces the current 'Select File' & takes user to a new page 'Web' is similar to 'View', but takes user directly to Facility entry page for mechanism

On a separate page for pre-populated template download, user can select desired template without leaving this screen: Expenditure or Expenditure (Local Language) template, only applies to Expenditure reporting



2012-12-12

<u>JSmith profile</u>

Expenditure Help Center **About PROMIS** Log-out Home Expenditure: Download blank Submit a help View my View my View my View Reporting mechanisms upload history reports guidance template ticket

<u>View my mechanisms</u> > Manage data via file

Operating Unit: Tanzania Reporting Cycle: 2013 Expenditure

Agency: HHS/CDC Mechanism: Abt Associates: Care Services [21330 <- 1207]

Reporting Org: Abt Associates

 $Manage\ previously\ uploaded\ files\ for\ reporting\ cycle\ or\ click\ 'Upload\ Another\ File'\ to\ add\ new\ results$ 

Select New File for Upload

	Action	Туре	Status	Previously Uploaded Files – Queued, Processing & Successful	Date	Ву	
1		Expenditure	Processing	TZ_21330_EP_Abt As s ociates_2013 EXP_13.xl sx	2012-04-12:0600	John Smith	•
2	Replace Back Out	Expenditure	Success	TZ_21330_EP_Abt As s ociates_2013 EXP_12.xl sx	2012-04-11 : 1000	Mary Doe	
3	Replace Back Out	Expenditure	Success	TZ_21330_EP_Abt As s ociates_2013 EXP_11xl sx	2012-04-09 : 0734	John Smith	
4							
5							
6							
7							
8							
9							
10							
11							•



2012-12-12 JSmith profile

Expenditure Help Center About PROMIS Log-out Home Expenditure: Download blank Submit a help View my View my View my View Reporting mechanisms upload history reports guidance template ticket

View my mechanisms > Manage data via file > Upload a new file

Operating Unit: Tanzania

Reporting Cycle: 2013 Expenditure

Agency: HHS/CDC

Mechanism: Abt Associates: Care Services [21330 <- 1207]

Reporting Org: Abt Associates

Select Excel .xlsx file for upload

TZ\_21330\_EP\_Abt Associates\_2013 EXP\_11xlsx Browse

**Upload File** 



2012-12-12

<u>JSmith profile</u>

Home	Home Expenditure		Help Center About PROMIS				Log-out
Expenditure:	View my	View my	View my	View	Download blank	Submit a help	
Reporting	mechanisms	upload history	reports	guidance	template	ticket	

#### <u>View my mechanisms</u> > Pre-populated template

Operating Unit: Tanzania Reporting Cycle: 2013 Expenditure

Agency: HHS/CDC Mechanism: Abt Associates: Care Services [21330 <- 1207]

Reporting Org: Abt Associates

#### Pre-populated Expenditure template available for download:

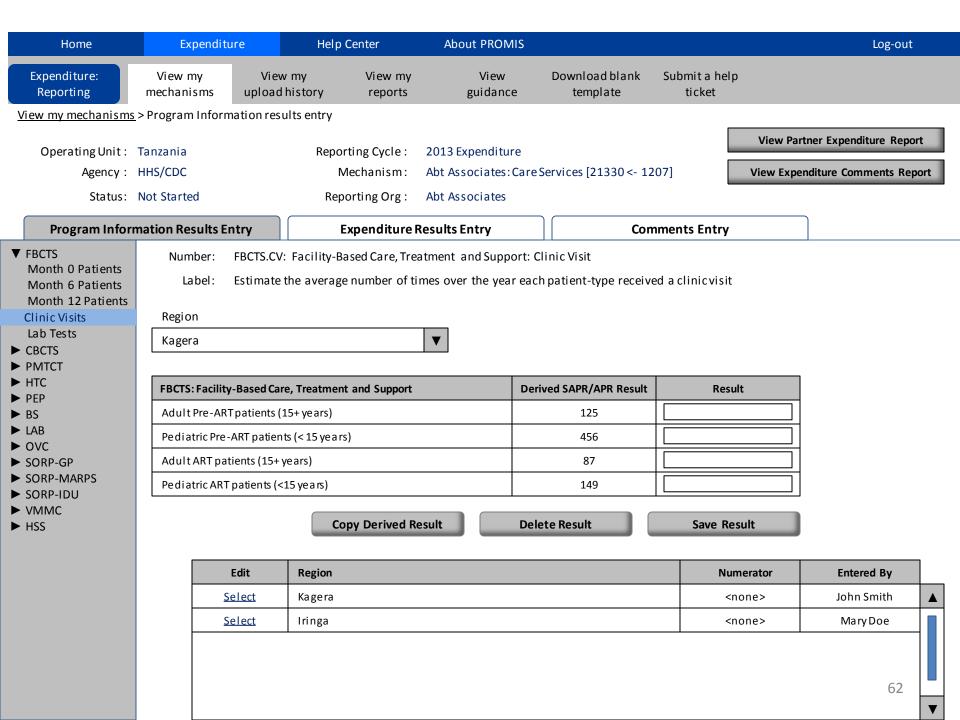
Files pre-populated	with locations reporte	ed for Reporting	Cycle above
i iles pie-populateu	WILL IOCALIOLS TEDULO	cu ioi nepoiuis	CVCIE above

