OMB Control #: 2528-0297

HUD Office of Policy Development and Research (PD&R) Data Destruction Certification Form

This certification attests to the destruction of all HUD data covered by the Data Licensing Agreement (DLA) listed below. Data destruction must encompass any and all original files, all copies made of the files, any derivatives[1] or subsets of the files and any manipulated files ever under the control of individuals allowed by the Licensee organization to have access to the data. All files in all media containing any personally identifying information from the HUD files listed below have been destroyed, and no person associated with the licensee organization, has retained such information in any form.[2] PD&R will provide e-mail confirmation of receipt of this certification to the principal project officer.

As the principal project officer and on behalf of the _____ (Licensee organization) , I affirm that the following files received under DLA Number ___, and, as applicable, all copies, derivatives, subsets and manipulations of those files, whether in electronic or paper form, held by the _____ (Licensee organization) and/or any individual who had access to those files,_____ have been destroyed.

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Principal Project Officer,

_____

Signature Date

Return this signed form to: _____

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HUD-PD&R
451 7th Street SW
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[1] **A derivative file** is one containing any piece of Personally Identifying Information from HUD, or any other piece of information from HUD from which an individual identity can be inferred when used in combination with information available from other sources.

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