Request for Approval under the "Generic Clearance for the Collection of Routine Customer Feedback" (OMB Control Number 0690-0030)

TITLE OF INFORMATION COLLECTION: Local Climate Analysis Tool (LCAT) User Registration

PURPOSE:

The Local Climate Analysis Tool (LCAT) is an online interactive tool accessing local impacts of climate variability and change by using the most trusted data and best practices for climate analysis. Some examples of questions that LCAT can help answer are: 1) how fast is my town's temperature growing, 2) are there ENSO impacts on my local area precipitation, and 3) what trends are there in my area drought indices? LCAT is intended for technical users of climate information and comes in a package with help support, dynamic interpretation statements, and online training modules to maximize user experience.

We request that anyone interested in using the tool register to become a user, which is approved by an LCAT administrator. We collect generic information such as their email address and a password that they supply. We also ask questions about how they learned of the tool and how they intend to use the tool.

DESCRIPTION OF RESPONDENTS:

LCAT users mainly consist of internal NOAA staff members and external climate partners, including private and academic sectors, with limited general public users.

TYPE OF COLLECTION: (Check one)

[ ] Customer Comment Card/Complaint Form   [ ] Customer Satisfaction Survey
[ ] Usability Testing (e.g., Website or Software   [ ] Small Discussion Group
[ ] Focus Group   [X] Other: Registration Form

CERTIFICATION:

I certify the following to be true:
1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does <u>not</u> raise issues of concern to other federal agencies.
4. The results are <u>not</u> intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of <u>substantially</u> informing <u>influential</u> policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: MarinaTimofeyeva_____

To assist review, please provide answers to the following question:

Personally Identifiable Information:
1. Is personally identifiable information (PII) collected? [X] Yes [ ] No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974?   [X] Yes [ ] No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? [X] Yes [ ] No

Gifts or Payments:
Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [ ] Yes [X] No

BURDEN HOURS

Category of Respondent	No. of Respondents	Participation Time	Burden in Hours
(1) Private Sector	100	10 min	17
(2) State, local, or tribal governments	100	10 min	17
(3) Federal Government.	500	10 min	83
Totals	700		117

FEDERAL COST: The estimated annual cost to the Federal government is ___Less than $500. _____

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents
1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
                                                      [ ] Yes [X] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)?   If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

Our potential group of respondents includes our climate community partners, such as the academic sector, state, local, or tribal governments, other federal government agencies, etc. The online tool is open to anyone who would like to register. We promote the tool through websites (climate.gov), meetings, internal and external climate community listservs, and other partnership avenues.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)

    [X] Web-based or other forms of Social Media

    [ ] Telephone

    [ ] In-person

    [ ] Mail

    [ ] Other, Explain

2. Will interviewers or facilitators be used? [ ] Yes [X] No

Please submit all instruments, instructions, correspondences (emails, letters, etc.) to respondents, and scripts as separate documents along with this request document.