TZ 21330 EP Abt Associates 2013 EXP 11.xlsx

#### Pre-populated Expenditure (Local Language) template available for download:

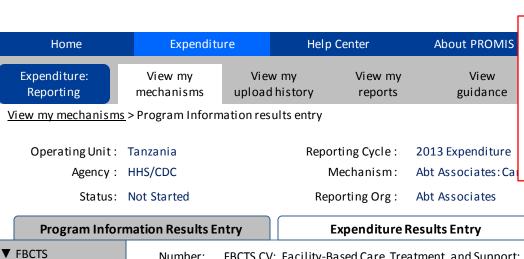
Files pre-populated with location	s reported fo	or Reporting	Cycle above
-----------------------------------	---------------	--------------	-------------

TZ 21330 EP Abt Associates 2013 EXP LL 11.xlsx



## **Program Information Indicator Hierarchy**

**FBCTS** PEP Number of Individuals Month 0 Patients BS Month 6 Patients **Blood Units** Month 12 Patients LAB **Clinic Visits** Number Renovated OVC Lab Tests Number of Individuals **CBCTS** Services Provided Number of Individuals SORP-GP Services Provided Population Reached **PMTCT** Services Provided **PW Tested SORP-MARPs** PW Care Population Reached Infant Tested Services Provided Infant Care **SORP-IDU Positives** Population Reached HTC **VMMC** Number of Individuals Number of Individuals PITC HSS VCT Number of Workers **CBTC** 



#### When:

- User has no 'edit' privileges, OR
- Mechanism is 'Submitted Final' or 'Accepted by CTO', OR
- Country workflow is not in 'Direct Results Reporting' state Then:
- Copy Derived Result, Delete Result and Save Result buttons no longer visible on page
- · Entry boxes changed to plain table grid

**Comments Entry** 

### ▼ FBCTS Month 0 Patients

Month 6 Patients
Month 12 Patients

#### **Clinic Visits**

Lab Tests

- ► CBCTS
- **▶** PMTCT
- ► HTC
- ▶ PEP
- ► BS
- ► LAB
- ► OVC
- ➤ SORP-GP
  ➤ SORP-MARPS
- > JOIN WAN
- ➤ SORP-IDU
  ➤ VMMC
- ► HSS

Number:	FBCTS.CV: Facility-Based Care, Treatment and Support: Clinic Visit

Label: Estimate the average number of times over the year each patient-type received a clinic visit

