## Attachment I

## Network Questionnaire

**Public Burden Statement**: An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this project is XXXX-XXXX. Public reporting burden for this collection of information is estimated to average \_\_\_\_\_ minutes per respondent annually, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to HRSA Reports Clearance Officer, 5600 Fishers Lane, Room 14-33, Rockville, Maryland, 20857.

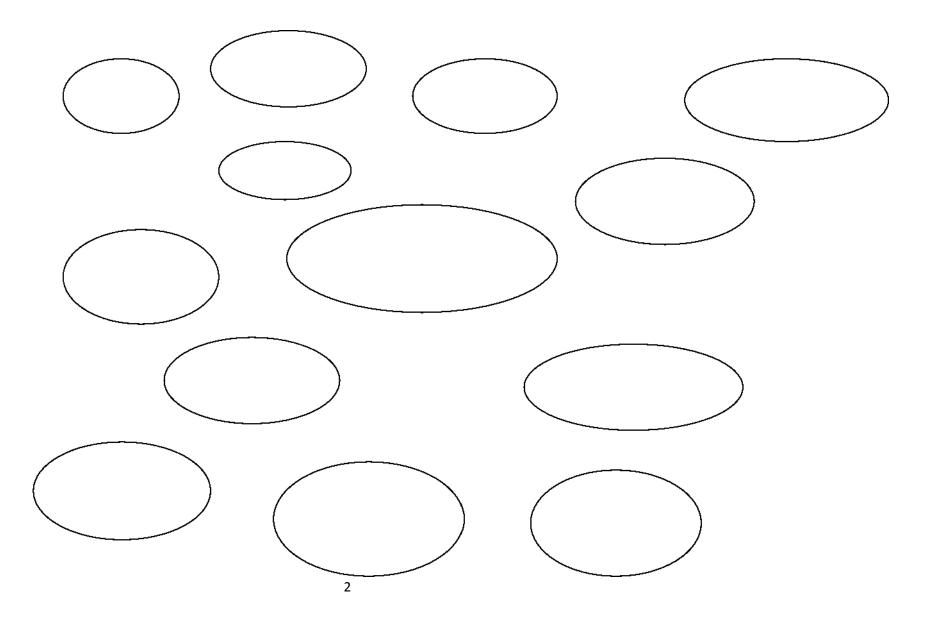
State:\_\_\_\_\_

## GRANTEE NETWORK: AS OF [DATE]

For a network analysis of your grant program we ask you to complete the Network Diagram on the following page.

- 1. Enter the names of all organizations you, the grantee, consider to be partners in the implementation of grant activities.
- Indicate the frequency of communication between the grantee and each partner. Communication can be either by telephone, email, or written reports, but the content of the communication must be regarding grant activities. Use the codes described below.

If communication between the grantee and the partners is at least:	Indicate this level by drawing the following type of line:	
Weekly	(single thick line)	
Twice a month	(double thin line)	
Monthly	(single thin line)	
Quarterly	(dashed line)	
Twice a year	(dotted line)	
Yearly	(no line)	



3. Check the type of relationship the grantee has with each partner regarding grant activities. The definitions for the Relationship Types appear below this table. These definitions are from Taylor-Powell, Ellen, Boyd Rossing, and Jean Geran. "Evaluating Collaboratives." University of Wisconsin-Extension, Madison, Wisconsin. July 1998.

Partner	Type of Relationship					
	Communication	Contribution	Coordination	Cooperation	Collaboration	

- Communication = The grantee and this partner discuss issues and share information about each other's activities. The relationship is at the stage of developing a common understanding and exploring common ground.
- Contribution = The exchanges between the grantee and this partner are about supporting each other's efforts. The relationship is at the stage of building mutual obligations and trust.
- Coordination = The grantee and this partner are coordinating needs, resources, and activities. The relationship is at the stage where both parties are adjusting current activities for more efficient and effective results.
- Cooperation = The grantee and this partner are linking resources to help both organizations achieve joint goals. The relationship is at the stage of building trust by working together.
- Collaboration = The grantee and this partner have developed a shared vision for the system. The relationship is at the stage of sharing resources to build an interdependent system.

3. Report in the table below current external factors that are facilitating the implementation of grant activities and those that are delaying or preventing implementation. External factors can be at the federal, state, region, or local levels. Examples include economic conditions, policy changes, a partner's financial condition, changes in key agency personnel, provider workforce issues, school or early intervention programs, or changing population patterns.

Current External Factors That Are:				
Facilitating Grant Activities	Delaying or Preventing Grant Activities			