**Instrument 4  
performance reporting system data entry form**

**Measures of Demographics, Behaviors, Intentions, Perceived Effects**

**Collected at Program Entry**

|  |  |
| --- | --- |
| **REPORT PERIOD** | 2011 - 2012 |
| **Grantee:** | Enter grantee name |
| **Sub-awardee:** | Enter sub-awardee name |
| **Program:** | Enter program name |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | **Enter Count** |  |  |  | **Enter Count** |
| Total Entry Surveys Completed: | |  |  | Total Exempt from Sensitive Questions: | |  |
|  |  |  |  |  |  |  |
| Age | Age 10 |  |  | Gender | Male |  |
| Age 11 |  |  | Female |  |
| Age 12 |  |  |  |  |  |
| Age 13 |  |  | Orientation s | Straight |  |
| Age 14 |  |  | Gay or Lesbian |  |
| Age 15 |  |  | Bisexual |  |
| Age 16 |  |  | Transgender |  |
| Age 17 |  |  | Something Else/Not Decided |  |
| Age 18 |  |  | Missing |  |
| Age 19 |  |  | Total marked as LGBTQ |  |
| Age 20 |  |  |  |  |  |
| Age 21 or older |  |  | Grade | Grade 4 |  |
|  |  |  |  | Grade 5 |  |
| Hispanic | Yes - Mexican, Mexican American, Chicano/a |  |  | Grade 6 |  |
| Yes - Puerto Rican |  |  | Grade 7 |  |
| Yes - Cuban |  |  | Grade 8 |  |
| Yes - Another Hispanic, Latino/a or Spanish origin |  |  | Grade 9 |  |
| No |  |  | Grade 10 |  |
|  |  |  |  | Grade 11 |  |
| Race | American Indian or Alaska Native |  |  | Grade 12 |  |
| Asian |  |  | School doesn’t assign grades |  |
| Black or African American |  |  | Dropped out |  |
| Native Hawaiian or Other Pacific Islander |  |  | Working toward GED |  |
| White or Caucasian |  |  | HS grad, not enrolled in post-secondary |  |
| Missing |  |  | HS grad, enrolled in post-secondary |  |
| (s) indicates a sensitive question. | | | | | | |

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**Collected at Program Entry**

|  |  |
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| **REPORT PERIOD** | 2011 - 2012 |
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| **Program:** | Enter program name |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Enter Count** | | |
|  | All of the Time | Most of the Time | Some of the time | None of the time |
| Cared about doing well in school |  |  |  |  |
| Shared ideas or talked with a parent or guardian |  |  |  |  |
| Resisted or said no to peer pressure |  |  |  |  |
| Managed conflict without causing more conflict |  |  |  |  |
|  |  |  |  |  |
|  | Definitely | Probably | Probably not | Definitely not |
| Intend to have intercourse in next 6 months s |  |  |  |  |
|  |  |  |  |  |
|  | Yes | No |  |
| Ever had intercourse s |  |  |  |
| Ever been/gotten someone pregnant\* s |  |  |  |
|  |  | |  |
|  |  | |  |
| \* Report youth never having intercourse as “No”. |  | |  |
| (s) indicates a sensitive question. |  | |  |

**Measures of Demographics, Behaviors, Intentions, Perceived Effects**

**Collected at Program Entry**

|  |  |
| --- | --- |
| **REPORT PERIOD** | 2011 - 2012 |
| **Grantee:** | Enter grantee name |
| **Sub-awardee:** | Enter sub-awardee name |
| **Program:** | Enter program name |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Enter Count** | | | |
|  | 0 | 1 | 2 | 3+ |
| How many times been/gotten someone pregnant\* s |  |  |  |  |
|  |  |  |  |  |
|  | 0 | 1 | 2-3 | 4+ |
| Number of people with whom had intercourse in past 3 months\* s |  |  |  |  |
|  |  |  |  |  |
|  | All of the time | Most of the time | Some of the time | None of the time |
| How often used birth control in past three months\*\* s |  |  |  |  |
| How often used a condom in past three months\*\* s |  |  |  |  |
|  |  |  |  |  |
| Knew how to manage stress |  |  |  |  |
| Managed money carefully |  |  |  |  |
| Had friendships that kept them out of trouble |  |  |  |  |
| Were respectful toward others |  |  |  |  |
|  |  |  |  |  |
| \* Report youth never having intercourse as “0”. |  |  |  |  |
| \* \*Reported only for those who had intercourse within past three months.  (s) indicates a sensitive question. |  |  |  |  |