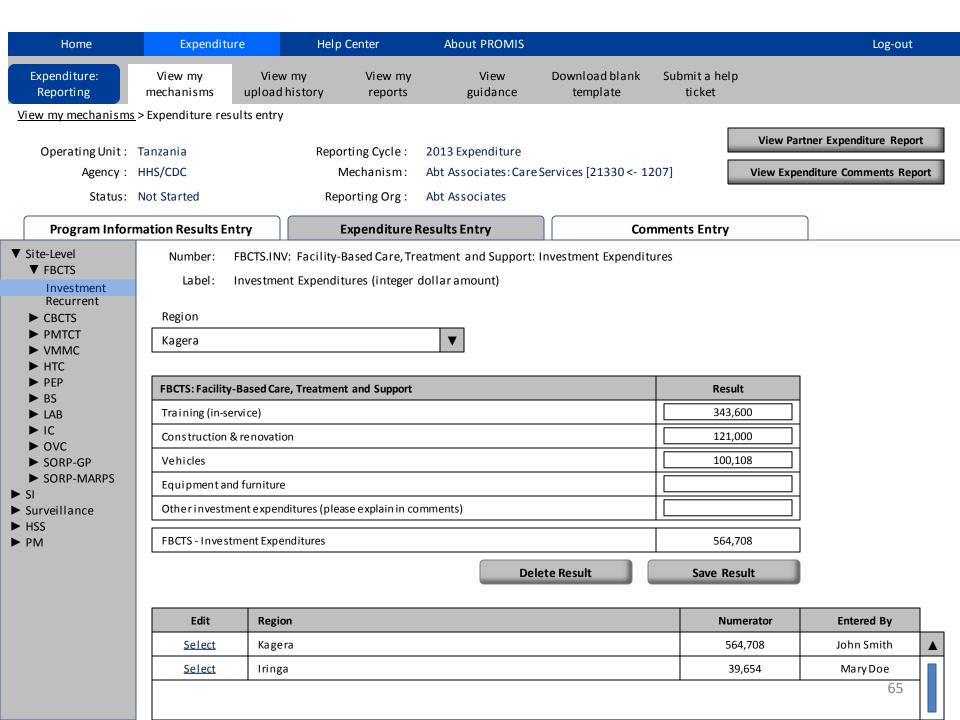
lacktriangle

#### Region

Kagera

FBCTS: Facility-Based Care, Treatment and Support	Derived SAPR/APR Resul	Result
Adult Pre-ART patients (15+ years)	125	150
Pediatric Pre-ART patients (< 15 years)	456	500
Adult ART patients (15+ years)	87	100
Pediatric ART patients (<15 years)	149	200

Edit	Region	Numerator	Entered By	
<u>Select</u>	Kagera	<none></none>	John Smith	•
Select	Iringa	<none></none>	Mary Doe	



## Program Information Indicator Hierarchy

Site-Level (continued) SI

FBCTS BS

IC

Investment Investment Percentages
Recurrent Surveillance

CBCTS LAB Expenditures

BCTS LAB HSS

Investment Investment Expenditures
Recurrent Recurrent Services
Services Percentage

PMTCT Non-ARV Drugs Expenditures

Investment Supplies Percentage

Percentage Investment

HIV Test Kit Recurrent

ARV Drugs OVC

Recurrent

VMMC Investment
Investment Recurrent
Recurrent Services

HTC SORP-GP

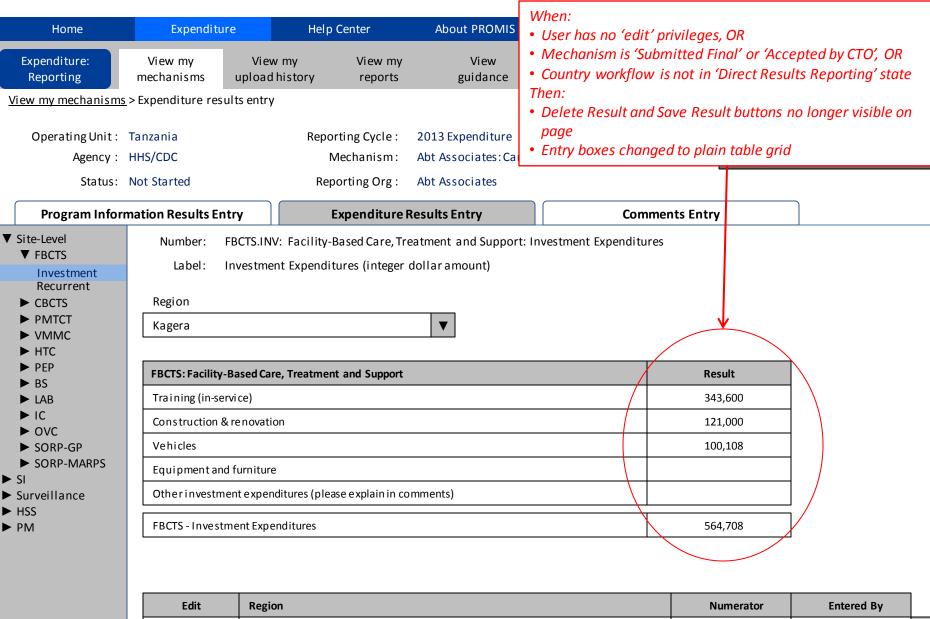
InvestmentInvestmentRecurrentRecurrentTest ModalitiesServices

