



UNITED STATES DEPARTMENT OF EDUCATION

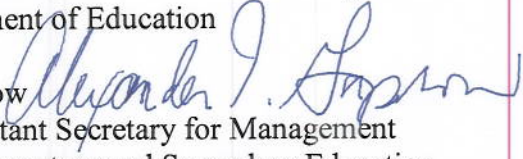
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION

MEMORANDUM

**DATE:** December 3, 2013

**TO:** Desk Officer  
Office of Information and Regulatory Affairs  
Office of Management and Budget

**THROUGH:** Privacy, Information and Records Management Services  
U.S. Department of Education

**FROM:** Alex Goniprow   
Deputy Assistant Secretary for Management  
Office of Elementary and Secondary Education

**SUBJECT:** Transmittal – Technical Revisions to the SY 2014-15 Application for Formula Grants to Local Education Agencies Electronic Application System for Indian Education (EASIE) (#1810-0021), Part I and Part II

I am forwarding proposed technical modifications to the Application for Formula Grants to Local Education Agencies Electronic Application System for Indian Education (EASIE) for the SY 2014-15 collections. The current EASIE was approved (OMB #1810-0021) in May 2013 and will expire May 30, 2016.

Part I of the SY 2014-15 EASIE will be due to the Department on February 28, 2014. Part II will be due on May 30, 2014.

We are requesting modifications to the EASIE to: (1) improve the quality and validity of the data the Department receives by improving the clarity and intent of questions; (2) update the collection to reflect program specific data in line with statutory requirements; and (3) delete items that are not aligned with the reporting requirements. The proposed modifications result from a question-by-question review that the program office conducted in consultation with the Office of General Counsel (OGC) to ensure that the wording of each question was clear and consistent with the intent of the governing statute, and that each question was yielding useful and/or necessary information.

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## **Summary of Proposed Modifications for 2014-15**

### **Part I: LEA Indian Student Count**

#### **Section D: Application Duration**

- Modifies structure to provide the capability for entities to establish services and objectives that last from one year to up to four years.

### **Part I: EASIE Application Sample Documents**

- Modifies placement of sample documents from Part II to Part I to accommodate application deadline Both sample documents, Sample Consortium Agreement and Tribes Applying in lieu of an LEA are needed by applicants to certify Part I of the application. These two types of applicants have the option of submitting the required information separately, or using the sample form.

### **Part II: Section 1: General Application Information**

- Named section heading and renumbered questions for applicant clarity.

### **Part II: Section LEA Assessment Information**

- Deletes the following section: Identify the LEA; State Assessment Data for Mathematics, Reading, Writing and Science; Attendance; and Graduation, all of which will now be included in an annual performance report.
- Transfers Non-ESEA Assessment Data to Section II: Indian Education Project Description, in which applicants will select data sources to correspond to measurable program objectives.

### **Part II: Section 2: Coordination of Services for American Indian/Alaska Native Students**

- Named section and renumbered questions for applicant clarity.
- Modifies structure to permit applicants to identify specific programs that the Title VII project will coordinate with, and permits a description of the proposed Coordination of Services.

### **Part II: Section 3: Indian Education Project Description**

- Named section and renumbered questions for applicant clarity.
- Expands permissible activities to better align with statute, that permissible objectives, activities must be cultural relevant, consistent with program statute, and provides for matching of data sources with measurable program objectives.
- Reorganized question 8, Professional Development chart, to clarify difference between professional development activities and content.

### **Part II: Section 4: Budget Information**

- Named section and renumbered questions for applicant clarity.
- Added additional program assurance in question 11, Supplemental Information, to ensure that supplanting does not occur by applicants.
- Deleted repeated budget items, unnecessary items and column headings.

**Part II: Section 5: Other Project Information Required of all Applicants**

- Named section and renumbered questions for applicant clarity.
- Added additional choice selections in question 18 for method of dissemination which reflect current trends in technology.

**Part II: Section 6: Items Required for Some Applicants**

- Named section and renumbered questions for applicant clarity.
- Modified structure of Parent Committee approval form to include check boxes for applicants.

The number of hours to complete Part II increased by one hour due to the addition of two check box questions, one drop down menu chart and one manual entry question. However, the removal of the following seven data entry charts from LEA Assessments: Identify the LEA, State Assessment Data for Mathematics, Reading, Writing and Science, Attendance, and Graduation as part of these technical changes will decrease the burden by one hour resulting in no additional burden to the applicants.

In year one, 9,580 hours are required to complete Part I and Part II, however by giving applicants the ability to retain their project objectives for up to four years that will reduce the amount of hours to 9,102.5 as an average of all four years. This in turn will decrease the annual burden per applicant from 9.4 hours to 7.0.

We have attached track-changes versions of the Part I and Part II applications so you can see the specific changes requested.

Thank you for your consideration of this request. If you have questions, please contact Kimberly Smith of the Office of Elementary and Secondary Education's Office of Indian Education at 202-453-6459 or [Kimberly.Smith@ed.gov](mailto:Kimberly.Smith@ed.gov).