## 2014 DFAS Vendor Pay/Contracting Office Customer Satisfaction Survey

## **Background Information**

This information is needed to help us with the statistical analysis for this survey. All of your responses are strictly anonymous.

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1.	Please select your current position O I work for a vendor that receives payment(s) from DFAS O I work at a contracting office O None of the above
2.	Which DFAS location primarily processes your Vendor Payments?  O Cleveland, OH  O Columbus, OH  O Europe  O Indianapolis, IN  O Japan  O Limestone, ME  O Rome, NY  O Do not know
3.	With what Services/Agencies has your organization contracted during the past 12 months?  (Mark all that apply)  O Army  O Navy  O Air Force  O Marine Corps  O Defense Logistics Agency  O Other DoD Component  O Not Applicable
4.	What is the total amount paid to your organization by DFAS in the past year? <i>(show only fovendors)</i> O Less than \$100,000  O \$100,000 to \$500,000  O \$500,000 to \$5,000,000  O Over \$5,000,000
5.	In the past year, about how many invoices per month did you submit to DFAS? <i>(show only for vendors)</i> O 0 to 50 per month O 50 to 250 per month O 250 to 500 per month

- O 500 to 1,000 per month
- O Over 1,000 per month
- 6. How many contracts have you submitted over the past 12 months in support of your organization? *(show only contractors)* 
  - O 0 to 50 per month
  - O 50 to 250 per month
  - O 250 to 500 per month
  - O 500 to 1,000 per month
  - O Over 1,000 per month

## **Customer Experiences**

Note: Items #7-19, 41-48 are standard questions that appear on all of the annual surveys	Strongly Disagree	Disagree	Neither	Agree	Strongly Agree	No Basis to Judge
7. I have adequate access to the DFAS staff for advice and assistance.	О	O	О	О	О	О
8. The DFAS staff keeps me informed about conditions and changes that affect me.	О	O	0	0	О	О
9. The DFAS staff is courteous.	О	O	О	О	О	О
10. The DFAS staff is knowledgeable.	О	O	О	О	О	О
11. Vendor Pay works with me to ensure I get what I need.	О	0	0	0	О	О
12. Vendor Pay products and services are delivered in a timely manner.	О	О	0	0	О	О
13. Vendor Pay products are accurate.	0	О	О	О	О	О
14. The DFAS staff provides reliable and consistent service.	О	О	О	0	О	О
15. Vendor Pay products and services meet my needs	О	О	О	0	О	О
16. I am satisfied with the appearance of websites, manuals, brochures and other materials containing Vendor Pay information.	О	O	О	О	О	0
17. I am satisfied with the content of websites, manuals, brochures and other materials containing Vendor Pay information.	О	О	0	О	О	0
18. I am satisfied with the availability of websites, manuals, brochures and other materials containing Vendor Pay information.	О	О	О	О	О	0
19. I am satisfied with the way the DFAS staff	О	O	О	0	О	О

handles problems or errors.						
20. DFAS pays my invoices accurately.	О	О	О	О	О	О
<ul><li>21. DFAS pays my invoices in accordance with the terms of my contract.</li><li>22. DFAS services improved from the previous year.</li></ul>	0	0	0	0	0	О

	Very Poor	Poor	Fair	Good	Very Good	No Basis to Judge
23. Overall, how would you rate the quality of services, products, and/or information you have received from the DFAS staff?	О	О	О	О	О	О

## **Customer Care Center**

- 24. Which number do you call to reach the Customer Care Center?
- O 1-800-553-0527 (Rome)
- O 1-800-756-4571 (Columbus)
- O 1-866-206-7628 (Cleveland)
- O 1-888-332-7366 (Indianapolis)
- O 0049-(0)361-411-6521/22 (Europe)
- O Do not know

	Very Dissatisfied	Dissatisfied	Neither	Satisfied	Very Satisfied	No Basis to Judge
How satisfied are you with each of the following aspects of the Customer Care Center:						
25. Ability of Customer Care Center Representatives to answer your questions	О	О	О	О	О	О
26. Courtesy of Customer Care Center Representatives	О	0	О	О	О	О
27. Hours of operation	О	О	О	О	О	О