PEP SORP-MARPs

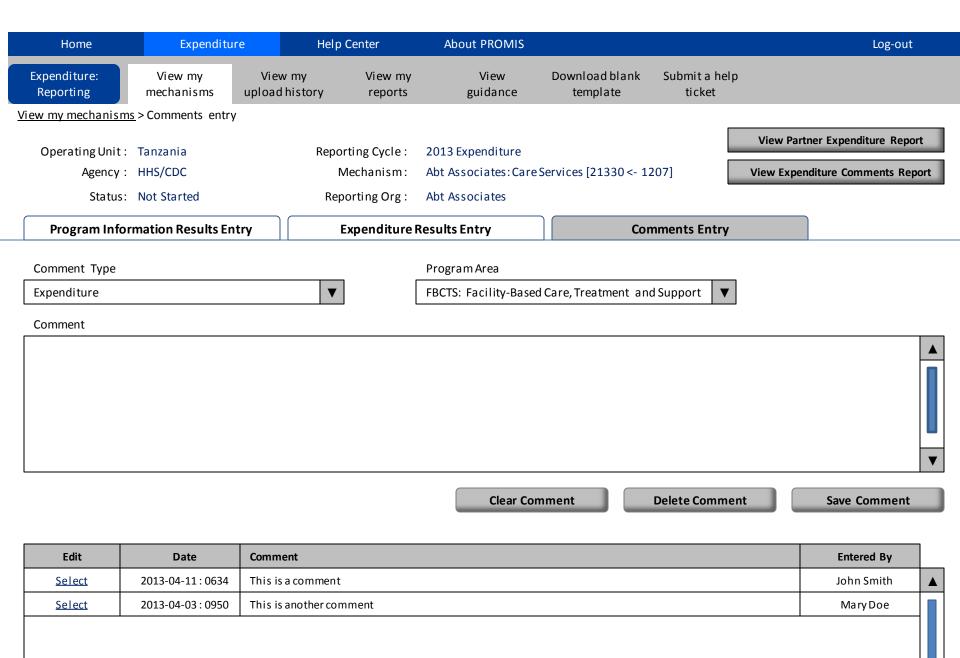
Investment Investment Recurrent Recurrent

Services

**Expenditures** 



Edit	Region	Numerator	Entered By	
<u>Select</u>	Kagera	564.708	John Smith	
Select	Iringa	39,654	Mary Doe	
			67	



## Comment Type & Program Area

#### **Comment Type**

Program Information Expenditure

**Program Area** (Comment Type = 'Program Information')

FBCTS: Facility-Based Care, Treatment & Support

#### Program Area (Comment Type = 'Expenditure')

FBCTS: Facility-based Care, Treatment and Support

CBCTS: Community-based Care, Treatment and Support

PMTCT: Prevention of Mother-to-Child Transfer VMMC: Voluntary Medical Male Circumcision

HTC: HIV Testing and Counseling PEP: Post-exposure Prophylaxis

BS: Blood Safety
LAB: Laboratory
IC: Infection Control

OVC: Orphans and Vulnerable Children

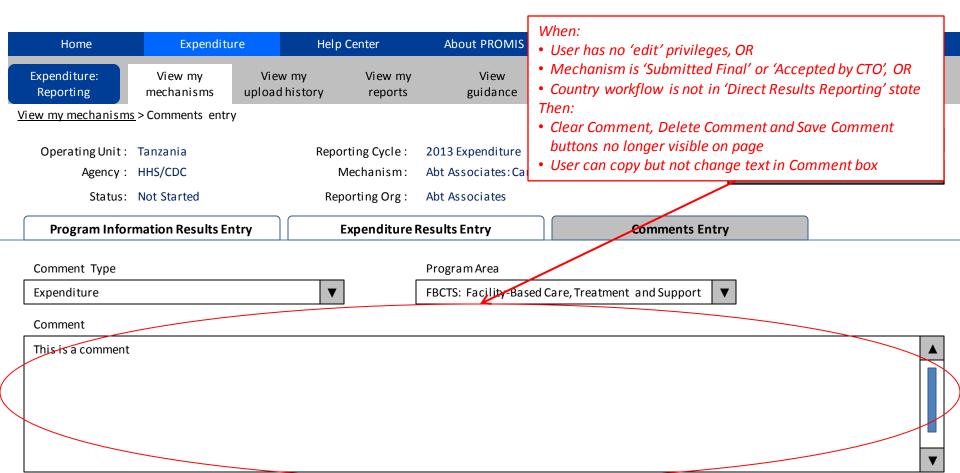
SORP-GP: Sexual and Other Risk Prevention, General Population