**Measures of Demographics, Behaviors, Intentions, Perceived Effects**

**Collected at Program Exit**

|  |  |
| --- | --- |
| **REPORT PERIOD** | 2011 - 2012 |
| **Grantee:** | Enter grantee name |
| **Sub-awardee:** | Enter sub-awardee name |
| **Program:** | Enter program name |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | **Enter Count** |  |  |  | **Enter Count** |
| Total Exit Surveys Completed: | |  |  | Gender | Male |  |
|  |  |  |  |
| Age | Age 10 |  |  | Female |  |
| Age 11 |  |  |
| Age 12 |  |  |  |  |  |
| Age 13 |  |  | Grade | Grade 4 |  |
| Age 14 |  |  | Grade 5 |  |
| Age 15 |  |  | Grade 6 |  |
| Age 16 |  |  | Grade 7 |  |
| Age 17 |  |  | Grade 8 |  |
| Age 18 |  |  | Grade 9 |  |
| Age 19 |  |  | Grade 10 |  |
| Age 20 |  |  | Grade 11 |  |
| Age 21 or older |  |  | Grade 12 |  |
|  |  |  |  | School doesn’t assign grades |  |
| Hispanic | Yes - Mexican, Mexican American, Chicano/a |  |  | Dropped out |  |
| Yes - Puerto Rican |  |  | Working toward GED |  |
| Yes - Cuban |  |  | HS grad, not enrolled in post-secondary |  |
| Yes - Another Hispanic, Latino/a or Spanish origin |  |  | HS grad, enrolled in post-secondary |  |
| No |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Race | American Indian or Alaska Native |  |  |  |  |  |
| Asian |  |  |  |  |  |
| Black or African American |  |  |  |  |  |
| Native Hawaiian or Other Pacific Islander |  |  |  |  |  |
| White or Caucasian |  |  |  |  |  |
| Missing |  |  |  |  |  |

**Measures of Demographics, Behaviors, Intentions, Perceived Effects**

**Collected at Program Exit**

|  |  |
| --- | --- |
| **REPORT PERIOD** | 2011 - 2012 |
| **Grantee:** | Enter grantee name |
| **Sub-awardee:** | Enter sub-awardee name |
| **Program:** | Enter program name |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Enter Count** | | | | | |
| Enter the count of respondents who report the program made them more, or less, likely to exhibit the following adult behaviors or sexual activities. | Much more likely | Somewhat more likely | About the same | Somewhat less likely | Much less likely | Will Abstain |
| Resist or say no to peer pressure |  |  |  |  |  |  |
| Know how to manage stress |  |  |  |  |  |  |
| Manage conflict without causing more conflict |  |  |  |  |  |  |
| Form positive friendships that keep them out of trouble |  |  |  |  |  |  |
| Be respectful toward others |  |  |  |  |  |  |
| Make plans to reach goals |  |  |  |  |  |  |
| Care about doing well in school |  |  |  |  |  |  |
| Get a steady job after finishing school |  |  |  |  |  |  |
| Share ideas or talk with a parent or guardian |  |  |  |  |  |  |
| Make healthy decisions about drugs and alcohol |  |  |  |  |  |  |
| Get more education after high school |  |  |  |  |  |  |
| Manage money carefully |  |  |  |  |  |  |
| Be the best they can be |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Have intercourse in the next 6 months |  |  |  |  |  |  |
| Use birth control in the next 6 months |  |  |  |  |  |  |
| Use a condom in the next 6 months |  |  |  |  |  |  |
| Abstain from sex in the next 6 months |  |  |  |  |  |  |

