

Paperwork Reduction Act Submission

Please read the instruction before completing this form. For additional forms or assistance in completing this forms, contact your agency's Paperwork Reduction Officer. Send two copies of this form, the collection instrument to be reviewed, the Supporting Statement, and any additional documentation to: Office of Information and Regulatory Affairs, Office of Management and Budget, Docket Library, Room 10102, 725 Seventeenth St. NW, Washington, DC 20503.

1. Agency/Subagency Originating Request: U.S. Department of Housing and Urban Development Office of Public and Indian Housing	2. OMB Control Number: a. 2577-0268 b. None
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3. Type of information collection: (check one) a. <input type="checkbox"/> New Collection b. <input checked="" type="checkbox"/> Revision of a currently approved collection c. <input type="checkbox"/> Extension of a currently approved collection d. <input type="checkbox"/> Reinstatement, without change , of previously approved collection for which approval PHAs expired e. <input type="checkbox"/> Reinstatement, with change , of previously approved collection for which approval PHAs expired f. <input type="checkbox"/> Existing collection in use without an OMB control number For b-f, note item A2 of Supporting Statement instructions.	4. Type of review requested: (check one) a. <input checked="" type="checkbox"/> Regular b. <input type="checkbox"/> Emergency - Approval requested by c. <input type="checkbox"/> Delegated 5. Small entities: Will this information collection have a significant economic impact on a substantial number of small entities? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 6. Requested expiration date: a. <input checked="" type="checkbox"/> Three years from approval date b. <input type="checkbox"/> Other (specify)
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7. Title:
Capital Fund Education and Training Community Facilities (CFCF)

8. Agency form number(s): (if applicable)
HUD-27061, HUD-50075.1

9. Keywords:
Housing, Public Housing, Contractor, ACC contract, TDC, annual formula grant, demolition, development, insurance, contract, competitive grant

10. Abstract:
In FY2010 and FY2011, Congress set aside \$55 million for the CFCF Program, and HUD made awards to 19 public housing authorities. HUD is now monitoring the progress of these PHAs in building the community facilities.

11. Affected public: (mark primary with "P" and all others that apply with "X") a. Individuals or households e. Farms b. Business or other for-profit f. Federal Government c. Not-for-profit institutions g. P State, Local or Tribal Government	12. Obligation to respond: (mark primary with "P" and all others that apply with "X") a. Voluntary b. P Required to obtain or retain benefits c. Mandatory
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13. Annual reporting and recordkeeping hour burden: a. Number of respondents 19 b. Total annual responses 19 Percentage of these responses collected electronically 100 c. Total annual hours requested 19 d. Current OMB inventory 14,325 e. Difference (+,-) 14,306 f. Explanation of difference: 1. Program change: 0 2. Adjustment: -14,306	14. Annual reporting and recordkeeping cost burden: (in thousands of dollars) Do not include costs based on the hours in item 13. a. Total annualized capital/startup costs 0 b. Total annual costs (O&M) 0 c. Total annualized cost requested 0 d. Total annual cost requested 0 e. Current OMB inventory 0 f. Explanation of difference: 1. Program change: 2. Adjustment:
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15. Purpose of Information collection: (mark primary with "P" and all others that apply with "X") a. Application for benefits e. X Program planning or management b. Program evaluation f. Research c. General purpose statistics g. P Regulatory or compliance d. Audit	16. Frequency of recordkeeping or reporting: (check all that apply) a. <input checked="" type="checkbox"/> Recordkeeping b. <input type="checkbox"/> Third party disclosure c. <input checked="" type="checkbox"/> Reporting: 1. <input checked="" type="checkbox"/> On occasion 2. <input type="checkbox"/> Weekly 3. <input type="checkbox"/> Monthly 4. <input checked="" type="checkbox"/> Quarterly 5. <input type="checkbox"/> Semi-annually 6. <input checked="" type="checkbox"/> Annually 7. <input type="checkbox"/> Biennially 8. <input checked="" type="checkbox"/> Other (describe) per Transaction
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17. Statistical methods: Does this information collection employ statistical methods? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	18. Agency contact: (person who can best answer questions regarding the content of this submission) Name: Alan Kaufmann Phone: 202-402-4126
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19. Certification for Paperwork Reduction Act Submissions

On behalf of the U.S. Department of Housing and Urban Development, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9.

Signature of Senior Officer or Designee: X Joyce M. Little, Departmental Reports Management Officer, Office of the Chief Information Officer	Date:
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Note: The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320/8(b)(3) appears at the end of the instructions. The certification is to be made with reference to those regulatory provisions as set forth in the instructions.

