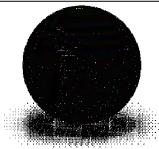
## **ATTACHMENT A**

## **RURAL ESTABLISHMENT INNOVATION SURVEY**









## National Survey of Business Competitiveness





Sponsored by:

**Economic Research Service US Department of Agriculture** 

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What is your job title?					
			job title		
Approximately what year did the busir	ness at this locatio	on begin ope	erating?		
year					
What is the main product or service at	this business loca	ntion?			
Does this business have only one locati	ion or more than	one locatio	n?		
$\square_1$ Only one location $ o$ <b>Skip to quest</b>	ion 5				
$\square_2$ More than one location					
<b>4a.</b> (If more than one location) Is th location?	nis location the bu	ısiness's hea	adquarters o	or is it a brar	nch
$\square_1$ Headquarters $\square_2$ Branch location					
How important is each of these factors appropriate level of importance for each	_	business in t	this commu	nity? (Check	(the
	Not	Somewhat	Very	Not	Don't
Factor	important	important	important	applicable	know
. Owner-ties to area	□₁	$\square_2$	$\Box_3$	$\square_4$	$\square_5$
b. Availability of low-cost labor	$\square_1$	$\square_2$	$\square_3$	$\square_4$	$\square_5$
c. Available skilled labor pool	□1	$\square_2$	$\square_3$	$\square_4$	$\square_5$
d. Access to transportation	□1	$\square_2$	$\square_3$	$\square_4$	$\square_5$
e. Access to broadband or high speed	internet $\square_1$	$\square_2$	$\square_3$	$\square_4$	$\square_5$
f. Access to material inputs	□1	$\square_2$	$\square_3$	$\square_4$	$\square_5$
g. Access to customers	□1	$\square_2$	$\square_3$	$\square_4$	$\square_5$
h. Government incentives	□1	$\square_2$	$\square_3$	$\square_4$	$\square_5$
i. Low taxes	□1	$\square_2$	$\square_3$	$\square_4$	$\square_5$
j. Strong or growing local economy	□₁	$\square_2$	$\square_3$	$\square_4$	$\square_5$

5a.	(Check the appropriate level of importance for	e place to wo	ork?			
	Factor	Not important ▼	Somewhat important	Very important ▼	Not applicable	Don't know ▼
	<ul> <li>a. Opportunities for outdoor recreation</li> <li>b. Scenic beauty (e.g., natural or architectural conditions of conditions of</li></ul>	ll) □ <sub>1</sub> □ <sub>1</sub> □ <sub>1</sub>	$ \begin{array}{c} \square_2\\ \square_2\\ \square_2\\ \square_2\\ \square_2\\ \square_2 \end{array} $	$ \begin{array}{c} \square_3\\ \square_3\\ \square_3\\ \square_3\\ \square_3\\ \square_3 \end{array} $	$ \Box_4 $	$\Box_5$ $\Box_5$ $\Box_5$ $\Box_5$ $\Box_5$
6.	What was the average number of employees part-time workers at this location?  # of employees	on your pa	yroll in 201	2, including	g all full-time	and
	6a. Were there workers at this business, I contractors, or temporary workers?  □₁ Yes	NOT ON YO	UR PAYROI	L in 2012, s	such as indep	enden
	<ul><li>□<sub>2</sub> No → Skip to question 7</li><li>6b. (If yes) What was the average # of workers</li></ul>	number of	such worke	rs in 2012?	•	
7.	During the past 12 months, did this business			ſ		О
	a. Offer a health insurance option for any employees					$ \begin{bmatrix}                                    $
8a.	How many employees are managers at this looversee operations.)	ocation? (/	Managers a	re workers i	who direct or	
	# of managers					
8b.	How many employees are professionals? (Proaccountants)	ofessionals	are employ	ees such as	engineers, or	•
	# of professionals					

