**Narrative of Changes**

*The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.*

Collection Title: Request for the Site Inspection, Landowners Authorization/Ingress/Egress Agreement

OMB Control No.: 1660-0030

Current Expiration Date: 01/31/2014

Collection Instruments: FEMA Form 010-0-9 (formerly 90-1); FEMA Form 010-0-10 (formerly 90-31)

The following are the changes to the collection:

The form numbers changed – FEMA Form 010-0-9 (formerly FF 90-1); FEMA Form 010-0-10 (formerly FF 90-31).

Supporting Statement:

Question 8a – Updated to reflect FRN publication information.

Question 10 – Updated to reflect current privacy information.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Estimated Annualized Burden Hours and Costs | | | | | | | | |
| **Type of Respondent** | **Form Name / Form Number** | **No. of Respon-dents** | **No. of Respon-ses per Respon-dent** | **Total No. of Responses** | **Avg. Burden per Response (in hours)** | **Total Annual Burden (in hours)** | **Avg. Hourly Wage Rate** | **Total Annual Respondent Cost** |
| Individuals or households | FEMA Form 010-0-9 / Request for the Site Inspection | 5,000 | 1 | 5,000 | 0.17  (10 mins.) | 850 | $28.00 | $23,800 |
| Individuals or households | FEMA Form 010-0-10 / Landowner’s Authorization Ingress-Egress Agreement | 5,000 | 1 | 5,000 | 0.17  (10 mins.) | 850 | $28.00 | $23,800 |
| **Total** |  | **5,000** |  | **10,000** |  | **1,700** |  | **$47,600** |

* Note: The “Avg. Hourly Wage Rate” for each respondent includes a 1.4 multiplier to reflect a fully-loaded wage rate.

Question 15 – See explanation below.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Itemized Changes in Annual Burden Hours** | | | | | | |
| **Data collection Activity/Instrument** | **Program Change (hours currently on OMB Inventory)** | **Program Change (New)** | **Difference** | **Adjustment (hours currently on OMB Inventory)** | **Adjustment (New)** | **Difference** |
| FEMA Form 010-0-9 / Request for the Site Inspection |  |  |  | 850 | 850 | 0 |
| FEMA Form 010-0-10 / Landowner’s Authorization Ingress-Egress Agreement |  |  |  | 850 | 850 | 0 |
| **Total(s)** |  |  |  | **850** | **850** | **0** |

***Explain:***

There are no changes to the annual hour burden previously reported and there has been no change to the information being collected.