

ATTACHMENT A: WIC PROGRAM REPORTING AND RECORDKEEPING REQUIREMENTS (OMB #0584-0043)										
Regulatory Section	Information Collected	Estimated Number of Respondents	Annual Responses per Respondent	Total Annual Responses	Number of Burden Hours per Request	Estimated Total Burden Hours	Previous Submission: Total Hours per Person	Difference Due to Program Changes	Difference Due to Adjustments	Explanation of Differences
REPORTING BURDEN ESTIMATES										
Affected Public: State and Local Agencies (including Indian Tribal Organizations and U.S. Territories)										
246.4	State Plan	90.00	1.00	90.00	134.62	12,115.80	12,115.80			N/A
246.5(b)	Local Agency (LA) applications	919.50	1.00	919.50	2.00	1,839.00	1,839.00			N/A
246.6	LA Agreements	919.50	1.00	919.50	1.50	1,379.25	1,379.25			N/A
246.7(f)(2)(iii)(A)	LA requests for notice extension	306.50	1.00	306.50	0.25	76.63	76.63			N/A
246.7(i)	Cert. data for women	1,839.00	2,280.45	4,193,744.00	0.17	712,936.48	712,936.48			N/A
246.7(i)	Cert. data for children	1,839.00	1,715.07	3,154,020.00	0.17	536,183.40	536,183.40			N/A
246.7(i)	Certification data for infants	1,839.00	2,588.93	4,761,034.00	0.17	809,375.78	809,375.78			N/A
246.7(i)(9)	SA notification re funding shortfall	4.00	1.00	4.00	0.09	0.36	0.36			N/A
246.7(k)	Verification of Certification cards	1,839.00	146.18	268,817.61	0.09	24,193.58	24,193.58			N/A
246.10(b)(1)	Identification of acceptable foods	90.00	1.00	90.00	40.00	3,600.00	3,600.00			N/A
246.10(d)(1)	Medical documentation, 1% of infants	1,839.00	25.89	47,610.34	0.03	1,428.31	1,428.31			N/A
246.11(d)(2)	LA nutrition education plan	1,839.00	1.00	1,839.00	40.00	73,560.00	73,560.00			N/A
246.12(g)(4)(i)	Vendor food sales data	90.00	29.44	2,650.00	4.00	10,600.00	10,600.00			N/A
246.12(g)(4)(ii)(B)	Vendor shelf prices	75.00	1,296.56	97,242.00	2.00	194,484.00	194,484.00			N/A
246.12(g)(4)(ii)(B)	Vendor shelf prices exemption	1.00	1.00	1.00	16.00	16.00	16.00			N/A
246.12(i)(1)	Vendor training development	90.00	1.00	90.00	8.00	720.00	720.00			N/A
246.12(i)(1)	Vendor training	90.00	540.23	48,621.00	2.00	97,242.00	97,242.00			N/A
246.12(j)(4)	Vendor compliance investigations	90.00	27.01	2,431.05	2.00	4,862.10	4,862.10			N/A
246.12(o)	Complaints	90.00	111.11	10,000.00	1.00	10,000.00	10,000.00			N/A
246.12(q)	Disposition of food instruments	90.00	1.00	90.00	40.00	3,600.00	3,600.00			N/A
246.14(d)	ADP proposals	15.00	1.00	15.00	160.00	2,400.00	2,400.00			N/A
246.16(d)	Distribution of funds to LAs	90.00	81.73	7,356.00	2.00	14,712.00	14,712.00			N/A
246.17(c)(1)	Termination of SAs & LAs	90.00	0.11	10.00	8.00	80.00	80.00			N/A
246.19(a)(2)	SA corrective action plans to FNS	22.50	1.00	22.50	40.00	900.00	900.00			N/A
246.19(b)(5)	Targeted LA reviews	90.00	2.55	229.88	2.00	459.75	459.75			N/A
246.20(a)(2)	SA response to OIG audits	4.00	1.00	4.00	40.00	160.00	160.00			N/A
Subtotal Reporting: State and Local Agencies		1,929	6,531	12,598,157	0.20	2,516,924	2,516,924	0.00	0	
Affected Public: Individuals and Households: Applicants for Program Benefits										
246.7(i)	Cert. data for women	2,096,872.00	2.00	4,193,744.00	0.05	209,687.20	209,687.20			N/A
246.7(i)	Cert. data for children	2,102,680.00	1.50	3,154,020.00	0.05	157,701.00	157,701.00			N/A
246.7(i)	Certification data for infants	4,761,034.00	1.00	4,761,034.00	0.05	238,051.70	238,051.70			N/A
246.10(d)(1)	Medical documentation, 1% of infants	47,610.34	1.00	47,610.34	0.03	1,428.31	1,428.31			N/A
246.10(d)(1)	Medical documentation	89,605.87	2.00	179,211.74	0.05	8,960.59	13,160.14	-4,199.55		As a result of rulemaking, FNS no longer requires a health care professional licensed to write medical prescriptions to provide documentation for children to receive soy-based beverage and tofu as milk substitutes. Also, FNS no longer requires documentation from a health care professional licensed to write medical prescriptions for women to receive tofu in excess of the maximum substitution allowance.
