ATTACHMENT J:
AMCHP SEMI-STRUCTURED INTERVIEW PROTOCOL

SEMI–STRUCTURED INTERVIEW GUIDE

2013/2014 AMCHP

The purpose of this interview is to gather some descriptive information about AMCHP's activities and efforts to support States in developing improved State systems of care for children, youth and adolescents with ASD and other DD. We are gathering this information for the evaluation of MCHB's Combating Autism Act Initiative. The information we gather during this interview will be synthesized with information you have provided or will be providing in your annual noncompeting continuation applications and your annual performance measures, and the results will be incorporated into a final report for MCHB and the Congress.

This evaluation covers activities performed since October 2011.

Do you have any questions before we begin? Do you mind if I record our conversation for transcription purposes?

Technical Assistance

For this first set of questions, I'd like to talk about some of the ways in which you provide technical assistance to CAAI grantees.

Thinking about the technical assistance that SPHARC has provided to the State grantees, what activities or resources do you think were most valuable in helping States to meet their program goals and the goals of the CAAI?

- Can you give an example where the technical assistance provided by SPHARC enabled a grantee to effectively manage a specific challenge or accomplish an ambitious goal?

- What activities or resources, if any, do you think were underutilized or less helpful to States than you expected?

- What kinds of challenges did you encounter in making States aware of available resources? Did you see any change over time with respect to usage of the resources you've made available to grantees?

Resource Center

The next set of questions relates to the production and dissemination of resources, including research findings and other information about ASD/DD.

What types of materials and resources has AMCHP developed or compiled for State grantees and other interested stakeholders?
- What efforts have been made to ensure that resources are up to date and aligned with States' information needs?

To what extent do State grantees participate in communication networks such as the SPHARC listserv? To what extent do they make use of the SPHARC website?

What effect, if any, has SPHARC had on the level of communication and/or collaboration across States and with other grantees?

State Implementation Grantees

We would also like your input for our evaluations of the SIGs.

What are some of the ways in which the SIGs have been particularly successful in working towards the goals of the CAAI since 2011?

What outstanding challenges remain? What would help the SIGs meet those challenges?

Wrap-Up

Overall, how do you think SPHARC has influenced the work and accomplishments of the State grantees?

Is there anything else you'd like to share about AMCHP's contributions to the CAAI?

Thank you so much for your time.