

Attachment 9

**Email Survey Reminder to CFPF Alumni, CFPF Applicants
and F32 Awardees**

Dear [NAME OF CFPF ALUMNUS], *[WE WILL USE MAIL MERGE TO CUSTOMIZE]*

Recently, **you received an e-mail from Westat to complete an online survey** sponsored by the National Cancer Institute (NCI). The purpose of the survey is to collect information on the careers and experiences of former NCI Cancer Prevention Fellows, and to get suggestions for improving the program.

If you have already completed the survey, please disregard this e-mail.

The survey can be accessed online at **[website address]**.

Your USER ID is:

Your PASSWORD is:

We ask that you complete the survey within 2 weeks.

Participation in the survey is voluntary and the information you provide will be kept private to the extent provided by law. The survey data will be collected by Westat, and your individual responses to the survey, or any potentially personal identifying information, will not be shared with NCI staff members. The information collected will be published in aggregate form only and will not identify individuals in any reports or presentations. Your participation will help provide valuable information that will assist CFPF in making decisions about future program initiatives to improve postdoctoral training. The survey will take approximately 25 minutes to complete.

If you have any questions, please feel free to contact the Project Director, Dr. Sophia Tsakraklides at SophiaTsakraklides@westat.com, 1-800-937-8281, ext. 3580 (toll free) or 301-738-3580. This communication, and all components of the evaluation, have been reviewed and approved by Dr. Jessica Faupel-Badger, Deputy Director of the CFPF [badgerje@mail.nih.gov] at the NCI.

On behalf of the National Cancer Institute, we thank you in advance for your cooperation.

Best regards,

Kimberley Raue
Westat Survey Manager for CFPF
1600 Research Blvd.
Rockville, MD 20850
1-800-937-8281, ext. 3865 (toll free) or 301-294-3865
ncicpfpsurvey@westat.com or kimberleyraue@westat.com

Dear [NAME OF CFPF APPLICANT], *[WE WILL USE MAIL MERGE TO CUSTOMIZE]*

Recently, **you received an e-mail from Westat to complete an online survey** sponsored by the National Cancer Institute (NCI). The purpose of the survey is to collect information on the careers and experiences of applicants to the NCI's Cancer Prevention Fellowship Program (CPFP).

If you have already completed the survey, please disregard this e-mail.

The survey can be accessed online at **[website address]**.

Your USER ID is:

Your PASSWORD is:

We ask that you complete the survey within 2 weeks.

Participation in the survey is voluntary and the information you provide will be kept private to the extent provided by law. The survey data will be collected by Westat, and your individual responses to the survey, or any potentially personal identifying information, will not be shared with NCI staff members. The information collected will be published in aggregate form only and will not identify individuals in any reports or presentations. Your participation will help provide valuable information that will assist the NCI and other institutions in making decisions about future program initiatives to improve postdoctoral training. The survey will take approximately 20 minutes to complete.

If you have any questions, please feel free to contact the Project Director, Dr. Sophia Tsakraklides at SophiaTsakraklides@westat.com, 1-800-937-8281, ext. 3580 (toll free) or 301-738-3580. This communication, and all components of the evaluation, have been reviewed and approved by Dr. Jessica Faupel-Badger, Deputy Director of the Cancer Prevention Fellowship Program [badgerje@mail.nih.gov] at the NCI.

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ncicpfsurvey@westat.com or kimberleyraue@westat.com

Dear [NAME OF F32 FELLOW], *[WE WILL USE MAIL MERGE TO CUSTOMIZE]*

Recently, **you received an e-mail from Westat to complete an online survey** sponsored by the National Cancer Institute (NCI). The purpose of the survey is to collect information on the careers and experiences of former postdoctoral fellows who received funding from the NCI through the F32 mechanism to support cancer prevention and control-oriented projects.

If you have already completed the survey, please disregard this e-mail.

The survey can be accessed online at **[website address]**.

Your USER ID is:

Your PASSWORD is:

We ask that you complete the survey within 2 weeks.

Participation in the survey is voluntary and the information you provide will be kept private to the extent provided by law. The survey data will be collected by Westat; individual responses to the survey will not be shared with NCI staff. The information collected will be published in aggregate form only and will not identify individuals in any reports or presentations. Your participation will help provide valuable information that will assist the NCI and other institutions in making decisions about future program initiatives to improve postdoctoral training. The survey will take approximately 20 minutes to complete.

If you have any questions, please feel free to contact the Project Director, Dr. Sophia Tsakraklides at SophiaTsakraklides@westat.com, 1-800-937-8281, ext. 3580 (toll free) or 301-738-3580. This communication, and all components of the evaluation, have been reviewed and approved by Dr. Jessica Faupel-Badger, Deputy Director of the Cancer Prevention Fellowship Program [badgerje@mail.nih.gov] at the NCI.

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