9.	For 2012, what is your best estimat location?	e of the average	e hourly wa	ge for non-sala	ried worke	rs at this
	average hourly wage					
	☐ Check here if you do not have an	y non-salaried w	vorkers.			
10.	In 2012, at this location, what perce categories? (Please answer in eithe 100%.)			_	•	equal
	Occupational category			Number Employe ▼	11	ent of oyees
	<ul> <li>a. Management and profe</li> <li>b. Services</li> <li>c. Sales and office support</li> <li>d. Natural resources, construe.</li> <li>e. Production, transportation, and</li> </ul>	tuction, and m	aintenance			, % % % %
10a.	For each occupational category what the appropriate level of education for				eded in 201	2? (Check
	Occupational category	Less than high school or no specific education	or GED	At least Assoc degree/ vocational certification	college degree	More than four-year college degree
	<ul><li>a. Management and professional .</li><li>b. Services</li><li>c. Sales and office support</li><li>d. Natural resources, construction,</li></ul>	□ <sub>1</sub> □ <sub>1</sub>	$lackbox{$\displaystyle\square_2$} \ lackbox{$\displaystyle\square_2$} \ lackbox{$\displaystyle\square_2$} \ lackbox{$\displaystyle\square_2$} \ lackbox{$\displaystyle\square_2$} \ \lackbox{$\displaystyle\square_2$} \ $\displaystyle$	▼ □ <sub>3</sub> □ <sub>3</sub>	lack lac	□ <sub>5</sub> □ <sub>5</sub> □ <sub>5</sub>
	maintenancee. Production, transportation, and	□1	$\square_2$	$\square_3$	$\square_4$	$\square_5$
	material moving		$\square_2$	$\square_3$	$\square_4$	$\square_5$
11.	Is any part of the workforce unionize	zed or covered k	y a collecti	ve bargaining a	greement?	
	$\square_1$ Yes $\square_2$ No					
12.	In the last 3 years, how difficult has including managers and profession		qualified ap	pplicants for yo	ur workford	e, not
	$\square_1$ Very difficult $\square_2$ Somewhat difficult $\square_3$ Not difficult $\rightarrow$ <b>Skip to question</b>	n 13				

	12a. (If very or somewhat difficult) Why has it been difficult to find qualified applic workforce? Is it	ants for your
	Yes	No
	a. Quality of the labor pool $\square_1$	▼   □ <sub>2</sub>
	b. Increases in required skills and knowledge $\square_1$	
	c. Insufficient number of workers available locally	$\square_2$
	d. Limited interest among job seekers for openings at this business $\square_1$	$\square_2$
13.	Does this business have written position descriptions?	
	$\square_1$ Yes	
	$\square_2$ No $\rightarrow$ Skip to question 14	
	<b>13a.</b> Are training requirements documented in those position descriptions?	
	□₁ Yes	
	$\square_2$ No $\rightarrow$ Skip to question 14	
	13b. Does this business track whether employees complete or if they have	already
	completed these training requirements?	
	□ <sub>1</sub> Yes	
	$\square_2$ No	
14.	Are the following technologies currently used at this business?	N.a.
	Yes ▼	No ▼ If no, skip
	a. Personal computers/laptops, not including smartphones $\square_1$	$\Box_2 \rightarrow to$
		question
	b. Broadband or high speed internet $\square_1$	$\sqcup_2$
	c. Sale of products or services over the internet (e-commerce) $\square_1$	$\square_2$
	d. Supplies purchased over the internet (e-procurement) $\square_1$	$\square_2$
	e. Web advertising $\square_1$	$\square_2$
	f. Direct e-mail marketing $\square_1$	$\square_2$
	g. Social media (e.g., LinkedIn or Facebook) $\square_1$	$\square_2$
	h. Business issued smartphones to employees $\square_1$	$\square_2$
	i. RFID readers, barcode or optical scanners (e.g., Radio Frequency Identification) $\square_1$	$\square_2$
	j. Computer software specifically designed for your business or industry $\square_1$	$\square_2$
	k. An integrated enterprise resource planning system (e.g., SAP or Microsoft	<b>—</b> 2
	Dynamics, or Oracle Applications that include accounting, logistics,	
	human resources, sales management, along with other functions) $\square_1$	$\square_2$
	I. Stand alone supply chain, logistics management software $\square_1$	$\square_2$
	m. Stand alone customer relationship management software $\square_1$	$\square_2$

