

**Crosswalk for Creditable Coverage Disclosure to CMS Form
Instructions and Screen Shots (CMS-10198)**

Section # on Current CMS-10198	Type of Change	Rationale for Change
Header	Deleted 'Updated: August 1, 2009'	The revision date to the form based on OMB approval will be included next to the form number in the footer
Throughout Document	Added in complete name of 'Creditable Coverage Disclosure to CMS Form' where portions of the phrase were missing	Corrections for consistency
Page 1	Modified hyperlink	Corrected link
Page 1 and Page 6	Deleted the date in which Creditable coverage Disclosure to CMS Guidance was updated	Information is not necessary. Current guidance is posted on web and includes effective date
Footer	Added '(Updated xx/xxxx)' and required OMB/PRA disclaimer	The revision date to the form based on OMB approval will be included next to the form number, similar to the formatting of other CMS forms
Page 3	Minor text changes to correct references to Federal Register and Code of Federal Regulations abbreviations	Adjusted to correct edits and make more understandable by end reader
Page 5	Changed 'health insurance issuers' and 'entities' to 'Plans'	Corrections to fix parallel structure and ensure accuracy
Page 6	Adjusted language in item #2 to reflect actual submission. Added example.	Improve clarity and understanding
Page 6	Reworded sentence regarding weblink to online tool; fixed link	Improve clarity and understanding; correct link

Page 6	Modified language to address ability to receive hard copy of form in the event an entity does not have Internet access by contacting CMS. Clarified that information collected in the form is tailored based on the responses provided. Removed link to webpage as reference to the form instructions.	Improve clarity and options for completing Form. Link is unnecessary when individual is reading the document.
Page 8	Added Steps as shown in actual online form. Clarified when additional information is required based on provided responses	Improve clarity and understanding
Page 9	Added note indicating that the numbers used to describe the various fields in the instructions do not appear in the online Form.	Improve clarity and use while in the tool
Page 9	Added information regarding the proper name an entity should submit when completing the form	Improve clarity and understanding
Page 9	Deleted note in section 5a and adjusted language in 5b to clarify proper actions entity should take when completing the form	Language in 5a was duplicative to 5b and improve clarity and understanding
Page 10	Adjusted language to indicate that entities should not include individuals being claimed under Retiree Drug Subsidy. Deleted phrase about Medigap plans offering prescription drug coverage	Removed duplication among multiple sentences. Fixed inaccuracy.
Page 10	Minor text edits to clarify proper steps when completing the form	Improve clarity and understanding

Page 10	Removed section 9a header	Combined 9a and 9b into one section to remove duplication and increase understanding
Page 11	Removed section 9b header and first couple sentences	Combined 9 a and 9b into one section to remove duplication and increase understanding
Page 11	Adjusted the sentence regarding the definition of Retiree Drug Subsidy	Eliminate duplication with the previous sentence
Page 12	Correct the name of the Creditable Coverage Disclosure to CMS Guidance and weblink	Corrected errors
Page 12	Adjusted the sentence regarding the definition of Retiree Drug Subsidy	Eliminate duplication with the previous sentence
Page 13	Correct the name of the Creditable Coverage Disclosure to CMS Guidance and weblink	Corrected errors
Page 13	Changed that if the date is not entered following the online format, it will result in an error message	Improve clarity and understanding
Page 13	Created new subheader for 13a – 13c; adjusted language in 13a and 13b to indicate steps the entity must take to correctly complete the form. Deleted inaccurate text	Corrected errors; improve clarity and understanding
Page 14	Adjusted language in 13c to indicate steps the entity must take to correctly complete the form. Deleted inaccurate text	Corrected errors; improve clarity and understanding
Page 14	Adjusted language in termination	Improve clarity and understanding

	of a plan or option to explain the proper steps the entity needs to take to complete the form	
Page 14	Changed that if the date is not entered following the online format, it will result in an error message	Improve clarity and understanding
Page 15	Adjusted language in termination of a plan or option to explain the proper steps the entity needs to take to complete the form	Improve clarity and understanding
Page 15	Removed section E header	Corrected inaccuracy; there is no section E in the form
Page 16	Clarified the proper action if an entity selects “clear all fields” in the online form	Improve clarity and understanding
Page 16	Updated CMS response language for the submission confirmation message displayed in the online Form	Correct inaccuracy
Page 17	Corrected weblinks	Correct inaccuracy
Page 18	Deleted incorrect weblink	Correct inaccuracy
Page 19	Added introductory text prior to the screen shots to explain their purpose and provide a disclaimer that they may not be used for an official submission to CMS by an entity	Improve clarity and understanding
Page 19 – 35	Added in figure titles to explain the screen shots presented, added in subheaders to explain which part/step of the online tool the	Update images for accuracy and improve clarity and understanding

screen shots were referring;
added in new screen shots

Page 35 -37

Deleted old screen shots

Screen shots no longer represent the
actual online tool