Request for Approval under the "Generic Clearance for the Collection of Routine Customer Feedback" (OMB Control Number: 0690-0030)

TITLE OF INFORMATION COLLECTION:

Project 25 Documents and Standards Reference and Video Quality in Public Safety Tools Feedback Forms

PURPOSE:

Project 25 Documents and Standards Reference (P25 DSR) is a repository that collects in one place status and links to standards documents to help public safety land mobile radio system managers make planning and procurement decisions.

The goal is to learn from our P25 DSR audience whether the information we provide is helpful in:

- Understanding the organization and relationships of the standards necessary to implement and operate components of a P25 land mobile radio system.

- Tracking the current state of P25 standards documents.

- Providing insight to aid public safety land mobile radio system managers make planning and procurement decisions.

Video Quality in Public Safety Working Group (VQiPS) provides a forum in which public safety practitioners, equipment vendors and standards bodies can educate each other on their work, and collaborate on next steps and future solutions, thereby reducing duplication of efforts.

The goal is to learn from our VQiPS Tool audience whether the information we provide is helpful in:

- Describing video quality needs.

- Providing basic guidance for the selection of key video system components.

- Understanding how video stream quality is affected as it travels from the scene (camera) through the system to the viewer watching the scene on a remote display.

We want to learn how we can improve the information we provide, based on what the audience hopes to find for the purposes they specify. Learning how our audience uses the information will help us to better know our audience.

DESCRIPTION OF RESPONDENTS:
Public safety land mobile radio system users (field responders), administrators, planners, procurers, and manufacturers.

TYPE OF COLLECTION: (Check one)

[ ] Customer Comment Card/Complaint Form   [ ] Customer Satisfaction Survey
[ ] Usability Testing (e.g., Website or Software   [ ] Small Discussion Group
[ ] Focus Group   [X] Other: User Feedback Forms

CERTIFICATION:

I certify the following to be true:
1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does <u>not</u> raise issues of concern to other federal agencies.
4. The results are <u>not</u> intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of <u>substantially</u> informing <u>influential</u> policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Ken Tilley

To assist review, please provide answers to the following question:

Personally Identifiable Information:
1. Is personally identifiable information (PII) collected? [ ] Yes [X] No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974?   [ ] Yes [ ] No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? [ ] Yes [ ] No

Gifts or Payments:
Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [ ] Yes [X] No

BURDEN HOURS

Category of Respondent	No. of Respondents	Participation Time	Burden Hours
Public safety land mobile radio system users, administrators, planners, procurers, manufacturers	900	3 minutes	45
Totals	**900**		**45**

FEDERAL COST: The estimated annual cost to the Federal government is $3,144

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents
1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
    [ ] Yes [X] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)?   If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

Administration of the Instrument
1. How will you collect the information? (Check all that apply)
    [X] Web-based or other forms of Social Media
    [ ] Telephone
    [ ] In-person
    [ ] Mail
    [ ] Other, Explain
2. Will interviewers or facilitators be used? [ ] Yes [X] No

Please make sure that all instruments, instructions, correspondences (emails, letters, etc.) to respondents, and scripts are submitted with the request.