SORP-MARPs: Sexual and Other Risk Prevention, Most at-Risk Populations

PM: Program Management SI: Strategic Information

SURV: Surveillance

**HSS: Health System Strengthening** 



Edit	Date	Comment	Entered By
<u>Select</u>	2013-04-11 : 0634	This is a comment	John Smith
<u>Select</u>	2013-04-03 : 0950	This is another comment	Mary Doe
			70

2012-12-12 <u>JSmith profile</u>

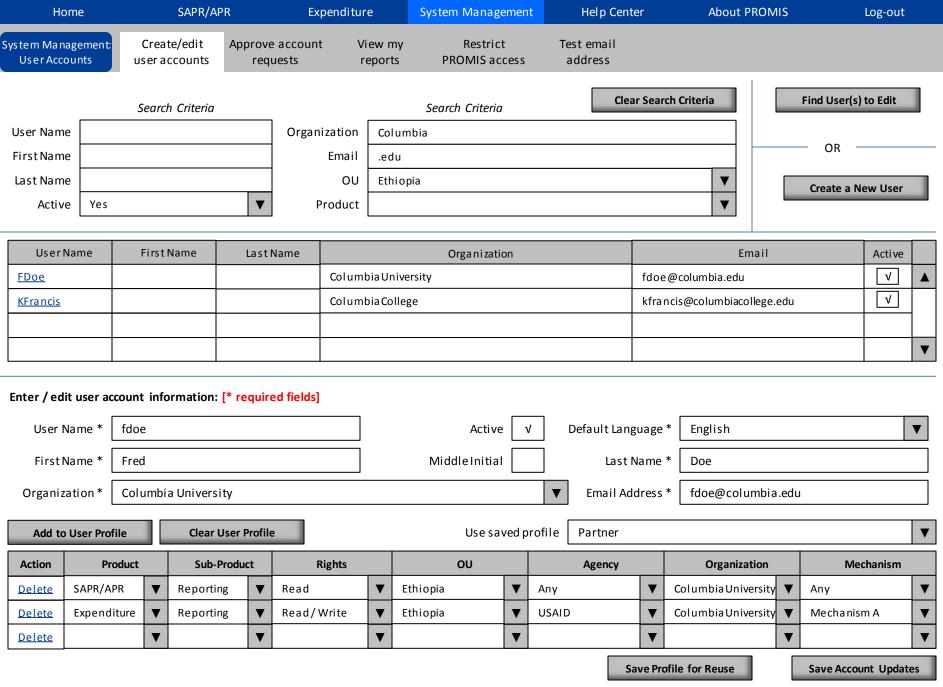
	<b>V</b>										
	Home	Expend	liture	Help Center	About PROMIS					Log-out	
	Expenditure: Reporting	View my mechanisms	View my upload hist		w my View ports guidance		nload blank emplate	Submit a help ticket			
	Operating Unit	Tanzania			▼ Reporting Cycle	2013 Ex	xpenditure		▼	View	
	Status	All			<b>▼</b> Agency	HHS/C	ЭС		•		
	Mechanism	All							▼		
	Date	Uploaded By	Uploaded For	Туре	Mechanism			File Name		Status	١
1	2012-04-12:0600	John Smith	Abt Associates	Expenditure	Abt Associates: Health Serv	i ces [20	FP_20344_Al	ot As s ociates_2012 SA	APR_13.xlsx	Processing	
2	2012-04-11: 1000	Mary Doe	FH1360	Expenditure	FHI360: New Health Initiati	ve [2034	FP_20345_FH	HI 360_2012 SAPR_12.	xlsx	Success	
3	2012-04-09:0734	John Smith	JHPIEGO	Expenditure	JHPIEGO: PMTCT Training[	20346<-	NP_20346_JF	HPIEGO_2012 SAPR_1	.1xlsx	<u>Failed</u>	
4											
5											
6					,				/		
7									/		
8									/		
9									/		
10									/	Ĺ	_

Note revised column headings

Instead of a 'Message' column, the Status becomes a link if there is an associated error message; the user can click on the link to view the message

PROMIS EA R3

## SUB-PRODUCT – SYSTEM MANAGEMENT: USER ACCOUNTS





2012-12-12

JSmith profile

Home	SAPK/AI	PR Exper	laiture	System Management	Heip Center	About Proiviis	Log-out
System Management: User Accounts	Create/edit us er accounts	Approve account requests	View my reports	Restrict PROMIS access	Test email address		
	t <b>an Email</b> [* r	equired field]					
	Email tex	t					
				Test			

Include also on **Approve user accounts** page as table option (i.e., 'Test Email' link); use this page to test users with no PROMIS account