

Telephone District Screening Protocol/Interview

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Draft District Screening Protocol

Introductory script: Thank you for the opportunity to meet with you today and discuss the Impact of an *Early Warning and Intervention Monitoring System (EWIMS) on Student and School Outcomes Study* funded by the Institutes of Educational Science within the U.S. Department of Education. We are very excited about your district's interest in the study and are looking forward to talking to you about potential participation of high schools within your district. Participation in this study is voluntary for schools. Today we will ask you questions about how your district supports schools in working with students who are at-risk for not graduating on time.

District Name: _____ District Contact: _____

Email: _____ Telephone: _____

School Characteristics

1. How many high school (serving grades 9-12) do you have in your district? _____

What are the names of those high schools and their graduation rates for the 2012-13 academic year?

(note- pre populated with names, if available)

2. What methodology was used to calculate the graduation rate? _____

Data-Driven Dropout Prevention Efforts

3. Does your district promote the use of a student information system, an early warning system (EWS), or another other data tool to identify students who may be at-risk of not graduating from high school on-time? [interviewer will allow the interviewee to describe their process and will select most appropriate response]

- Yes, we have a district-wide tool to identify students who may be at-risk of not graduating and we use the tool in all schools.
- Yes, we have a district-wide tool to identify students who may be at-risk of not graduating and we use the tool in some schools.

If yes, please specify which schools: _____

- No, the district does not promote and/or high schools do not use a tool to identify students who may be at-risk of not graduating.
- I'm not sure.

4. Can you please describe the tool: _____

5. Does your district have an early warning system team or group of individuals that focuses on students who are identified as at risk of not graduating from high school? [interviewer will allow the interviewee to describe their process and will select most appropriate response]

- Yes, the district has a team that focuses on students who are identified as at risk of not graduating from high school.
- No, there is no team at the district or high school levels.
- Other

If yes, specify who serves on this team: _____

6. Does your district have a policy or practice on how schools should assign at-risk students to supports and/or interventions?

Specifically, how is data used within this process (e.g. how often and to what extent?)

Does this vary by school? If so, how? _____

7. Does your district have a system for schools to monitor individual high school students' progress in interventions/supports to which they are assigned?

- Yes
- No
- Unsure

If "yes," please specify which high schools use it: _____

8. If your district monitors students' progress in interventions/supports to which they are assigned, what data are used in this process? [interviewer will allow the interviewee to describe their process and will check all that apply]

- Attendance
- State assessment results
- Course performance
- Data from students' classroom teachers
- Core course performance
- Data from other adults who interact with the student (e.g., counselors, coaches, etc.)
- Credits earned
- Behavior referrals
- Behavior suspensions
- Information from the at-risk (flagged) student
- Information from at-risk (flagged) students' parent/guardian
- Other

If "other," please specify: _____

9. Is there anything else you would like to share with us about how your district approaches dropout prevention interventions and strategies? _____