Subtotal Reporting: Applicants		8,960,587	1.3766531	12,335,620	0.05	615,829	620,028	-4,199.55	0	
Affected Public: Business: Retail Vendors (WIC-Authorized Food Stores)										
246.12(g)(4)(i)	Vendor food sales data for A50s	2,650.00	1.00	2,650.00	2.00	5,300.00	5,300.00			N/A
246.12(g)(4)(ii)(B)	Vendor shelf prices	40,517.50	2.00	81,035.00	2.00	162,070.00	162,070.00			N/A
246.12(h)	Vendor applications & agreements	24,310.50	1.00	24,310.50	1.00	24,310.50	24,310.50			N/A
246.12(h)(8)(i)	Vendor incentive items	306.00	1.00	306.00	1.00	306.00	306.00			N/A
Subtotal Reporting: Retail Vendors		48,621	2.23	108,302	1.77	191,987	191,987	0.00	0	
GRAND SUBTOTAL: REPORTING		9,011,137	2.78	25,042,078	0.13	3,324,740	3,328,939	-4,199.55	0	
RECORDKEEPING BURDEN ESTIMATES										
Affected Public: State and Local Agencies (including Indian Tribal Organizations and U.S. Territories)										
246.10(d)(1)	Medical documentation	10,000.00	2.00	20,000.00	0.02	320.00	320.00			N/A
246.12(g)(11)	Vendor infant formula suppliers	90.00	1.00	90.00	50.00	4,500.00	4,500.00			N/A
246.12(h)(1)(i)	Vendor applications & agreements	24,310.50	1.00	24,310.50	1.00	24,310.50	24,310.50			N/A
246.12(h)(8)(i)	Vendor incentive items	306.00	1.00	306.00	1.00	306.00	306.00			N/A
246.12(i)(4)	Vendor training content	90.00	1.00	90.00	2.00	180.00	180.00			N/A
246.12(j)(6)	Routine vendor monitoring	90.00	27.01	2,431.05	1.00	2,431.05	2,431.05			N/A

246.12(j)(6)(ii)	Vendor compliance investigations	90.00	27.01	2,431.05	2.00	4,862.10	4,862.10			N/A
246.12(l)(3)	Vendor notice of violations	90.00	25.56	2,300.00	1.00	2,300.00	2,300.00			N/A
246.23(c)(1)	Disposition of participant claims	90.00	1.00	90.00	5.00	450.00	450.00			N/A
246.25(a)	Financial ops. & food delivery sys.	1,929.00	12.00	23,148.00	2.00	46,296.00	46,296.00			N/A
		1,839.00	9,134.43	16,798,208.00	0.02	285,569.54	285,569.54			
246.25(a)	Nutrition ed. for women & children									N/A
246.25(a)	Nutrition education for infants	1,839.00	10,355.70	19,044,136.00	0.02	323,750.31	323,750.31			N/A
		1,929.00	1.00	1,929.00	0.25	482.25	482.25			N/A
246.25(a)	Fair hearings									N/A
SUBTOTAL: RECORDKEEPING		11,929	3,011.10	35,919,470	0.02	695,758	695,758	0.00	0	
GRAND TOTAL: REPORTING AND RECORDKEEPING		9,023,066	3,013.88	60,961,548	0.15	4,020,497	4,024,697	-4,199.55	0	
SUMMARY OF REPORTING BURDEN (OMB #0584-0043)										
TOTAL NO. RESPONDENTS		9,011,137								
AVERAGE NO. RESPONSES PER RESPONDENT		2.78								
TOTAL ANNUAL RESPONSES		25,042,078								
AVERAGE HOURS PER RESPONSE		0.13								
TOTAL ANNUAL BURDEN HOURS REQUESTED		3,324,740								
CURRENT OMB INVENTORY		3,328,939								
DIFFERENCE		-4,200								
SUMMARY OF RECORDKEEPING BURDEN (OMB #0584-0043)										
TOTAL NO. RECORDKEEPERS		11,929								
AVERAGE NO. RESPONSES PER RESPONDENT		3,011.10								
TOTAL ANNUAL RESPONSES		35,919,470								
AVERAGE HOURS PER RESPONSE		0.02								
TOTAL ANNUAL BURDEN HOURS REQUESTED		695,758								
CURRENT OMB INVENTORY		695,758								
DIFFERENCE		0								
ANNUAL REPORTING & RECORDKEEPING BURDEN (OMB #0584-0043)										
GRAND TOTAL - RESPONSES		60,961,548								
GRAND TOTAL - ANNUAL BURDEN HOURS		4,020,497								
CURRENT OMB INVENTORY		4,024,697								
DIFFERENCE		-4,200								