15.	What percent of the sale of products or services con	nes from the interne	t?	
	☐ Check here if you do not sell any products or servi	ces over the internet.		
	% of sales from internet			
16.	What percent of your workforce, not including mand daily basis?	agers and profession	als, uses com	outers on a
	% of workforce use a computer			
<b>17.</b>	Which of the following factors have limited this bus	iness's use of inform	ation and	
	communications technology?		Yes	No
			▼	▼
	a. The cost of equipment and software		□₁	$\square_2^{\ \ I}$
	b. The cost of information and communications ser			$\square_2$
	c. Lack of access to adequate broadband or high sp	eed internet	□1	$\square_2$
	d. Lack of knowledge			$\square_2$
	e. Difficulty integrating new technologies into the co	urrent way		
	you do business	······································	□1	$\square_2$
10				
<b>18</b> .	Businesses obtain information about new opportun	-	doing things f	rom many
	sources. Which sources have been most valuable fo			
			all Somewhat	, i
	Sources of new information	valuabl	e valuable —	valuable   ▼
	a. Suppliers	<b>V</b>	$\square_2$	<b>v</b> □ <sub>3</sub>
	b. Customers	<del>-</del>	$\square_2$	
	c. Other business people in your industry	-	$\square_2$	$\square_3$
	d. Other business people NOT in your industry	<del>=</del>	$\square_2$	
	e. Business/trade association conferences or public		$\square_2$	
	f. Your own employees	-	$\square_2$	$\square_3$
	g. Media (e.g., newspapers, television, internet)		$\square_2$	$\square_3$
	h. Private consultants			$\square_3$
	i. University extension, community colleges, or bus	=		$\square_3$
	ii. Oniversity extension, community coneges, or sus	=1	<b>—</b> 2	<b>—</b> 3
19.	Of the sources identified as very valuable, where are	e they located?		
	la.	Outside sementuritu	Davis and a	
	In your	Outside community within a	Beyond a reasonable	Not
	commur		drive	Applicable
	▼	▼	<b>▼</b>	<b>V</b>
	a. Suppliers providing valuable information $\square_1$	$\square_2$	$\square_3$	$\square_4$
	b. Customers providing valuable information $\square_1$	$\square_2$	$\square_3$	$\square_4$
	c. Other business people in your industry			
	providing valuable information $\square_1$	$\square_2$	$\square_3$	$\square_4$
	d. Other business people NOT in your	_	-	
	industry providing valuable information $\square_1$	$\square_2$	$\square_3$	$\square_4$

20.	Approximately what percent of 2012 final shipments or billed services went to customers (Total should equal 100%.)
	☐ Check here if you did not have any sales in 2012.
	<ul> <li>a. Locally, within a reasonable drive</li></ul>
21.	Was this location in business in 2007?
	$\square_1$ Yes $\square_2$ No $\rightarrow$ Skip to question 22
	<b>21a.</b> What is your best guess of the percent of <b>2007</b> final shipments or billed services that went to customers ( <i>Total should equal 100%</i> .)
	☐ Check here if you did not have any sales in 2007.
	<ul> <li>a. Locally, within a reasonable drive</li></ul>
22.	In 2012, what percent of goods and services sold by this business were sold to (Total should equal 100%.)
	☐ Check here if you did not have any sales in 2012.
	a. Other businesses
23.	Is the current market for your products or services
	☐ <sub>1</sub> Growing ☐ <sub>2</sub> Stable ☐ <sub>3</sub> Declining ☐ <sub>4</sub> Mixed (i.e., some are declining, others growing) ☐ <sub>5</sub> Uncertain
24.	Does this business require employees to document good work practices and lessons learned?
	□₁ Yes □₂ No