**Measures of Demographics, Behaviors, Intentions, Perceived Effects**

**Collected at Program Exit**

|  |  |
| --- | --- |
| **REPORT PERIOD** | 2011 - 2012 |
| **Grantee:** | Enter grantee name |
| **Sub-awardee:** | Enter sub-awardee name |
| **Program:** | Enter program name |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Enter Count** | | | | |
| Enter the count of respondents who assessed their program experience according to the scale to the right. | All of the time | Most of the time | Some of the time | A little of the time | None of the time |
| Felt interested in program sessions and classes |  |  |  |  |  |
| Felt the material presented was clear |  |  |  |  |  |
| Found discussions or activities helped to learn program lessons |  |  |  |  |  |
| Felt respected as a person |  |  |  |  |  |
| Were picked on, teased, or bullied |  |  |  |  |  |
| Had a chance to ask questions about program topics and issues |  |  |  |  |  |
|  |  |  |  |  |  |
| Witnessed people being picked on, teased, or bullied because people thought they were LGBT |  |  |  |  |  |
| Witnessed people being picked on, teased, or bullied because of their race or ethnic background |  |  |  |  |  |

**Measures of Attendance, Reach, and Dosage**

|  |  |
| --- | --- |
| **REPORT PERIOD** | 2011 - 2012 |
| **Grantee:** | Enter grantee name |
| **Sub-awardee:** | Enter sub-awardee name |
| **Program:** | Enter program name |

|  | **Enter Count** | |
| --- | --- | --- |
| m | *Enter the number of youth during the 2011 – 2012 program year who:* | |
| Program Setting | Attended at least one program session |  |
| Attended a session in a school setting |  |
| Attended a session in a community-based organization |  |
| Attended a session in a clinic |  |
| Attended a session in a foster care setting |  |
| Attended a session in a juvenile detention center |  |
| Attended a session in another setting |  |
| Reach | *Mark an “X” in the cell for the program if more than 50% of youth were:* | |
| In foster care |  |
| Homeless or runaway |  |
| Living with HIV/AIDS |  |
| Pregnant or parenting |  |
| LGBTQ |  |
| In adjudication systems |  |
| In residential treatment for mental health issues |  |
| Have trouble speaking or understanding spoken English |  |
| Attendance | *Enter the appropriate count below* | |
| The number of youth completing at least 75% of scheduled program hours |  |

**Measures of Attendance, Reach, and Dosage**

|  |  |
| --- | --- |
| **REPORT PERIOD** | 2011 - 2012 |
| **Grantee:** | Enter grantee name |
| **Sub-awardee:** | Enter sub-awardee name |
| **Program:** | Enter program name |
|  |  |

|  |  |  |
| --- | --- | --- |
| Enter a unique identifier for each cohort that received the program during this reporting period. | Did the cohort complete the program during the reporting period (Y/N)? | For those cohorts that completed the program during the reporting period, how many hours of programming, overall, were delivered? |
| Cohort-1 |  |  |
| Cohort-2 |  |  |
| Cohort-3 |  |  |
| Cohort-4 |  |  |
| Cohort-5 |  |  |
| Cohort-6 |  |  |
| Cohort-7 |  |  |
| Cohort-8 |  |  |
| Cohort-9 |  |  |
| Cohort-10 |  |  |
| Cohort-11 |  |  |
| Cohort-12 |  |  |
| Cohort-13 |  |  |
| Cohort-14 |  |  |
| Cohort-15 |  |  |
| Cohort-16 |  |  |
| Cohort-17 |  |  |
| Cohort-18 |  |  |
| Cohort-19 |  |  |
| Cohort-20 |  |  |
| Cohort-21 |  |  |
| Cohort-22 |  |  |
| Cohort-23 |  |  |
| Cohort-24 |  |  |
| Cohort-25 |  |  |

