

Format: Mathematica email

Send from: RPG email

Subject: Please complete the Regional Partnership Grants Program staff survey!

Attachments: Frequently asked questions

Dear [FIRST NAME] [LAST NAME],

Mathematica Policy Research is conducting the RPG staff survey as part of the national cross-site evaluation of the RPG program. Approximately 425 front-line staff in 17 RPG grantees are invited to complete this survey to get a comprehensive picture of staff characteristics, organizational climate, supervision and feedback, and perceptions of the RPG-funded program and its implementation.

Please access the web survey by clicking on URL (or typing it into your browser) and entering your login information:

Username: [USERNAME]

Password: [PASSWORD]

The survey will take approximately 25 minutes to complete. You may save your responses and return to finish the survey at a later time. We attached a frequently asked questions document that provides additional details about the evaluation and the staff survey. Please note the survey focuses on a specific evidence-based program. Please answer the questions about the specific program that is listed and not other programs that your organization may operate.

If you have questions or need assistance, please contact the study team at [EMAIL] or [TELEPHONE].

Sincerely,

[NAME]

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Policy Research

Public reporting burden for this collection of information is estimated to average 3 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. **An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.** Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: XXX ATTN: XXX (xxx--xxx). Do not return the completed form to this address.