

Instructions and Definitions
Animal and Vegetable Fats and Oils (Consumption and Stocks) (M311M)

1. Scope of survey

- a. This survey covers all establishments consuming fats and oils in the production of inedible products.

2. Figures to be reported

- a. Companies with more than one establishment consuming the products covered by this survey are requested to complete a separate report form for each location. If you have not received a separate form for each of your establishments, please write if you need more forms.
- b. If you also produce or refine fats and oils, you should complete Form M311N, "Monthly Report of Producers and Consumers", rather than this form. Please notify us if you are a producer as well as a consumer, and we will send you the correct report form.
- c. *Stocks* – Report stocks as of the last day of the reporting month.

Include –

1. All stocks physically located at this plant site whether for your own account or for the account of others, including government agencies, etc.
2. Any stocks which are in transit to this establishment on the last day of the reporting month.

Exclude –

1. **Quantities owned but stored elsewhere such as public or private warehouses not located at the processing location. These stocks should be reported for each location on Form M311H, "Animal and Vegetable Fats and Oils (Warehouse Stocks)". If you are not filling a Form M311H for such locations, please notify us and we will send you the necessary forms.**
2. **Note** – If storing large quantities of fats and oils (in excess of 50,000 lbs.) at locations other than this plant site, please enter the name of the warehouse or other site at which the stocks are held in the "Remarks" section of the report form.

d. *Soap manufacturers* –

1. *Report* –

- a. Consumption of fats and oils directly in soap

2. **Note** – This report considers the production of glycerin by soap manufacturing processes as a secondary product. If you produce glycerin, you should report on Form M311N rather than this form.

3. *Do not report* –

- a. Consumption of fats and oils in fatty acids if fat splitting operations are merely the first step in the production of soap at this establishment.
- b. **If this company also produces crude vegetable oils, it is required to file a report on Form M311J, "Oilseeds, Beans, and Nuts, Monthly Report of Primary Processors." If you are not receiving Form 311J each month for your crude oil mill operations, please notify us and we will send you the necessary report forms.**

3. Unit of Measure – Report all quantities in thousands of pounds.

4. Definitions – The product detail for this survey is defined according to standard nomenclature for this industry.