

INSTRUCTIONS: Use this form when a single information collection document involves multiple reporting and recordkeeping requirements. The totals of the figures in cols. should be entered in item 13 of OMB-83-1: cols. (D) &/or (I) = 13a (respondent is only counted once); cols. F & I = 13b; cols. H & K = 13c.

TITLE OF INFORMATION COLLECTION DOCUMENT
Farmers' Market Promotion Program

OMB NO.
0581-0235

(F)Total/(D)Total = (E)Average (H)Total/(F)Total = (G)Average
(K)Total/(I)Total = (J)Average

DATE PREPARED

NOTE: The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.

January 10, 2014

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN							
SECTION OF REGS. (A)	DESCRIPTION (B)	FORMS NO (S) (If "none" so state) (C)	REPORTS					RECORDS		
			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)
7 USC 1621 & 7 USC 3001-3005	Project Proposal Narrative	None	1,500	1.0000	1,500.00	10.0000	15,000.00			0.00
	Project Proposal Narrative Form (Note: Burden hours included under the Project Proposal Narrative)	TM-29	0	1.0000	0.00		0.00			0.00
	Supplemental Budget Summary Form (Note: Burden hours included under the Project Proposal Narrative)	TM-30	0	1.0000	0.00		0.00			0.00
	AD-1047 Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions	AD-1047	200	1.0000	200.00	0.8300	166.00			0.00
	AD-1048 Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Lower Tier Covered Transactions	AD-1048	200	1.0000	200.00	0.4700	94.00			0.00
	AD-1049 Certification Regarding Drug-Free Workplace requirements (Grants) Alternative for Grantees Other Than Individuals	AD-1049	200	1.0000	200.00	1.1400	228.00			0.00
	Recordkeeping	None			0.00		0.00	200	0.500	100.00
SUBTOTAL					2,100.00	0	15,488.00	200.00		100.00
TOTAL OF ALL PAGES					2,900.00		20,888.00	200.00		100.00

TOTAL - COLUMNS "F" AND "I" = OMB 831, 13 b; COLUMNS "H" AND "K" = OMB 831, 13c				3,100.00	100	20,988.00			
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	Project Grant Agreement, Form AMS-33, United States Department of Agriculture, Agricultural Marketing Service, Agreement Face Sheet	AMS-33	200	1.0000	200.00	12.6700	2,534.00			0.00
	Project Progress Report	None	200	2.0000	400.00	4.0000	1,600.00			0.00
	Project Final Report	None	200	1.0000	200.00	6.3300	1,266.00			0.00
	SUBTOTAL				800.00		5,400.00			
	Forms & Burden Approved under other OMB Numbers									
	SF-270	SF-270	200	3.0000	600.00	1.0000	600.00			0.00
	SF-424 Application for Federal Assistance (Approved under OMB# 4040-0004)	SF-424	1,500	1.0000	1,500.00	1.1000	1,650.00			0.00
	SF-424B Assurances-Non-Construction Program (Approved under OMB# 0348-0007)	SF-424B	1,500	1.0000	1,500.00	0.2500	375.00			0.00
	SF-425 Federal Financial Report (Approved under OMB# 4040-0014) (replaces SF269A Financial Status Report (Short form) OMB# 0348-0038)	SF-425	200	7.0000	1,400.00	1.5000	2,100.00			0.00
	SUBTOTAL				0.00		0.00	0		0.00