	Γ	Γ	I	I	I					
28. Length of time on hold until a Representative assists you	О	О	О	О	О	О				
<i>myInvoice</i> myInvoice is a web-based application developed for the convenience of contractors doing business with the Department of Defense (DoD). myInvoice interactively provides information on invoices processed against DoD contracts that DFAS is responsible for paying. Invoice status and payment data provided by the payment systems is consolidated into myInvoice as the central repository. Note that data available within myInvoice is updated daily from payment systems.										
<ul> <li>29. Are you a current registered user of <i>myInvoice</i>?</li> <li>O Yes</li> <li>O No (If, No, skip to item 35)</li> <li>O Do not know (If, DNK, skip to item 35)</li> </ul>										
30. How many times have you logged in to <i>myInvoice</i> in the past 3 months?  O None O 1 - 5 times O 6 - 10 times O 11 - 25 times O More than 25 times										
31. How satisfied are you with <i>myInvoice</i> syste	m acces	ss and u	sage/ma	aneuver	ability?					
<ul> <li>O I do not use <i>myInvoice</i></li> <li>O Very Dissatisfied</li> <li>O Dissatisfied</li> <li>O Neither Dissatisfied nor Satisfied</li> <li>O Satisfied</li> <li>O Very Satisfied</li> </ul>										
32. In regards to <i>myInvoice</i> System Access/Usa identify your likes and dislikes (i.e., what w well for you), along with any suggestions for	orks we	ell for y	ou and		• .	-				
33. How satisfied are you with the invoice data	availab	le via <i>n</i>	ıyInvoic	ce?						

O I do not use *myInvoice*O Very DissatisfiedO Dissatisfied

<ul><li>O Neither Dissatisfied nor Satisfied</li><li>O Satisfied</li><li>O Very Satisfied</li></ul>
34. In regards to <i>myInvoice</i> Data Availability, please identify your likes and dislikes along with any suggestions for improvement. Providing your CAGE code here may assist us with research.
Wide Area Workflow (WAWF)
Wide Area Workflow (WAWF) is a secure web based system for electronic invoicing, receipt, and acceptance. WAWF allows government vendors to submit and track invoices and receipt/acceptance documents over the web and allows government personnel to process those invoices in a real-time, paperless environment. It is also the only application that will be used to capture the Unique Identification (UID) of Tangible Items information.
35. Are you a current registered user of WAWF?  O Yes
O No (If, No, skip to item 39) O Do not know (If, DNK, skip to item 39)
36. How often do you log in to WAWF?  O None O Daily O Weekly O Bi-Weekly O Monthly O Annually
<ul> <li>37. How satisfied are you with WAWF system access and usage/maneuverability?</li> <li>O I do not use WAWF</li> <li>O Very Dissatisfied</li> <li>O Dissatisfied</li> <li>O Neither Dissatisfied nor Satisfied</li> <li>O Satisfied</li> <li>O Very Satisfied</li> </ul>

works	gards to WAWF system access/usage, pleas s well for you and what does not work well ovement.		0 0			•	
Open Ho	ouses (Columbus Only)						_
		Not at all Helpful	Slightly Helpful	Moderately Helpful	Very Helpful	Essential	Have not Attended
-	have attended an Open House (held only lumbus), how helpful did you find it?	О	О	О	О	О	О
dislik	n have attended an Open House (held only a es (i.e., what works well for you and what e estions for improvement.						
Overall	Satisfaction						
0 V 1 O 1 O 2 O	all, how satisfied are you with DFAS produ Very Dissatisfied Dissatisfied Neither Satisfied Nor Dissatisfied Satisfied Very Satisfied	icts and	service	s?			
O M O M O A	do all your experiences with DFAS over th Much worse than expected Worse than expected As I expected Better than expected Much better than expected	e last yo	ear com	pare to	what yo	ou expe	cted?
43. If you	ı had a choice of service providers, would y Yes	you use	the DF	AS staff	f again?		

<ul> <li>44. If you had a choice of service providers, would you recommend the DFAS staff to others?</li> <li>O Yes</li> <li>O No</li> <li>O Not Sure</li> </ul>									
	Strongly Disagree	Disagree	Neither	Agree	Strongly Agree	No Basis to Judge			
45. I believe DFAS will use the results of this survey to improve its products and services.	О	О	О	O	О	О			
Comments  46. Use the following space to describe what the DFAS staff is doing well.									
47. Use the following space to describe what you wo	Julu IIII	. 10 300		10 Starr	Change				
48. Please provide your name, phone number, and email address if you would like DFAS to contact you after the survey closes in June regarding the comments that you provided in the open-ended questions. If no contact information is provided, your comments will remain anonymous.									
Your name:									
You phone number:									
Your e-mail address:									

O No O Not Sure