The following is a summary of the topics, regarding the proposed collections of information that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It uses plain, coherent, and unambiguous terminology that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention periods for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3):
 - (i) Why the information is being collected;
 - (ii) Use of the information;
 - (iii) Burden estimate;
 - (iv) Nature of response (voluntary, required for a benefit, or mandatory);
 - (v) Nature and extent of confidentiality; and
 - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that PHAs planned and allocated resources for the efficient and effective management and use of the information to collected (see note in item 19 of the instructions);
- (i) It uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of these provisions, identify the item below and explain the reason in item 18 of the Supporting Statement.

Signature of Program Official: X Dominique Blom, Deputy Assistant Secretary, Office of Public Housing Investment, PI	Date:
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Supporting Statement for Paperwork Reduction Act Submissions

A. Justification:

1. Why is this information necessary?

In 2011 and 2012, HUD awarded 19 public housing agencies (PHAs) about \$55,000,000 of capital fund appropriations for grant funding to develop facilities to provide early childhood education, adult education, job training or similar services for public housing residents based on an identified need. These facilities are presently under construction.

2. How is this information to be used?

The purpose of the CFCF program is to provide capital funding for the construction, rehabilitation or purchase of facilities. These facilities offer comprehensive, integrated supportive services to help public housing residents achieve better educational and economic outcomes resulting in long-term economic self-sufficiency. Funding was awarded on a competitive basis based on NOFA criteria and the information contained in each PHAs application.

Form/Document	Title	Description
HUD-27061	Race and Ethnic Data Reporting Form	Race and ethnic data of the persons served by the Capital Fund Community Facility
HUD-50075.1	Annual Statement/Performance and Evaluation Report	Project Budget

3. Describe whether, and to what extent, the collection of information is automated?

The CFCF annual reports are collected through electronic means through pihoci.gov.

4. Duplication of Information

Information for CFCF facilities is not collected elsewhere.

5. Does the collection of information impact small businesses or other small entities?

This collection of information does not significantly impact small businesses or entities.

6. Describe consequences to federal program or policy if collection is not conducted or conducted less frequently.

HUD would not be able to ensure distribution and effective use of funds if this collection were not conducted. This is a one-time collection unless annual funds are renewed by Congress.

7. Explain any special circumstances – N.A.

8. Identify the date and page number of the Federal Register notice soliciting comments on the information.

HUD published a Notice of Proposed Information Collection for public comments in the *Federal Register*, Volume 78; No. 243, Page 76638, on December 18, 2013. No comments were received.

9. Explain any payments or gifts to respondents, other than remuneration of contractors or grantees.

No payments or gifts to respondents are provided.

10. Describe any assurance of confidentiality provided to respondents.

The information provided is not of a confidential nature.

11. Justify questions of a sensitive nature; such as sexual, religious beliefs and other matters commonly considered private. - The information collected does not contain questions of a sensitive nature.

12. Annual Reporting Burden

The annual reporting burden hours are based on the experience and estimated amount of time to report the requested information. The number of respondents is based on 19 PHAs nation-wide that were awarded funding under the program.

	Form/Document	No. of Respondents	Frequency	Total Responses	Hours per Response	Total Hours	Cost per hour	Total Cost
1	Two-page summary of development activity	19	1	19	.5	9.5	\$40.58	\$385.50
2	HUD-27061	19	1	19	0.25	4.75	\$40.58	\$192.75
3	HUD-50075.1	19	1	19	0.25	4.75	\$40.58	\$192.75
	Totals			19	1.00	19		\$771.00

13. Additional Cost to Respondents - There are no additional costs to respondents.

14. Annualized cost to the Federal Government - The estimated annualized cost to the Federal Government is based on the hourly rate of \$40.58, the 2013 General Pay Scale for a GS 14 Step 1, which represents the staff of HUD’s Office of Public Housing Investments (OPHI). This office primarily administers the Capital Fund Program. The total cost to the Federal government is \$1542.00.

15. Explain any program changes or adjustments.

This is a revision to a previously approved collection adapted for this competitive offering of funds. We are no longer reviewing applications from PHAs for this program. Instead, we are reviewing documents submitted annually by the 19 PHAs which received funding under the program. We are not reviewing the SF-LLL and SF-424 forms, which the PHAs no longer submit.

16. Publishing information - The results of this information collection will not be published.

17. OMB Expiration Date - HUD is not seeking approval to avoid displaying the OMB expiration date.

18. Certification of Paperwork Reduction Act Submission There is no exception to Item # 19 "Certification of Paperwork Reduction Act Submission."

B. Collections of Information Employing Statistical Methods.

The collection of information does not employ statistical methods.