<b>25</b> .	How often does this business monitor customer satisfaction througous customer satisfaction surveys, focus groups, or other methods?	gh analysis	of comp	laints,
	$\square_1$ Never $\square_2$ Occasionally $\square_3$ Regularly			
26.	How often are processes changed to fix problems indentified through	ugh custom	er comp	laints?
	$\square_1$ Never $\square_2$ Occasionally $\square_3$ Regularly			
<b>27.</b>	In the last 3 years did this business			
		Yes	No	Not applicable
	<ul><li>a. Produce any new or significantly improved goods</li><li>b. Provide any new or significantly improved services</li><li>c. Introduce new or significantly improved methods</li></ul>		$\square_2$ $\square_2$	$\square_3$ $\square_3$
	of manufacturing or producing goods or services	□1	$\square_2$	$\square_3$
	d. Introduce new or significantly improved logistics, delivery, or distribution methods for your inputs, goods, or services	. □1	$\square_2$	$\square_3$
	e. Introduce new or significantly improved support activities for your processes	□1	$\square_2$	$\square_3$
	f. Introduce new or significant improvements in your marketing methods	□1	$\square_2$	$\square_3$
28.	In the last 3 years, did this business have any improvement or inno	vation acti	vities th	at were
	a. Abandonedb. Incomplete			No ▼ □ <sub>2</sub> □ <sub>2</sub>
<b>29</b> .	•	_	Ц1	<b>L</b> 2
<b>2</b> 3.	Did you check "Yes" to any answers in question 27 or question 2	0?		
Г	$\square_1$ Yes $\rightarrow$ Skip to question 30 on the next page $\square_2$ No			
L,	29a. Please tell us why improvement or innovation activities have possible.	ve not beer	necess	ary or

If you answered 'yes' to question 29, continue to question 30 on the next page.

If you answered 'no' to question 29 and answered 29a, skip to question 35 on page 11.

30.	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,					
	following improvements?		Na			
		Yes	No   ▼			
	a. Improved performance	□₁	$\square_2$			
	b. More user-friendly		$\square_2$			
	c. Reduced costs	<del>-</del>				
	d. New features	-				
	e. New service capabilities	-				
31.	In the last 3 years, did this business start selling any new or significantly imposervices before your competitors in at least one of your markets? (Include a pavailable in another market.)	_				
	□ <sub>1</sub> Yes					
	<del>-</del>					
	□ <sub>2</sub> No					
	□ <sub>3</sub> Uncertain					
	services? (If none, enter zero.)%					
<b>33</b> .	In the last 3 years, did this business engage in any of the following innovation					
		Yes	No ▼			
	a. In-house research and development (R&D) to increase knowledge	<b>V</b>	•			
	or devise innovations	□₁	$\square_2$			
	b. Purchase research and development (R&D) from research organizations		—2			
	or other branches of this business	□₁	$\square_2$			
	c. Conduct in-house design activities to improve aesthetics		—2			
	of product or packaging	□₁	$\square_2$			
	d. Purchase design services		$\Box_2$			
	e. Purchase machinery, equipment, computers or software	—1	<b>—</b> 2			
	to implement innovations	П1	$\square_2$			
	f. Purchase or license patents or inventions to implement innovations		$\Box_2$			
	g. Purchase knowledge or expertise to implement innovations					
	h. Plan, engineer, design, or conduct other development work	<b>—</b> 1	<b>L</b> 2			
	to implement innovations	□.	$\square_2$			
	i. Train staff to develop or introduce innovations		$\square_2$			
	·	⊔1	<b>山</b> 2			
	j. Market research, advertising, and other marketing activities linked	П				
	to implementing innovations	⊔1	$\square_2$			

