

APPENDIX D3.1

FOLLOW-UP E-MAIL TO STATE CN DIRECTORS

XX/XX/2014

REMINDER for State Child Nutrition Director!

We are writing to confirm that you received a letter and survey for the USDA Special Nutrition Program Operations Study (SN-OPS). Your response to this study is very important. If you did not receive this information in the mail, please get in touch with us as soon as possible by contacting the survey helpline at 1-866-465-7738 (toll-free) or by email: CNSurveyHelp@2mresearchservices.com.

Once you are prepared to take the survey, you may access it at www.YYYY.com or by clicking on this LINK. Your login information is:

Login Identification: [Username]
Password: [Password]

Remember, you may save your responses and return to complete the survey at any time.

Thank you!

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB number. The valid OMB control number for this information collection is 0584-0562. It will take you, on average, approximately 3 minutes to read this email and log in to the web survey.