**Measures of Implementation Challenges and Needs for Technical Assistance**

|  |  |
| --- | --- |
| **REPORT PERIOD** | 2011 - 2012 |
| **Grantee:** | Enter grantee name |
| **Sub-awardee:** | Enter sub-awardee name |

|  |  |  |  |
| --- | --- | --- | --- |
| Use the scale at the right to indicate how sub-awardee assessed the implementation challenges below. | Not a Problem | Somewhat a problem | A serious problem |
| Recruiting youth |  |  |  |
| Keeping youth engaged |  |  |  |
| Getting youth to attend regularly |  |  |  |
| Recruiting qualified staff |  |  |  |
| Ensuring facilitators understand content |  |  |  |
| Covering program content |  |  |  |
| Staff turnover |  |  |  |
| Negative peer reactions |  |  |  |
| Youth behavioral problems |  |  |  |
| Natural disasters |  |  |  |
| Program facilities |  |  |  |
|  |  |  |  |
| Use the scale at the right to indicate if the sub-awardee has expressed interest in receiving TA for the implementation factors below. | No Interested | Somewhat Interested | Very Interested |
| Recruiting youth |  |  |  |
| Keeping youth engaged in program sessions |  |  |  |
| Getting youth to attend regularly |  |  |  |
| Recruiting qualified staff |  |  |  |
| Training facilitators |  |  |  |
| Retaining staff |  |  |  |
| Minimizing negative peer reactions |  |  |  |
| Addressing youth behavioral issues |  |  |  |
| Other |  |  |  |

**Measures of Structure, Cost, Support for Program Implementation**

|  |  |
| --- | --- |
| **REPORT PERIOD** | 2011 - 2012 |
| **Grantee:** | Enter grantee name |
|  |  |
| **PREP Funding** | **Amt** |
| Total PREP funding awarded for the 2011 – 2012 program year | $ |
| Funding allocated to sub-awardees for program services | $ |
| Funding allocated for program services by a state agency | $ |
| Funding allocated for training/TA/eval/monitoring conducted at the grantee level | $ |
| Funding retained for administrative purposes at the grantee level | $ |
|  |  |
| **Grantee Staffing** | **Count** |
| Grantee staff involved in overseeing PREP |  |
| Grantee FTEs involved in overseeing PREP |  |
|  |  |
| **Training and Quality Monitoring** | **(Y/N)** |
| Grantee observed program delivery to monitor quality and fidelity to program models |  |
| Grantee conducted training of facilitators who deliver the program (or of other staff who might train facilitators) |  |
| Grantee provided technical assistance to support program implementation |  |

**Measures of Structure, Cost, Support for Program Implementation**

|  |  |
| --- | --- |
| **REPORT PERIOD** | 2011 - 2012 |
| **Grantee:** | Enter grantee name |
| **Sub-awardee:** | Enter sub-awardee name |
|  |  |
| PREP Award Amount | $ |
| Is subawardee new for the 2011 – 2012 program year? | Y/N |
| Number of PREP facilitators working for sub-awardee | Count |
| Number of PREP facilitators trained | Count |
| Number of PREP facilitators observed once | Count |
| Number of PREP facilitators observed twice | Count |
| Number of PREP facilitators observed more than twice | Count |
| Non-PREP funding received during this report period | $ |
|  |  |

**Measures of Structure, Cost, Support for Program Implementation**

|  |  |
| --- | --- |
| **REPORT PERIOD** | 2011 - 2012 |
| **Grantee:** | Enter grantee name |
| **Sub-awardee:** | Enter sub-awardee name |
| **Program:** | Enter program name |

| Program Delivery | |
| --- | --- |
| Enter the number of intended program delivery hours | Count |

|  |  |  |
| --- | --- | --- |
| Indicate which, if any, of the following youth groups are target populations for the subawardee’s program | | |
| Target Population | Youth in foster care | Y / N |
| Homeless or runaway youth | Y / N |
| Youth living with HIV/AIDS | Y / N |
| Pregnant or Parenting youth | Y / N |
| Hispanic / Latino youth | Y / N |
| African American youth | Y / N |
| Native American youth | Y / N |
| LGBTQ youth | Y / N |
| Youth in adjudication systems | Y / N |
| Male youth | Y / N |
| Youth in high-need geographic areas | Y / N |
| Out of school / dropout youth | Y / N |
| In residential treatment for mental health issues | Y / N |
|  | | |
| Indicate which of the following adult preparation topics are covered by the program. | | |
| Adult Preparation Topics | Healthy Relationships | Y / N |
| Adolescent Development | Y / N |
| Financial Literacy | Y / N |
| Parent Child Communication | Y / N |
| Educational and Career Success | Y / N |
| Healthy Life Skills | Y / N |