<b>34.</b>	be used to	ikely is it th	at these tu	inas woula
		Not at all likely ▼	Probably ▼	Most definitely ▼
	<ul> <li>a. Provide additional training of employees</li> <li>b. Repay debt</li></ul>	□ <sub>1</sub> □ <sub>1</sub> □ <sub>1</sub>	$ \Box_2 $ $ \Box_2 $ $ \Box_2 $ $ \Box_2 $	$ \begin{array}{c} \square_3\\ \square_3\\ \square_3\\ \square_3 \end{array} $
<b>35</b> .	Does this business produce products or provide services in any o	of the five g	reen sector	No
	<ul> <li>a. Produce renewable energy</li> <li>b. Increase energy efficiency</li> <li>c. Conserve natural resources</li> <li>d. Prevent, reduce, or clean up pollution</li> <li>e. Produce clean transportation fuels</li> </ul>		$\square_1$ $\square_1$	$ \begin{array}{c c}                                    $
36.	In the last 3 years did this business participate in any patent app $\Box_1 \text{ Yes}$ $\Box_2 \text{ No } \rightarrow \text{ Skip to question 37}$ $\Box_3 \text{ Don't know } \rightarrow \text{ Skip to question 37}$	olications?		
	<b>36a</b> . In the last 3 years how many patent applications did this	business pa	articipate in	1?
	# of patent applications			
	36b. In the last 3 years how many patent applications were su	iccessful?		
	# of successful patent applications			
<b>37</b> .	In the last 3 years did this business		Yes ▼	No ▼
	<ul> <li>a. Register an industrial design</li> <li>b. Register a trademark</li> <li>c. Produce materials eligible for copyright</li> <li>d. Use trade secret protections (e.g. non-disclosure agreements</li> </ul>		□1	$\Box_2$ $\Box_2$
	non-compete clauses or sought remedies for misappropriatio		□₁	$\square_2$

<b>38</b> .		ring the economic recession (2008-2009) period, to what extesources to innovate?	ent did this b	ousiness co	mmit
		Increased resources for innovation activities There was no change in innovation resources Delayed or decreased resources for innovation Not applicable, e.g. not in business at that time			
<b>39</b> .		mpared to 2012, in this current year (2013) would you say res siness have been	ources for i	nnovation	at this
		Increased  Kept the same  Decreased			
<b>40</b> .	٥١	ver the last three years has this business		Yes	No
41.		Increased variety of goods or services offered		$egin{array}{cccccccccccccccccccccccccccccccccccc$	▼
	mı	uch of a problem it is for this business's ability to compete.	Not a	A minor	A major
		Factor	problem		problem
	a. b. c. d. e.	Zoning or development regulations  Vitality of local economy  Access to financial, legal, and other business services  Access to equipment and software suppliers  Access to training courses		$\Box_2$ $\Box_2$ $\Box_2$ $\Box_2$ $\Box_2$ $\Box_2$	□ <sub>3</sub> □ <sub>3</sub> □ <sub>3</sub> □ <sub>3</sub> □ <sub>3</sub>
	f. g. h. i. j. k.	Access to transportation/freight forwarding facilities and services		$ \begin{array}{c} \square_2\\ \square_2\\ \square_2\\ \square_2\\ \square_2\\ \square_2\\ \square_2 \end{array} $	$ \begin{array}{c} \square_3\\ \square_3\\ \square_3\\ \square_3\\ \square_3\\ \square_3 \end{array} $
	l. m. n.	Quality of primary and secondary schools  Environmental regulations	□1	$\square_2$ $\square_2$ $\square_2$	$\square_3$ $\square_3$ $\square_3$

42.	но	w involved	in promoting	business are t	the followi	ng institutio	ons in your co	ommunity?		
						Not at al active/ Not preser	Somewhat	Very active	Don't know ▼	
		<ol> <li>Village</li> <li>Count</li> <li>Region</li> </ol>	e, town or city y nal or multi-co	opment effort bunty g., Chamber of		□ <sub>1</sub>	$ \Box_2 $ $ \Box_2 $ $ \Box_2 $ $ \Box_2 $	$ \Box_{3} $ $ \Box_{3} $ $ \Box_{3} $ $ \Box_{3} $	$ \Box_4 $ $ \Box_4 $ $ \Box_4 $ $ \Box_4 $	
		business Communit Local inves	ty foundations	tension suppo	organizatio	ons $\square_1$	$\square_2$ $\square_2$ $\square_2$ $\square_2$	$ \begin{array}{c} \square_3\\ \square_3\\ \square_3\\ \square_3 \end{array} $	$ \begin{array}{c} \square_4 \\ \square_4 \\ \square_4 \\ \square_4 \end{array} $	
<b>42</b> a.	Ho	w much civ	ric leadership	does THIS bus	iness prov	ide in the co	ommunity?			
43.	□ <sub>2</sub> □ <sub>3</sub> <b>Do y</b> □ <sub>1</sub>	Yes	_	anding of the o		hat led to tl	he founding (	of this busin	ess?	
	<ul> <li>□<sub>2</sub> No → Skip to question 44 on the next page</li> <li>43a. (If Yes) Was the business originally founded around a new or customized product or service that was created by one of the founders of the business?</li> </ul>									
	$\square_1$ Yes $\square_2$ No $\rightarrow$ Skip to question 44 on the next page $\square_3$ Don't know $\rightarrow$ Skip to question 44 on the next page									
	43b. (If Yes) Thinking about this new or customized product or service, why was it originally developed?								as it	
			$\square_2$ One of th	ne founders cre ne founders cre ne founders ide	eated it fo	use at a pr	evious job or	business		

