



FROM THE ASSOCIATE DIRECTOR,
ECONOMIC PROGRAMS
U.S. CENSUS BUREAU

You have been selected to participate in the **2013 Annual Capital Expenditures Survey (ACES)** and the **2013 Information and Communication Technology Survey (ICTS)**. The ACES collects capitalized spending for new and used structures and equipment. The ICTS is a supplement to the ACES in that it collects both capitalized and non-capitalized spending for information and communication technology (ICT) equipment and computer software. The ACES and ICTS data are a key source of information about U.S. economic performance. Business investment in structures and equipment is a key component of the official estimate of the Gross Domestic Product. The ICTS data are very important in calculating the investment component of the Gross Domestic Product. The ACES and ICTS data also help U.S. businesses identify market opportunities, develop new products, and conduct strategic planning.

In an effort to conduct the ACES and ICTS in a cost-effective manner, we have developed an online reporting system for completing the surveys that we are confident you will find easy to use. **To complete the surveys online or get assistance from the Business Help Site, go to econhelp.census.gov/aces.** Use the following User ID and Password:

User ID:

Password:

These surveys are **MANDATORY** and must be completed **by May 2, 2014**.

Title 13, United States Code, Sections 131 and 182, authorizes the Census Bureau to conduct these surveys. Sections 224 and 225, **require your response**. Section 9 guarantees that **your response is confidential** and will only be used for statistical purposes. Applicable provisions of the law are provided on the Business Help Site. You may use reasonable estimates if book figures are not readily available.

THANK YOU in advance for ensuring that the results of the 2013 Annual Capital Expenditures Survey and the 2013 Information and Communication Technology Survey are comprehensive, timely, and reliable.

Sincerely,

William G. Bostic, Jr.

Visit **econhelp.census.gov/aces**

- To Report Online
- To Get Help With Reporting