44. The final section of the survey is to assess which types of government or government-sponsored programs are the most helpful to businesses. If you used, please rate how important each program has been for this business in the last 3 years.

			U	Jsed?	If Used, how important was this program?		
		Program	Yes	No •	Not Importan	Somewhat It Important	, i
		Direct loans from a government agency (e.g., USDA B&I Direct Loan)	·	$\square_2$	□ <sub>1</sub>	$\square_2$	<b>□</b> <sub>3</sub>
		Government insurance or guarantee for loans (e.g., SBA 7(a) Loan Program)	$\square_1$	$\square_2$	□1	$\square_2$	$\square_3$
		Revolving loan funds run by a nonprofit or government organization	$\square_1$	$\square_2$	□1	$\square_2$	$\square_3$
	d.	Tax incentives by state and/or local government, including enterprise zones, urban revitalization	П		□1	П	П
	e.	areas, Tax Increment Financing districts			-		$\square_3$
	f.	Government-funded technology assistance		_	□1		$\square_3$
	_	Government-assisted worker-training programs  National Innovation Marketplace	$\square_1$	$\square_2$	🗆 1	$egin{array}{c} egin{array}{c} \egin{array}{c} \egin{array}{c} \egin{array}{c} \egin{array}$	$\square_3$ $\square_3$ $\square_3$
45.		I this business try to borrow money for any purpose				_	_3
45a.		☐ <sub>1</sub> Yes ☐ <sub>2</sub> No → Skip to question 47 on the next page ☐ <sub>3</sub> Don't know → Skip to question 47 on the n ase indicate the sources you tried to borrow from boource, how much of the funding did you receive?	ext		u did try to	borrow mo	oney from
	a s	ource, now much of the funding did you receive:	Trie			If Yes, amou	
	a. b. c. d. e. f. g. h. i. j k. l. m.	Commercial bank		. D <sub>1</sub>	1 1	$ \begin{array}{cccccccccccccccccccccccccccccccccccc$	

46.	How were the funds this business borrowed or wanted to borrow to be used?			
	a. Cash flow or operating costs		No ▼ □ <sub>2</sub> □ <sub>2</sub> □ <sub>2</sub> □ <sub>2</sub> □ <sub>2</sub> □ <sub>2</sub> □ <sub>2</sub>	
47.	Over the past 3 years, were business profits (retained earnings) used to finant □₁ Yes □₂ No → Skip to question 48  47a. Compared with borrowed funds, how important were business profits investment? □₁ More important □₂ Less important □₃ Equally important □₃ Equally important □₃ Hoon't know/Not applicable			
48.	Which of the following best describes your current position?  □₁ Mid level manager □₂ Senior manager □₃ Executive/owner □₄ Other, please describe:		_	
49.	Which statement best describes your familiarity with how innovation is carrie business?  □₁ Not familiar □₂ Slightly familiar □₃ Moderately familiar □₄ Strongly familiar □₅ Completely familiar	ed out in t	:his	

50.	What is your gender?	
	$\square_1$ Male $\square_2$ Female	
51.	How long have you been employed at this business?	
	years employed	
52.	That is my last question. If you have any additional comments about this survey or innovation general, please write them in the box below.	in
J		

Thank you!! Please return your completed questionnaire to:

National Survey of Business Competitiveness Social & Economic Sciences Research Center Washington State University PO Box 641801 Pullman, WA 99164-1801